



# Council Agenda

Wednesday, November 1, 2023

9:30 a.m.

Municipal Council Chambers  
Pages

1. CALL TO ORDER
2. OPENING CEREMONIES – O CANADA AND MOMENT OF REFLECTION
3. EMPLOYEE RECOGNITION
  - 3.1 Association of Ontario Road Supervisors Correspondence September 29, 2023 Re: Jamie Edwards - Certified Road Supervisor (CRS) Designation 7
4. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

Interested persons are invited to speak to Council about any matter that appears on this Agenda. Please sign the registration form available from the Deputy Clerk or Clerk. Individuals may only speak for a total of three (3) minutes.
5. APPROVE OR AMEND AGENDA

**Resolution**  
THAT Township of Chatsworth Council adopt the Agenda as circulated.
6. DECLARATION OF PECUNIARY INTEREST
7. CONFIRMATION OF MINUTES 8

**Resolution**  
THAT the minutes of the Council Meeting held on October 18, 2023 be confirmed as recorded.
8. MATTERS ARISING FROM MINUTES
9. PUBLIC MEETINGS (Statutory and Non-Statutory)
10. MATTERS ARISING FROM PUBLIC MEETINGS
11. INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING - None

## 12. COMMITTEE OF THE WHOLE

### Resolution

THAT Council now go into Committee of the Whole.

#### 12.1 Consent Agenda and Determination of Items to be Separated

##### Resolution

THAT the Consent Agenda items be hereby received for information.

12.1.a	Accounts Payable Listing	
12.1.a.a	Cheque Register Redacted (September 29 - October 24, 2023)	18
12.1.a.b	EFT Register Redacted (September 29 - October 26, 2023)	21
12.1.b	Reports for Information	
12.1.c	Committee Minutes	
12.1.c.a	Grey Sauble Conservation Authority Full Authority Board of Directors Minutes - August 30, 2023	26
12.1.d	Correspondence for Council information	
12.1.d.a	AMO Watchfiles (October 19, 2023, October 26, 2023) <u>October 19, 2023; October 26, 2023</u>	
12.1.d.b	Williamsford Community Centre Board of Management Correspondence October 11, 2023 Re: Thank you letter	34
12.1.d.c	Ministry of Municipal Affairs and Housing Correspondence October 16, 2023 Re: Proposed Legislation to Return Lands to the Greenbelt and Oak Ridges Moraine	35
12.1.e	Motions from Other Municipalities	
12.1.e.a	Township of East Hawkesbury Resolution October 10, 2023 Re: Bill 21 Fixing Long-Term Care Amendment Act (Till Death Do Us Part)	37

12.2	Presentations/Delegations (Pre-Registered)	
12.3	Matters Arising from Presentations/Delegation	
12.4	Staff Reports and Verbal Updates from Staff	
12.4.a	Parks and Recreation Report 2023-18 - Keady Capital Upgrades 2021/2022	40
	<b>Resolution</b>	
	THAT Parks and Recreation Report PR 2023-18 be hereby received for information; and	
	FURTHER THAT staff recommend to Council to approve the quote provided by Grey Fair Flooring Inc in the amount of \$22,227.00 inclusive of H.S.T.	
12.4.b	Parks and Recreation Report 2023-19 - Facility Ad Space	48
	<b>Resolution</b>	
	THAT Parks and Recreation Report 2023-19 be hereby received for information.	
12.4.c	Public Works Report 2023-43 - KCC Parking Lot Option	51
	<b>Resolution</b>	
	THAT Public Works Report 2023-43 be hereby received;	
	AND FURTHER THAT the Committee of the Whole recommends to council to accept staff recommendation to remove the stumps and restore the area to grass at the Northeast portion of the property where the proposed lot expansion was suggested. Public Works staff can perform this work;	
	AND FURTHER THAT due to space constraints, the expansion of the parking lot on the east side of the parking lot not proceed.	

- 12.4.d Clerk's and Planning Assistant Report 2023-11 - Chatsworth Police Services Board 2024 Meeting Dates

**Resolution**

THAT Clerk's and Planning Assistant Report 2023-11 regarding Chatsworth Police Services Board 2024 Meeting Dates be hereby received; and  
FURTHER THAT Committee of the Whole recommends that Council provide direction to the Chatsworth Police Services Board on the number of meetings that should be scheduled in 2024.

- 12.4.e Verbal Updates from Staff

- 12.5 Consideration of By-laws - None

- 12.6 Items Requiring Direction

- 12.7 Items Requiring Discussion including Items Removed from Consent Agenda

- 12.8 Rise and Report from Committee of the Whole

**Resolution**

THAT Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

**13. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE**

(Items requiring discussion and direction will require a separate motion)

**Resolution**

THAT the actions taken in Committee of the Whole today be confirmed by this Council; and  
FURTHER THAT staff be authorized to take the actions necessary to give effect to the approved recommendations contained within the staff reports; and  
FURTHER THAT by-laws under consideration be presented to Council for third reading.

**14. THIRD READING OF BY-LAWS - None**

**15. NOTICES OF MOTION**

**16. NOTICE PROVISION**

16.1	2024 Municipal Budget Meeting Schedule (Revised - September 27, 2023)	61
17.	TRACKING SHEET	62
18.	OTHER BUSINESS	
19.	CLOSED MEETING - None	
20.	CONFIRMATORY BY-LAW	63
	<b>Resolution</b>	
	THAT By-law 2023-62 being a by-law to confirm all actions and proceedings of the November 1, 2023 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.	
21.	ADJOURNMENT	



# Important Dates Council Calendar September - December

# 2023

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

■ Council Meeting 1<sup>st</sup> Wednesday of the month 9:30 a.m. and 3<sup>rd</sup> Wednesday of the month 6:30 p.m.

■ Committee of Adjustment 9:00am

● Office closed due to Statutory Holiday

■ Budget Meetings

- Wednesday, October 11, 2023 at 5:00 p.m. - Round Table Budget Discussions
- Wednesday, October 25, 2023 at 5:00 p.m.
- Wednesday, November 8, 2023 at 5:00 p.m.
- Wednesday, November 22, 2023 at 5:00 p.m.
- Wednesday, November 29, 2023 at 5:00 p.m.
- Wednesday, December 13, 2023 at 5:00 p.m.

**Public Meeting:**

- Wednesday, December 20, 2023 at 6:30 p.m.

**By-law to adopt 2024 Budget:**

- Wednesday, January 3, 2024 at 9:30 a.m.



**AORS**  
PROMOTING KNOWLEDGE. PURSUING EXCELLENCE.

September 29, 2023

Township of Chatsworth  
Attn: Mayor Scott Mackey  
316837 Hwy. 6, RR 1  
Chatsworth, ON NOH 1G0

Attention: Mayor Scott Mackey and Council

Re: Jamie Edwards CRS

Dear Mayor and Council Members:

On behalf of the Association of Ontario Road Supervisors (AORS), I would like to congratulate your employee, **Jamie Edwards** for his recent **Certified Road Supervisor** certification. As well, thank you for supporting your employee and we encourage you to publicly acknowledge this achievement.

AORS has been serving public works professionals since 1961. In 1996 AORS was granted – by Provincial Legislation – the exclusive right to use the designation ‘Certified Road Supervisor’ (CRS). The four levels of Certification – Associate, CRS, Intermediate and Senior – have mandatory experience and education criteria established by the AORS Education Committee and Certification Board. Certified individuals may publicize their credential by using initials after their names and we would certainly encourage your employee to do so.

Certification is important for your Municipality because it increases corporate ‘professionalism’, accountability and morale. Certified Road Supervisors use their broad base of knowledge to make confident decisions and therefore serve Council and public more effectively.

AORS is committed to the training and development of experienced, reliable and efficient personnel for the construction and maintenance of public roads in rural and urban municipalities across Ontario.

Thank you again for supporting AORS and for helping us meet our objectives.

Yours truly,

John Maheu, M.A.Sc., P.Eng.  
Executive Director

cc. Jamie Edwards CRS



# Township of Chatsworth

## Council Minutes

Wednesday, October 18, 2023, 6:30 p.m.

Members Present: Mayor Scott Mackey  
Deputy Mayor Terry McKay  
Councillor Shawn Greig  
Councillor Elizabeth Thompson  
Councillor Peter Whitten

Staff Present: CAO Clerk, Patty Sinnamon  
Fire Chief, Mike Givens  
Operations Manager, Jamie Edwards  
Parks and Recreation Lead Hand, Matt Tanner  
Admin. Assistant Clerks/Planning, Tyler Zamostny

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### 1. CALL TO ORDER

Mayor Mackey called the meeting to order at 6:30 p.m.

### 2. OPENING CEREMONIES – O CANADA AND MOMENT OF REFLECTION

Mayor Mackey invited members of Council to join him in O Canada followed by a moment of reflection before proceeding with the Council Meeting.

### 3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

The following individual addressed Council:

- David Fritz regarding item 11.2.a. Delegation - Mark Gray and Jeremy Eves Re: Hard surfacing of Sideroad 7 between Concession 8 and Grey Road 3

### 4. APPROVE OR AMEND AGENDA

Resolution 2023-29-01

Moved by: Shawn Greig

Seconded by: Terry McKay

THAT Township of Chatsworth Council adopt the Agenda as revised to include a notice of motion by Councillor Whitten.

**Carried**

### 5. DECLARATION OF PECUNIARY INTEREST - None

### 6. CONFIRMATION OF MINUTES

Resolution 2023-29-02

Moved by: Peter Whitten

Seconded by: Shawn Greig

THAT the minutes of the Council Meeting held on October 4, 2023 and the Planning Minutes dated October 4, 2023 be confirmed as recorded.

**Carried**



7. **MATTERS ARISING FROM MINUTES - None**
8. **PUBLIC MEETINGS (Statutory and Non-Statutory) - None**
9. **MATTERS ARISING FROM PUBLIC MEETINGS - None**
10. **INTRODUCTION OF BY-LAWS – FIRST AND SECOND READING**

Councillor Thompson requested that By-law 2023-60 be removed from the resolution as it will be discussed during item 11.4.c. - CAO Clerk's Report 2023-50 - Contract Renewal – By-law Enforcement. First and second reading of By-law 2023-60 may be considered at that time.

Resolution 2023-29-03

Moved by: Elizabeth Thompson

Seconded by: Peter Whitten

THAT the following by-laws be introduced and taken as read a first and second time, and that they be given consideration in Committee of the Whole:

- By-law 2023-56 Being a By-law to amend Zoning By-law No. 2015-61, being entitled the Township of Chatsworth Comprehensive Zoning By-law, (Part Lot 22, Concession 4 EGR, Geographic Township of Holland, Township of Chatsworth, 623496 Negro Creek Road, File #Z08/2023)
- By-law 2023-57 Being a By-law to amend Zoning By-law No. 2015-61, being entitled the Township of Chatsworth Comprehensive Zoning By-law, (Part Lot 55, Concession 1 SWTSR, Geographic Township of Holland, Township of Chatsworth, 776320 Highway 10, File #Z10/2023)
- By-law 2023-58 Being a By-law to authorize temporary borrowing to meet the current expenditures of the municipality for the year ending December 31, 2023
- By-law 2023-59 Being a By-law to authorize the Mayor and CAO/Clerk to enter into a Winter Maintenance Services Agreement between the Corporation of the Township of Chatsworth and Integrated Maintenance and Operations Services Inc.

**Carried**

## 11. **COMMITTEE OF THE WHOLE**

Resolution 2023-29-04

Moved by: Shawn Greig

Seconded by: Terry McKay

THAT Council now go into Committee of the Whole.

**Carried**

### 11.1 **Consent Agenda and Determination of Items to be Separated**

Resolution 2023-29-05

Moved by: Terry McKay

Seconded by: Shawn Greig

THAT the Consent Agenda items be hereby received for information except for the following:

- Item 11.1.b.b. - Owen Sound & North Grey Union Public Library Board Minutes - April 27, 2023 & June 29, 2023
- Item 11.1.d.b. - The Corporation of The Town of Midland Resolution September 6, 2023 Re: "Catch and Release" Justice is Ontario

**Carried**

**11.1.a Reports for Information - None**

**11.1.b Committee Minutes**

**11.1.b.a Grey Highlands and Chatsworth Joint Waste and Diversion Site Committee Draft Minutes - October 2, 2023**

**11.1.b.b Owen Sound & North Grey Union Public Library Board Minutes - April 27, 2023 & June 29, 2023**

**11.1.c Correspondence for Council information**

**11.1.c.a AMO Watchfiles (October 5, 2023, October 12, 2023)**

**11.1.d Motions from Other Municipalities**

**11.1.d.a Town of Wasaga Beach Resolution September 14, 2023 Re: Illegal Car Rally – Provincial Task Force**

**11.1.d.b The Corporation of The Town of Midland Resolution September 6, 2023 Re: “Catch and Release” Justice is Ontario**

**11.1.d.c Township of West Lincoln Resolution September 25, 2023 Re: Challenges Faced by Smaller Developers in Ontario Communities**

**11.2 Presentations/Delegations (Pre-Registered)**

**11.2.a Mark Gray and Jeremy Eves Re: Hard surfacing of Sideroad 7 between Concession 8 and Grey Road 3**

Mark Gray and Jeremy Eves presented to Council a request for the Township to consider hard surfacing Sideroad 7 between Concession 8 and Grey Road 3 in the 2024 budget. Mr. Gray and Mr. Eves provided that there are current concerns with the gravel road including increased traffic and dust conditions. Provided in the presentation was support from residents regarding the request. Once the presentation was complete, Council was able to ask questions and thanked Mr. Gray and Mr. Eves for their presentation.

**11.3 Matters Arising from Presentations/Delegation**

**11.3.a Mark Gray and Jeremy Eves Re: Hard surfacing of Sideroad 7 between Concession 8 and Grey Road 3**

Resolution 2023-29-06

Moved by: Peter Whitten

Seconded by: Elizabeth Thompson

THAT Committee of the Whole receive information presented by Mark Gray and Jeremy Eves regarding hard surfacing of Sideroad 7 between Concession 8 and Grey Road 3.

**Carried**

**11.4 Staff Reports and Verbal Updates from Staff**

**11.4.a Fire Chief Report 2023-10 - September 2023 Fire Department Activity Report**

Resolution 2023-29-07  
Moved by: Terry McKay  
Seconded by: Shawn Greig

THAT Fire Chief's Report 2023-10 dated October 18, 2023, regarding the September 2023 Fire Department Activity Report be hereby received for information.

**Carried**

Council paused for a break at 7:28 p.m. and returned at 7:33 p.m.

**11.4.b Clerk's and Planning Assistant Report 2023-10 - Keward Cemetery**

Resolution 2023-29-08  
Moved by: Peter Whitten  
Seconded by: Elizabeth Thompson

THAT Clerk's and Planning Assistant Report 2023-10 regarding Keward Cemetery be hereby received; and  
FURTHER THAT Committee of the Whole recommends to Council that the Township of Chatsworth approve the request of the Keward Cemetery Board to assume operations and manage the trust funds and property located at 196996 Concession 5A; and  
FURTHER THAT the Mayor and Clerk be authorized to sign any and all ancillary documents to complete the legal land transfer process.

**Carried**

**11.4.c CAO Clerk's Report 2023-50 - Contract Renewal – By-law Enforcement**

Resolution 2023-29-09  
Moved by: Terry McKay  
Seconded by: Peter Whitten

THAT CAO Clerk's Report 2023-50 regarding contract renewal for the provision of By-law Enforcement be hereby received; and  
FURTHER THAT Committee of the Whole recommend to Council that the renewal contract with Municipal Support Services Inc., (formerly James Special Services Inc.) be approved.

**Carried**

At this time, the following resolution was introduced.

Resolution 2023-29-10  
Moved by: Terry McKay  
Seconded by: Peter Whitten

THAT the following by-law be introduced and taken as read a first and second time:

- By-law 2023-60 Being a By-law to authorize the Mayor and CAO/Clerk to enter into a Contract Agreement between the Corporation of the Township of Chatsworth and Municipal Support Services Inc.

**Carried**

#### **11.4.d Verbal Updates from Staff**

CAO Clerk Patty Sinnamon provided updates:

- Staff are close to finishing a draft version of the new Comprehensive Zoning By-law for the Township. A meeting has been set for January 10, 2024 at 4:00 p.m. to review the draft version with Council
- The Township has received written clearance from the Bereavement Authority of Ontario (BAO) regarding the status of Berkeley United Church Cemetery
- Background information has been sent in for the Development Charges By-law to Watson & Associates. Staff are hopeful that a public meeting concerning the By-law will take place in December 2023 with the development charges in place for the 2024 building season
- Desboro General Store had previously been approved for funding through the Township's Community Improvement Plan for a new store sign. This sign has now been installed at the location. This is our first CIP funded application

Operations Manager Jamie Edwards provided the following updates:

- New garage doors are being installed at the Desboro Shop. Should be completed by next week
- Public Works staff have now completed winter operations training. Staff will also be attending Book 7 training on Friday October 20<sup>th</sup>
- The bridge company is currently waiting on approvals for Snake Creek bridge. The bridge is ready to be installed once approvals are obtained
- The Township has two rental skid steers with brusher heads on a two week rental performing roadside brushing. This is focusing on areas that had been previously brushed by our larger brusher in past years to deal with small diameter regrowth
- Speed sign is good to go. Currently waiting to have it installed
- Preparing capital budget and working on a speed limit report for Council
- Winter staff update was provided

Recreation Lead Hand Matt Tanner provided the following updates:

- Ice installation is complete at the Keady Arena
- The roof project at Keady Arena is almost complete. Currently the company is capping the ends of the roof and the project should be fully completed shortly

Fire Chief Mike Givens provided the following updates:

- Grey County Emergency Management Team will be having a virtual meeting on October 19, 2023

## 11.5 Consideration of By-laws

Resolution 2023-29-11

Moved by: Peter Whitten

Seconded by: Shawn Greig

THAT the following by-law(s) be referred to Council for consideration:

- By-law 2023-56 Being a By-law to amend Zoning By-law No. 2015-61, being entitled the Township of Chatsworth Comprehensive Zoning By-law, (Part Lot 22, Concession 4 EGR, Geographic Township of Holland, Township of Chatsworth, 623496 Negro Creek Road, File #Z08/2023)
- By-law 2023-57 Being a By-law to amend Zoning By-law No. 2015-61, being entitled the Township of Chatsworth Comprehensive Zoning By-law, (Part Lot 55, Concession 1 SWTSR, Geographic Township of Holland, Township of Chatsworth, 776320 Highway 10, File #Z10/2023)
- By-law 2023-58 Being a By-law to authorize temporary borrowing to meet the current expenditures of the municipality for the year ending December 31, 2023
- By-law 2023-59 Being a By-law to authorize the Mayor and CAO/Clerk to enter into a Winter Maintenance Services Agreement between the Corporation of the Township of Chatsworth and Integrated Maintenance and Operations Services Inc.
- By-law 2023-60 Being a By-law to authorize the Mayor and CAO/Clerk to enter into a Contract Agreement between the Corporation of the Township of Chatsworth and Municipal Support Services Inc.

**Carried**

Fire Chief Mike Givens left the meeting at this time.

## 11.6 Items Requiring Direction

### 11.6.a Municipality of Grey Highlands Correspondence October 3, 2023 Re: Joint Waste and Diversion Site Committee Resolutions

Councillor Thompson requested that each resolution be dealt with separately.

Resolution 2023-29-12

Moved by: Elizabeth Thompson

Seconded by: Peter Whitten

THAT Committee of the Whole receive the correspondence from the Municipality of Grey Highlands dated October 3, 2023 for information; and

FURTHER THAT Committee of the Whole recommend to Council to defer resolution JWDC2023-39 to approve the completion of the new exit roadway at the Holland-Markdale WDS, including the placement of both asphalt and gravel, at a cost of \$25,000 to be equally shared between the Municipality of Grey Highlands and the Township of Chatsworth as a "fixed capital asset" according to the "Agreement Governing the Jointly Owned Waste Disposal and Diversion Site" (May 2022), until it is determined whether the compaction of the material that has been placed will be suitable for continued operations, or if the roadway will be required to be upgraded.

**Carried**

Resolution 2023-29-13

Moved by: Peter Whitten

Seconded by: Elizabeth Thompson

THAT Committee of the Whole receive the correspondence from the Municipality of Grey Highlands dated October 3, 2023 for information; and

FURTHER THAT Committee of the Whole recommend to Council to defeat the resolution JWDC2023-40 to approve the installation of security fencing at the Holland-Markdale WDS, at a cost of \$20,000 to be equally shared between the Municipality of Grey Highlands and the Township of Chatsworth as a "fixed capital asset" according to the "Agreement Governing the Jointly Owned Waste Disposal and Diversion Site" (May 2022); and

FURTHER THAT Committee of the Whole recommend to Council that staff look into alternative fencing options at a lesser cost.

**Carried**

Resolution 2023-29-14

Moved by: Terry McKay

Seconded by: Elizabeth Thompson

THAT Committee of the Whole receive the correspondence from the Municipality of Grey Highlands dated October 3, 2023 for information; and

FURTHER THAT Committee of the Whole recommend to Council to approve the resolution JWDC2023-41 to approve the installation of a traffic barrier arm at the Holland-Markdale WDS, at a cost of \$10,000 to be equally shared between the Municipality of Grey Highlands and the Township of Chatsworth as a "non-fixed asset" in accordance with the "Agreement Governing the Jointly Owned Waste Disposal and Diversion Site" (May 2022).

**Carried**

**11.6.b Participation Lodge Grey Bruce Correspondence October 2, 2023 Re: Request for Support**

Resolution 2023-29-15

Moved by: Peter Whitten

Seconded by: Terry McKay

THAT Committee of the Whole receive the correspondence from Participation Lodge Grey Bruce regarding the Request for Support for information.

**Carried**

Resolution 2023-29-16

Moved by: Elizabeth Thompson

Seconded by: Shawn Greig

THAT Committee of the Whole recommend to Council to direct staff to send a letter of support to Participation Lodge Grey Bruce.

**Carried**

**11.6.c Centre Grey Health Services Foundation Correspondence  
October 12, 2023 Re: Naming Opportunity - Markdale Hospital**

Resolution 2023-29-17  
Moved by: Terry McKay  
Seconded by: Peter Whitten

THAT Committee of the Whole receive the correspondence from the Centre Grey Health Services Foundation regarding the Naming Opportunity at Markdale Hospital for information; and  
FURTHER THAT Committee of the Whole recommend to Council to proceed with naming option #1 (Charge Technician's Office in the Digital Imaging Department).

**Carried**

**11.7 Items Requiring Discussion including Items Removed from Consent Agenda**

The following were discussed:

- Item 11.1.b.b. - Owen Sound & North Grey Union Public Library Board Minutes - April 27, 2023 & June 29, 2023
- Item 11.1.d.b. - The Corporation of The Town of Midland Resolution September 6, 2023 Re: "Catch and Release" Justice is Ontario

After discussion, the following resolution was introduced.

Resolution 2023-29-18  
Moved by: Shawn Greig  
Seconded by: Terry McKay

THAT Township of Chatsworth Council hereby support the resolution from the Corporation of The Town of Midland regarding "Catch and Release" Justice is Ontario; and  
FURTHER THAT the Corporation of The Town of Midland be notified of our support; and  
FURTHER THAT the motion be forwarded to Alex Ruff, MP Bruce-Grey-Owen Sound.

**Carried**

**11.8 Rise and Report from Committee of the Whole**

Resolution 2023-29-19  
Moved by: Terry McKay  
Seconded by: Elizabeth Thompson

THAT Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

**Carried**

**12. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE**

Resolution 2023-29-20  
Moved by: Peter Whitten  
Seconded by: Shawn Greig

THAT the actions taken in Committee of the Whole today be confirmed by this Council; and  
FURTHER THAT staff be authorized to take the actions necessary to give effect to the approved recommendations contained within the staff reports; and

FURTHER THAT by-laws under consideration be presented to Council for third reading.

**Carried**

**13. THIRD READING OF BY-LAWS**

Resolution 2023-29-21

Moved by: Shawn Greig

Seconded by: Terry McKay

THAT the following by-laws be taken as read a third time, signed by the Mayor and Clerk and sealed with the Corporate Seal:

- By-law 2023-56 Being a By-law to amend Zoning By-law No. 2015-61, being entitled the Township of Chatsworth Comprehensive Zoning By-law, (Part Lot 22, Concession 4 EGR, Geographic Township of Holland, Township of Chatsworth, 623496 Negro Creek Road, File #Z08/2023)
- By-law 2023-57 Being a By-law to amend Zoning By-law No. 2015-61, being entitled the Township of Chatsworth Comprehensive Zoning By-law, (Part Lot 55, Concession 1 SWTSR, Geographic Township of Holland, Township of Chatsworth, 776320 Highway 10, File #Z10/2023)
- By-law 2023-58 Being a By-law to authorize temporary borrowing to meet the current expenditures of the municipality for the year ending December 31, 2023
- By-law 2023-59 Being a By-law to authorize the Mayor and CAO/Clerk to enter into a Winter Maintenance Services Agreement between the Corporation of the Township of Chatsworth and Integrated Maintenance and Operations Services Inc.
- By-law 2023-60 Being a By-law to authorize the Mayor and CAO/Clerk to enter into a Contract Agreement between the Corporation of the Township of Chatsworth and Municipal Support Services Inc.

**Carried**

**14. NOTICES OF MOTION**

**14.1 Councillor Peter Whitten**

Resolution 2023-29-22

Moved by: Peter Whitten

Seconded by: Terry McKay

THAT staff be directed to bring forward a report on Short Term Rental Accommodations including potential regulating and licensing options and information as to what other neighbouring municipalities are doing to address Short Term Rental Accommodations.

**Carried**

**15. NOTICE PROVISION**

**15.1 2024 Municipal Budget Meeting Schedule (Revised - September 27, 2023)**

**16. OTHER BUSINESS**

The following was discussed:

- Council requested that representatives from Minor Hockey be invited to the November 15, 2023 Council meeting to provide information including registration statistics for In Township vs. Out of Township players, to provide insights on future plans for possible amalgamation and impacts on the proposed new arena facility.



**17. CLOSED MEETING - None**

**18. CONFIRMATORY BY-LAW**

Resolution 2023-29-23  
Moved by: Terry McKay  
Seconded by: Shawn Greig

THAT By-law 2023-61 being a by-law to confirm all actions and proceedings of the October 18, 2023 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

**Carried**

**19. ADJOURNMENT**

The Mayor adjourned the meeting at 9:03 p.m.

---

Scott Mackey, Mayor

---

Patty Sinnamon, CAO Clerk

# Accounts Payable

Bank of Montreal Cheque Register By Date

09/29/2023 thru 10/24/2023

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
024381	10/04/2023 Invoice OCT2023	001347	AIG COMMERCIAL INSURANCE 09/25/2023 Group Insurance - OCT 2023	65.32
024382	10/04/2023 Invoice 323532	001951	ATHLETICA SPORT SYSTEMS 09/26/2023 NETTING/PAD PACKAGE	1,943.05
024383	10/04/2023 Invoice 19.09.23	000136	BELL CANADA 09/19/2023 PHONES - SEPT	1,150.27
024384	10/04/2023 Invoice 02.10.23	002531	[REDACTED] 10/02/2023 REFUND CREDIT BAL.-DUP.PAYMENT	636.62
024385	10/04/2023 Invoice OCT2023	001830	CANADA LIFE 09/22/2023 GROUP INSURANCE - OCT 2023	19,004.47
024386	10/04/2023 Invoice 00828 Invoice 00835	002622	CARRIER EMERGENCY VEHICLES 09/12/2023 MAINTENANCE - PUMPER 401 09/12/2023 MAINTENANCE - TANKER 402	5,207.04
024387	10/04/2023 Invoice 64279746 Invoice 64160950	001532	CORPORATE EXPRESS CANADA INC O/A STAPLES ADVANTAGE 09/21/2023 OFFICE SUPPLIES 09/12/2023 EXTINGUISHER SIGN-SULLIVAN	100.53
024388	10/04/2023 Invoice 8476	001392	CURTIS CLIFFORD 09/21/2023 DISKING & WEED CONTROL	6,657.96
024389	10/04/2023 Invoice 661399	000751	HICKS MORLEY HAMILTON STEWART STORIE LLP 08/17/2023 LEGAL ADVICE	847.50
024390	10/04/2023 Invoice 29.09.23	002749	[REDACTED] 09/29/2023 KEWARD CEM. [REDACTED]-RESALE	1,200.00
024392	10/04/2023 Invoice SCO94221520	002442	RICOH CANADA INC 09/28/2023 COPY USAGE - SEPT	224.17
024393	10/04/2023 Invoice 1662378 Invoice 1662379	002638	SWP BUSINESS SERVICES INC. 10/01/2023 DOMAIN HOSTING 10/01/2023 WEB HOSTING	276.85
024394	10/11/2023 Invoice 38	002721	BAT HYDROVAC 10/03/2023 REPAIRS [REDACTED]	1,567.88
024395	10/11/2023 Invoice 0676	002619	D&R AG SERVICES 10/01/2023 ROADSIDE MOWING 2ND CUT 2023	10,373.40
024396	10/11/2023 Invoice 656260 Invoice 657724	001820	FIBERNETICS CORPORATION 10/05/2023 Phone System-OCT 10/01/2023 Phone System- OCT FIRE	522.19
024397	10/11/2023 Invoice 06.10.23	002750	[REDACTED] 10/06/2023 BLDG DEP REF 2016-194C	250.00
024398	10/11/2023 Invoice 06.10.23	000327	KEYSTONE USERS GROUP 10/06/2023 KEYSTONE USER GROUP WORKSHOP	100.00
024399	10/11/2023 Invoice 15738	001913	ONTRACK DOOR SYSTEMS INC 08/16/2023 NEW OPENER REMOTE FOR SHOP	72.32

## Accounts Payable

Bank of Montreal Cheque Register By Date

09/29/2023 thru 10/24/2023

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
024400	10/11/2023 Invoice 139857	000462	OWEN SOUND FIRE & EMERGENCY SERVICES 10/03/2023 SCBA FILL X10	96.05
024401	10/11/2023 Invoice SCO94229804	002442	RICOH CANADA INC 09/28/2023 PRINTER RENTAL/COPIES-SULLIVAN	461.73
024402	10/11/2023 Invoice 7	002688	SHINE BRIGHT LIKE A DIAMOND 10/01/2023 FIREHALL CLEANING-SEPTEMBER	141.25
024403	10/11/2023 Invoice 0060956-0677-5 Invoice 0004884-0677-8	002011	WASTE MANAGEMENT 10/02/2023 CARDBOARD 10/02/2023 WASTE COLLECTION - SEPT	6,112.43
024404	10/11/2023 Invoice 0031468	002474	WATSON & ASSOCIATES ECONOMISTS LTD. 08/31/2023 DEVELOPMENT CHARGES STUDY	1,824.95
024405	10/24/2023 Invoice 01.10.23	000136	BELL CANADA 10/01/2023 TOLL FREE LINE	13.50
024406	10/24/2023 Invoice SEPT2023 Invoice AUG2023	000458	BELL, LYLE C. 10/09/2023 WASTE PICKUP- SEPT 09/09/2023 WASTE PICKUP- AUG	5,252.01
024407	10/24/2023 Invoice 880098	002722	CERTIFIED LABORATORIES 09/28/2023 ASPHALT CLEANER	526.18
024408	10/24/2023 Invoice 64379642 Invoice 64534725 Invoice 64546489	001532	CORPORATE EXPRESS CANADA INC O/A STAPLES ADVANTAGE 10/02/2023 OFFICE SUPPLIES 10/20/2023 OFFICE SUPPLIES 10/19/2023 OFFICE SUPPLIES	87.11
024409	10/24/2023 Invoice 16.10.23	002108	██████████ 10/16/2023 5 YEARS FT SERVICE RECOGNITION	100.00
024410	10/24/2023 Invoice 34205	000252	HOLLAND CENTRE GAS BAR 10/11/2023 OIL AND TIRE CHANGE - KIA	112.80
024411	10/24/2023 Invoice 153512	002751	JUTZI WATER TECHNOLOGIES 09/28/2023 PLANT WATER-KEADY	452.00
024412	10/24/2023 Invoice 16.10.23 Invoice 16.10.23.	000551	KLAGES BRIAN 10/16/2023 LIVESTOCK VALUER ██████████ 10/16/2023 LIVESTOCK VALUER ██████████	145.30
024413	10/24/2023 Invoice 19.10.23	001264	██████████ 10/19/2023 SAFETY CLOTHING	113.00
024414	10/24/2023 Invoice 895907	001160	MAC DONNELL FUELS LTD 10/17/2023 DEF FLUID FOR EQUIPMENT	38.42
024415	10/24/2023 Invoice 0289568	002233	MUNICIPALITY OF BROCKTON 10/10/2023 TRAINING COURSE-██████████	395.50
024416	10/24/2023 Invoice 16.10.23	002470	PETTY CASH 10/16/2023 KEADY CC FLOAT-WINTER SEASON	75.00
024417	10/24/2023 Invoice 03.10.23	000044	ROYAL CANADIAN LEGION 10/03/2023 REMEMBERANCE DAY WREATH-FIRE	145.00

# Accounts Payable

Bank of Montreal Cheque Register By Date

09/29/2023 thru 10/24/2023

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
	Invoice 17.10.23		10/17/2023 WREATH FOR REMEMBRANCE DAY	90.00
024418	10/24/2023	002632	SHORT COOLING SOLUTIONS INC	1,438.86
	Invoice 230602		10/05/2023 KEADY PLANT SERVICE- PYMT 1OF3	1,438.86
024419	10/24/2023	002477	TRANSFORM TREE & SHRUB CARE	1,695.00
	Invoice 901		10/20/2023 HOLLAND ROAD SIDE WORK	1,695.00
024420	10/24/2023	002752	[REDACTED]	600.00
	Invoice 12.10.23		10/12/2023 RESALE OF INTERMENT RIGHTS	600.00
Cheque Register Total -				70,025.66

# Accounts Payable

EFT Cheque Register By Date

09/29/2023 thru 10/26/2023

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
002744	10/04/2023 Invoice I-2007-TTC	001429	ALK ASPHALT MAINTENANCE 09/28/2023 2023 CRACK SEALING	56,500.00
002745	10/04/2023 Invoice 68737	001937	BARCLAY WHOLESALE 09/27/2023 CLEANER	79.10
002746	10/04/2023 Invoice 56028244 Invoice 56028143	002227	BATTLEFIELD EQUIPMENT ONTARIO 09/28/2023 SPECIALTY GREASE FOR FAE LEAD 09/25/2023 ROAD MARKING PAINT	318.64 251.52 67.12
002747	10/04/2023 Invoice 7727048 Invoice 7727033 Invoice 7727117 Invoice 7727077	000461	BRANDT 09/22/2023 PARTS - '11 JD GRADER 09/21/2023 PARTS - '11 JD GRADER 09/26/2023 ANNUAL INSP/PARTS-11 JD GRADER 09/23/2023 MTNCE- '09 JD LOADER 644K	8,983.55 210.63 7,309.30 295.70 1,167.92
002748	10/04/2023 Invoice 4169239025	002124	CINTAS 09/28/2023 Office Mats	131.52
002749	10/04/2023 Invoice 201900606	002427	CLOUDPERMIT INC 09/21/2023 CLOUD PERMIT - 2023/2024	12,882.00 12,882.00
002750	10/04/2023 Invoice JULY2023 Invoice AUGUST2023	000009	COUNTY OF GREY 08/24/2023 DEVELOPMENT CHARGES - JULY 08/31/2023 DEVELOPMENT CHARGES - AUGUST	27,549.00 9,183.00 18,366.00
002751	10/04/2023 Invoice 30.09.23	002435	██████████ 09/30/2023 MILEAGE - SEPT (TRAINING)	467.50
002752	10/04/2023 Invoice 37403TM Invoice 4301611	000863	CULLIGAN WATER 09/29/2023 BOTTLED WATER 09/30/2023 WATER COOLER RENTALS	58.12 24.22 33.90
002753	10/04/2023 Invoice 3366300	000449	E.C. KING CONTRACTING 09/25/2023 COLD PATCH	2,556.06
002754	10/04/2023 Invoice IN163806	001129	FIRE MARSHAL'S PUBLIC FIRE SAFETY COUNCIL'S DISTRI 09/22/2023 FIRE SAEFTY ITEMS	92.60 92.60
002755	10/04/2023 Invoice 510589	002000	GBTEL INC 10/02/2023 Wireless Internet - OCT	711.85
002756	10/04/2023 Invoice 30.09.23	000678	██████████ 09/30/2023 MILEAGE/EXPENSES - SEPT	96.09
002757	10/04/2023 Invoice SEPT23	001405	GREIG SHAWN 10/02/2023 Mileage- SEPT	41.50
002758	10/04/2023 Invoice 34706 Invoice 34648	000014	HAROLD SUTHERLAND CONSTRUCTION LTD 09/13/2023 WINTER SAND - HOLLAND 09/11/2023 WINTER SAND - HOLLAND	58,986.32 18,728.03 40,258.29
002759	10/04/2023 Invoice 874203 Invoice 873600	000081	HATTEN HARDWARE 10/03/2023 LIGHTS FOR SULLIVAN SHOP FRONT 09/26/2023 DEF PUMP TUBE	46.60 20.89 25.71
002760	10/04/2023 Invoice 2592	001338	HUMAN RESPONSE MONITORING CENTRE 10/01/2023 QRTLTY ALARM MONITORING	254.25

# Accounts Payable

EFT Cheque Register By Date

09/29/2023 thru 10/26/2023

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
002761	10/04/2023	000013	HURON TRACTOR	35,506.48
	Invoice P70533		09/14/2023 TURBO FOR GRADER-'13 JD 770	4,962.44
	Invoice P71761		09/29/2023 CORE CREDIT (TURBO)-'13 JD 770	-530.96
	Invoice M08307		10/02/2023 2023 JD Z997R DIESEL MOWER	31,075.00
002762	10/04/2023	002066	IRON MOUNTAIN CANADA OPERATIONS ULC	291.64
	Invoice 9LP7155		08/31/2023 Monthly Shredding	291.64
002763	10/04/2023	002003	KLAGES MATTHEW	9,566.02
	Invoice 2449		09/29/2023 ANNUAL INSP/REPAIR-13 JD GRADE	9,566.02
002764	10/04/2023	000999	LEWIS MOTOR SALES INC.	14,161.63
	Invoice 319535		09/13/2023 SAFETY/REAR DIFF-23 INT'L TAND	14,161.63
002765	10/04/2023	002214	MACKEY SCOTT	146.99
	Invoice SEPT23		10/03/2023 Mileage/EXPENSES- SEPT	146.99
002766	10/04/2023	002161	MC DOUGALL ENERGY INC	2,125.90
	Invoice 6749255		09/25/2023 REG GAS 824.0L - HOLLAND	1,223.58
	Invoice 6749399		09/21/2023 REG GAS 601.7L - SULLIVAN	902.32
002767	10/04/2023	001556	MC KAY, TERRY	53.00
	Invoice SEPT23		10/02/2023 MILEAGE- SEPT	53.00
002768	10/04/2023	000032	PITNEY BOWES LEASING	719.53
	Invoice 3202253587		10/02/2023 quarterly lease pymt-postage	719.53
002769	10/04/2023	002053	[REDACTED]	296.01
	Invoice 30.09.23		09/28/2023 MILEAGE/EXPENSES	296.01
002770	10/04/2023	001678	[REDACTED]	29.00
	Invoice 28.09.23		09/28/2023 MILEAGE - WATER READS	29.00
002771	10/04/2023	002618	[REDACTED]	437.20
	Invoice 12.09.23		09/12/2023 EQUIP. PURCHASE-PERSONAL ACCT	437.20
002772	10/04/2023	001862	THOMPSON ELIZABETH	178.49
	Invoice SEPT23		09/30/2023 Mileage/EXPENSES- SEPT	178.49
002773	10/04/2023	002666	WHITTEN, PETER J.	96.00
	Invoice SEPT23		10/03/2023 MILEAGE - SEPT	96.00
002774	10/04/2023	002495	[REDACTED]	22.40
	Invoice 28.09.23		09/28/2023 MILEAGE TO/FROM ARCHIVES	22.40
002775	10/11/2023	000441	ARRAN-ELDERSLIE, THE CORP OF THE MUNICIPALITY OF	21,072.00
	Invoice 0104240		09/30/2023 CHESLEY FIRE BILLING 2023	21,072.00
002776	10/11/2023	000371	BARNARD'S TRUCK SALES & SERVIC	191.04
	Invoice 247067		08/25/2023 HOOD LATCH MOUNT-'14 W.STAR	127.33
	Invoice 247567		09/26/2023 HOOD LATCH STRAP-'14 W.STAR	63.71
002777	10/11/2023	000461	BRANDT	1,386.10
	Invoice 7727238		09/29/2023 BEARING-'11 JD GRADER	1,386.10
002778	10/11/2023	000863	CULLIGAN WATER	24.22
	Invoice 37404TM		09/29/2023 BOTTLED WATER - HOLLAND	24.22

# Accounts Payable

EFT Cheque Register By Date

09/29/2023 thru 10/26/2023

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
002779	10/11/2023	001166	DAVIDSON RON	
	Invoice 2324-03		10/01/2023 PLANNING SERVICES-SEPT	4,649.55
				4,649.55
002780	10/11/2023	002703	[REDACTED]	
	Invoice 27.09.23		09/27/2023 MILEAGE/EXPENSES	363.60
				363.60
002781	10/11/2023	001515	EXCEL BUSINESS SYSTEMS	
	Invoice 493749		09/29/2023 Copies-SEPT	13.22
				13.22
002782	10/11/2023	001790	GM BLUEPLAN ENGINEERING LIMITED	
	Invoice 128330		09/27/2023 GEO TECH-STRUCTURE 4 BRIDGE	11,187.00
	Invoice 128348		09/27/2023 ASPHALT SAMPLING-HOLL/EUPH TL	1,243.00
				12,430.00
002783	10/11/2023	001772	HASTIE BUILDING MAINTENANCE	
	Invoice 021		10/01/2023 Office Cleaning-SEPT	559.35
				559.35
002784	10/11/2023	002093	HASTIE SMALL ENGINES LTD	
	Invoice 85929		10/03/2023 POLE SAW REPAIR	611.86
				611.86
002785	10/11/2023	000081	HATTEN HARDWARE	
	Invoice 874399		10/05/2023 EXTENSION CORD FOR SUMP PUMP	33.89
				33.89
002786	10/11/2023	000013	HURON TRACTOR	
	Invoice P72023		10/03/2023 CYLINDER BUSHINGS-11 JD GRADER	211.08
	Invoice P72327		10/06/2023 HARDWARE-'13 JD 770 GRADER	63.01
				274.09
002787	10/11/2023	000030	HYDRO ONE NETWORKS INC.	
	Invoice OCT2023		10/04/2023 HYDRO-VARIOUS DATES	7,643.80
				7,643.80
002788	10/11/2023	001402	J & B AUTO ELECTRIC	
	Invoice 8405		10/03/2023 ANNUAL SAFETY-'20 FORD F350	1,199.63
				1,199.63
002789	10/11/2023	002546	JAMES SPECIAL SERVICES INC	
	Invoice 2630		09/30/2023 BY-LAW ENFORCEMENT-SEPT 16-30	3,381.53
				3,381.53
002790	10/11/2023	002191	KTI LIMITED	
	Invoice INV152497		05/02/2023 WATER METERS	1,363.05
				1,363.05
002791	10/11/2023	002161	MC DOUGALL ENERGY INC	
	Invoice 6764585		10/03/2023 DYED DIESEL 1972.1L - HOLLAND	3,159.53
	Invoice 6769004		10/05/2023 DYED DIESEL 1945.1L-DESBORO	2,990.99
	Invoice 6768135		10/04/2023 DYED DIESEL 807L-DESBORO	1,294.73
	Invoice 6768140		10/04/2023 CLEAR DIESEL 1528.7L-DESBORO	2,608.07
				10,053.32
002792	10/11/2023	000573	OMERS	
	Invoice SEPT2023		09/29/2023 Group Benefits-SEPT 2023	25,406.52
				25,406.52
002793	10/11/2023	001723	OWEN SOUND POLICE SERVICE	
	Invoice OSINV154790		10/01/2023 FIRE PAGING SERVICE-4TH QRTR	5,841.00
				5,841.00
002794	10/11/2023	001159	PSD CITYWIDE INC.	
	Invoice 19932		09/30/2023 Asset Mgmt Plan	4,520.00
				4,520.00
002795	10/11/2023	000774	R. NOBLE & SONS	
	Invoice 31793		10/05/2023 SHOES FOR VPLOW-'20 FORD F350	305.06
				305.06
002796	10/11/2023	000466	RIVERSIDE ACRES (AUTO)	
				2,227.48

**Accounts Payable**

EFT Cheque Register By Date

09/29/2023 thru 10/26/2023

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
	Invoice 7083		09/28/2023 ANNUAL SAFETY-PUMPER 401	2,227.48
002797	10/11/2023	001495	ROBERTS CHERYL	763.26
	Invoice 2023-CHATS-09		10/05/2023 ANIMAL CONTROL-SEPT	763.26
002798	10/11/2023	001678	[REDACTED]	52.50
	Invoice 04.10.23		10/04/2023 MILEAGE- BLDG MTG-SOUTHAMPTON	52.50
002799	10/11/2023	001007	TRIPLE M MECHANICAL	296.63
	Invoice 4741		09/30/2023 CHANGED WATER METER-[REDACTED]	296.63
002800	10/11/2023	001624	UNI-SELECT CANADA STORES INC	128.26
	Invoice 1740-240164		10/04/2023 VENT SHADES-'20 FORD F150	128.26
002801	10/25/2023	000087	ASSOCIATION OF MUNICIPALITIES OF ONTARIO	565.00
	Invoice CSA000156		10/02/2023 SCHOOL ALLIANCE	565.00
002802	10/25/2023	001937	BARCLAY WHOLESALE	1,985.41
	Invoice 69729		10/04/2023 OLYMPIA PARTS-TIRES	1,985.41
002803	10/25/2023	000001	BDO CANADA LLP	35,487.09
	Invoice CINV2460182		07/31/2023 AUDIT FEES 2021	5,259.59
	Invoice CINV2460784		07/31/2023 AUDIT FEES 2022	30,227.50
002804	10/25/2023	000007	CANADIAN TIRE	428.19
	Invoice 11415485		10/17/2023 CORDS-CENOTAPH XMAS TREE	428.19
002805	10/25/2023	000440	COATES & BEST	526.24
	Invoice 0000150597		10/11/2023 OFFICE SUPPLIES-RDS/ADMIN	526.24
002806	10/25/2023	000447	DESBORO TIRE SALES INC	1,175.20
	Invoice 66170		10/06/2023 NEW TIRES-'17 FORD F150	1,175.20
002807	10/25/2023	001756	GB/CHATSWORTH JOINT BOARD BIODIGESTOR	8,196.00
	Invoice 0003174		09/30/2023 Monthly Contribution-SEPT	8,196.00
002808	10/25/2023	001790	GM BLUEPLAN ENGINEERING LIMITED	14,054.38
	Invoice 128329		09/27/2023 GEOTECH-SNAKE CREEK BRIDGE	12,317.00
	Invoice 128399		10/06/2023 ENGINEERING COSTS-[REDACTED]	1,737.38
002809	10/25/2023	000014	HAROLD SUTHERLAND CONSTRUCTION LTD	184.59
	Invoice 35679		10/18/2023 COLD MIX	184.59
002810	10/25/2023	000081	HATTEN HARDWARE	2.47
	Invoice 875419		10/18/2023 SUPPLIES-CENOTAPH XMAS TREE	2.47
002811	10/25/2023	002066	IRON MOUNTAIN CANADA OPERATIONS ULC	300.92
	Invoice HWLN308		09/30/2023 Monthly Shredding	300.92
002812	10/25/2023	001631	JET ICE	2,278.08
	Invoice 125047		10/02/2023 STENCIL PAPER/LOGO PAINT	2,278.08
002813	10/25/2023	002161	MC DOUGALL ENERGY INC	2,080.07
	Invoice 6793393		10/18/2023 REG GAS 833.2L - HOLLAND	1,202.41
	Invoice 6789488		10/11/2023 REG GAS 621.3L - SULLIVAN	877.66
002814	10/25/2023	001936	PRINCESS AUTO	76.80
	Invoice 1845247		10/11/2023 SHOP SUPPLIES	76.80



# Accounts Payable

EFT Cheque Register By Date

09/29/2023 thru 10/26/2023

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
002815	10/25/2023	000466	RIVERSIDE ACRES (AUTO)	13,678.87
	Invoice 7089		10/10/2023 ANNUAL SAFETY-09 VOLVO TANDEM	11,180.38
	Invoice 7096		10/11/2023 ANNUAL SAFETY-'01 FREIGHTLINER	2,498.49
002816	10/25/2023	000468	RON PRINGLE ELECTRIC	2,152.65
	Invoice 12970		10/13/2023 NEW LIGHT-WHEILDON/MASSIE RD	2,152.65
002817	10/25/2023	002165	SANI GEAR INC	375.37
	Invoice 14088		10/12/2023 Clean bunker gear	375.37
002818	10/25/2023	000202	SCOTT'S INDUSTRIAL & FARM SUPP	232.86
	Invoice 0000411967		10/19/2023 PLOW SUPPLIES/RD MARKING PAINT	142.62
	Invoice 0000411968		10/19/2023 SUPPLIES-CENOTAPH XMAS TREE	90.24
002819	10/25/2023	000617	TOROMONT INDUSTRIES LTD.	413.19
	Invoice WO900957065		10/11/2023 SERVICE CONTRACT-19 CAT GRADER	337.76
	Invoice WO900957094		10/11/2023 SERVICE CONTRACT-21 CAT BACKHO	75.43
002820	10/25/2023	001624	UNI-SELECT CANADA STORES INC	93.12
	Invoice 1740-242165		10/18/2023 HAND CLEANER	93.12
002821	10/25/2023	001017	WASTE MANAGEMENT	28,579.37
	Invoice 0660838-0256-2		10/03/2023 WASTE COLLECTION	28,579.37
002822	10/25/2023	000529	WILTON SANITATION INC	892.70
	Invoice P16595		09/29/2023 PORTABLE RESTROOM RENTAL	632.80
	Invoice P16823		10/17/2023 PORTABLE RESTROOM RENTAL	259.90
Cheque Register Total -				451,934.52

**GREY SAUBLE CONSERVATION AUTHORITY  
MINUTES**

**Full Authority Board of Directors  
Wednesday, August 30, 2023, at 1:15 p.m.**

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The Grey Sauble Conservation Authority (GSCA) Board of Directors' meeting was held in a hybrid format of in-person at the Grey County Council Chambers and virtually via the meeting application, WebEx.

**1. Call to Order**

Chair Sue Carleton called the meeting to order at 1:16 p.m., welcomed all those present in person and virtually, and made a land acknowledgement declaration.

Directors Present In-Person: Chair Sue Carleton, Vice Chair Scott Greig, Tobin Day, Nadia Dubyk, Tony Bell, Scott Mackey, Jennifer Shaw

Directors Present Virtually: Jon Farmer, Alex Maxwell

Regrets: Jay Kirkland, Robert Uhrig

Staff Present: CAO, Tim Lanthier; Administrative Assistant, Valerie Coleman; Manager of Information Services, Gloria Dangerfield; Manager of Financial and Human Resources Services, Alison Armstrong; Manager of Conservation Lands, Rebecca Anthony

**2. Disclosure of Pecuniary Interest**

The Directors were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at the time.

**3. Call for Additional Agenda Items**

Nothing at this time.

**4. Adoption of Agenda**

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**Motion No.:**  
**FA-23-071**

**Moved By:** Tony Bell  
**Seconded By:** Tobin Day

**THAT the Grey Sauble Conservation Authority Board of Directors approve the agenda of August 30, 2023.**

**Carried**

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**5. Approval of Minutes**

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<b>Motion No.:</b> FA-23-072	<b>Moved By:</b> <b>Seconded By:</b>	<b>Jennifer Shaw</b> <b>Nadia Dubyk</b>
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**THAT the Grey Sauble Conservation Authority Board of Directors approve the Full Authority minutes of June 28, 2023.**

**Carried**

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**6. Business Out of Minutes**

Nothing at this time.

**7. Consent Agenda**

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<b>Motion No.:</b> FA-23-073	<b>Moved By:</b> <b>Seconded By:</b>	<b>Scott Mackey</b> <b>Scott Greig</b>
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**THAT in consideration of the Consent Agenda Items listed on the August 30, 2023, agenda, the Grey Sauble Conservation Authority Board of Directors receives the following items: (i) Environmental Planning – Section 28 Permits and Planning – June & July 2023; (ii) Administration – Receipts & Expenses – June & July 2023; (v) Minutes – GSCA Agricultural Advisory Committee – April 28, 2023, IFAA – May 1, 2023 and SPC – March 31, 2023; (vi) Recent Media Articles**

**Carried**

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**8. Business Items**

**i. Administration**

**a. Q2 Budget Update**

CAO, Tim Lanthier, reported that the 2023 budget is on track with nothing out of the ordinary or concerning to mention. There were some changes to note. Planning department revenues and expenses were slightly lower than budgeted. The lower expenses are the result of a later than anticipated start of the new Manager of Engineering Services and the loss of an Environmental Planner. The 2023 actuals from Stewardship are showing some carry over amounts of grant funding from 2022. Insurance premiums were lower than budgeted. Mr. Lanthier noted that the 2023 budget is showing a minor surplus, however; this will be reevaluated in the third quarter.

A Member asked with regard to the insurance premiums. Mr. Lanthier responded that there was still an increase in premiums, however; it was less than had been budgeted for.

A Member asked with regard to planning/permitting numbers and if the decrease in revenue may indicate a trend. Mr. Lanthier responded that staff are still very busy and that it may be too early to make any significant changes, however; staff will be keeping an eye on numbers.

A Member asked with regard to the deferred funds in the Stewardship Program and if these funds will be allocated in 2023 or if they will be carried over in 2024. Mr. Lanthier responded that staff are trying to move forward on applications, however; some funds may carry over to 2024. Manager of Finance and Human Resources Services, Alison Armstrong, added that some of the carry over showing has

already been allocated and was a product of fiscal year end differences between GGCA and the Province.

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**Motion No.:**  
**FA-23-074**

**Moved By:** Nadia Dubyk  
**Seconded By:** Tobin Day

**WHEREAS the Board of Directors approved the GSCA 2023 Operating and Capital Budget on February 22, 2023, by motion FA-23-017,**

**THAT, the Board of Directors receive staff report 025-2023 – 2023 Q2 Budget Report Back as information.**

**Carried**

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### **b. Q2 Investment Portfolio Update**

The Manager of Finance and Human Resources Services, Alison Armstrong, reported that GSCA's portfolio saw a slight decrease between the end of June and end of August, however; it was noted that the interest rate on GSCA's High Interest Savings Account increased from 4.55% to 4.8%. Additionally, Ms. Armstrong noted that GSCA's portfolio manager, has offered an increased discount on the portfolio management fees from 20% to 25%.

Concern was raised regarding the low rate of return on investment that GSCA has been experiencing and the question was raised whether some funds should be reallocated to safer and more lucrative funds such as GICs.

Mr. Lanthier responded that staff could meet with the portfolio manager to discuss conducting another investment survey with the Board. It was noted that GSCA's investment liquidity needs to be considered.

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**Motion No.:**  
**FA-23-075**

**Moved By:** Jon Farmer  
**Seconded By:** Tony Bell

**THAT, the Board of Directors receive the GSCA 2023 2<sup>nd</sup> Quarter Portfolio update as information.**

**Carried**

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### **c. Category 3 Agreement Endorsement**

CAO, Tim Lanthier, gave a brief review of the legislative requirement to establish the Category 3 Agreements with member municipalities. It was noted that the agreements are the product of over two years of work by the CAO and staff.

GSCA has received council endorsement of six of the eight agreements from Member municipalities and staff are confident that GSCA will receive the last two agreements in short order. Thus, GSCA is on track to have all agreements in place prior to the January 1, 2024, deadline.

Members extended thanks to Mr. Lanthier and staff for the considerable work that has been put into meeting with various municipal councils and having the agreements completed on time.

---

**Motion No.:**  
**FA-23-076**

**Moved By:** Jon Farmer  
**Seconded By:** Alex Maxwell

**WHEREAS under Section 21.1.2(2) of the Conservation Authorities Act, GSCA is required to enter into agreements with participating municipalities for the provision of Category 3 programs and services,**

**AND WHEREAS the GSCA has consulted with municipalities on these agreements,**

**AND WHEREAS the GSCA has received signed agreements from the Municipality of Meaford, the Town of South Bruce Peninsula, the Township of Chatsworth, and the Township of Georgian Bluffs,**

**AND WHEREAS the GSCA has received positive Council resolutions from the City of Owen Sound and the Town of the Blue Mountains to allow for signing of the agreements,**

**AND WHEREAS the GSCA is of the understanding that the Municipality of Grey Highlands and the Municipality of Arran-Elderslie will pass positive resolutions in the near future.**

**THAT the GSCA Board of Directors authorize the CAO and the Board Chair to execute these agreements on behalf of the GSCA.**

**Carried**

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#### **d. 2019-2023 Strategic Plan Final Report**

CAO, Tim Lanthier, gave an overview of the 2019-2023 Strategic Plan, its outcomes, and the preparations for the next plan.

Mr. Lanthier noted that the original plan had been extended due to significant staffing changes, the COVID pandemic restrictions, and the large volume of work required to develop a new plan.

It was noted that one of the challenges of the plan was in establishing metrics that were measurable. Mr. Lanthier adjusted these metrics to provide clarity, however; stressed that not all the percentages are weighted equally.

One area of note was the development of watershed plans with municipalities. There was not sufficient uptake from municipalities to make this strategic direction a success.

The Board was informed that staff are in the process of developing a new plan and taking into consideration some of the lessons learned from previous experience. Mr. Lanthier noted that staff and Board engagement in the process and final product will be improved. Additionally, the Plan will need to be realistic with regard to available resources and the GSCA's mandate and responsibilities.

Mr. Lanthier provided some recommendations for the upcoming strategic plan. It was suggested that the new plan be a ten-year plan with a five-year refresh and yearly check-ins. Mr. Lanthier intends to replace the Support the Development of Watershed Plans with a Corporate Excellence pillar. The intention will be to create short-, medium-, and long-term directions and actions.

Mr. Lanthier reviewed the next steps in the process. Staff surveys and meetings have started and continue. Meeting to be set up with Board Members shortly to discuss goals and directions. Staff will reach out to those committees and groups directly associated with GSCA. Once these consultations have been completed, GSCA will engage the public for comment. Consideration will be given to the best method and platform to garner input from the public.

Support was expressed for the strategic plan in general and in the addition of a corporate excellence piece.

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**Motion No.:**  
**FA-23-077**

**Moved By: Tony Bell**  
**Seconded By: Jennifer Shaw**

**WHEREAS the GSCA Board of Directors approved the 2019-2023 GSCA Strategic Plan at the May 23, 2018, meeting of the Board of Directors,**

**AND WHEREAS the GSCA has been working to achieve the Strategic Goals established by the Plan,**

**AND WHEREAS the Term of this Plan is coming to a close,**

**THAT the GSCA Board of Directors receive for information the 2019-2023 Strategic Plan Final Report.**

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**Carried**

**ii. Water Management**

Nothing at this time.

**iii. Environmental Planning**

Nothing at this time.

**iv. Operations**

Nothing at this time.

**v. Conservation Lands**

**a. Eugenia Falls Management Plan Presentation**

Manager of Conservation Lands, Rebecca Anthony, provided a presentation on the Eugenia Falls Management Plan. It was noted that this is the first management plan for this area.

Ms. Anthony explained that because management plans are a time consuming process, this management plan is based on a 20-year vision with a 10-year check-in, and a bi-annual revisit. Additionally, the structure to this management plan is consistent with others that have been developed and presented to the Board.

Phase 1 and 2 of the process have been completed and phase 3 is nearing completion.

Ms. Anthony expressed thanks to the Board members and community volunteers for their hard work and input. Ms. Anthony spoke to the results of the various surveys that were conducted and the connections fostered during the process.

Ms. Anthony reviewed the five action areas identified in the plan. There was discussion around the value of the pavilion structure and whether it would be better to remove the structure or repair it.

A Member asked with regard to the Grey County Beaver Valley Corridor Strategy and if there would be any opportunities for collaboration. Ms. Anthony responded that staff have been contacted for comment but not as a partner.

A Member asked with regard to the parking lot resurfacing and if consideration has been given as to the materials. This was echoed by another Member and if any environmentally sustainable options have been researched. Ms. Anthony replied that she is open to discussion, however; noted that the NEC must be consulted.

Ms. Anthony spoke to the proposed addition of two trails that would improve accessibility. There was general discussion about funding projects. It was noted that one of the intentions of charging for parking is to reinvest into the property. A question was asked with regard to the newly formed Friends of Eugenia Falls group and if they as of yet have the capacity and/or organization to begin fundraising.

Ms. Anthony noted that a community group has formed with the aim to maintain and enhance the cenotaph area.

**vi. Forestry**

Nothing at this time.

**vii. Communications/Public Relations**

Nothing at this time.

**viii. Education**

**a. Education Contract Position**

Manager of Information Services, Gloria Dangerfield spoke with regard to extending the contract of the Summer Day Camp Supervisor to provide education programming and funding research. This extension is proposed to be funded through the GSC Foundation. Moving forward staff hope to add a full-time education position.

There was discussion around general funding and programming questions.

There was general support from Members for GSCA staff to provide more educational programming.

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**Motion No.:**  
**FA-23-078**

**Moved By:** Jennifer Shaw  
**Seconded By:** Tony Bell

**THAT, the Board of Directors receive staff report 028-2023 – Education Contract Position as information.**

**Carried**

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**ix. GIS/IT**

Nothing at this time.

**x. DWSP**

Nothing at this time.

**9. New Business**

Nothing at this time.

**10. CAO's Report**

The CAO, Mr. Lanthier began by introducing Ian Eriksen the newly hired Manager of Engineering Services.

Mr. Lanthier explained that he had been busy since the Board last met. Mr. Lanthier completed leadership training provided by Conservation Ontario. Both the GSCA Indigenous Relationships and Agricultural Advisory committees met. The IFAA signage project was completed, and an unveiling ceremony was held. Staff are working on enhancing the trail head and wayfinding signage.

The proposed sweat lodge structure has been constructed. Staff will be creating and installing interpretive signage.

It was noted that the planned Watershed Bus Tour was cancelled due to lack of uptake from members, Mr. Lanthier expressed hope that it could be rescheduled for another time down the road.

GSCA had one staff member from the planning department resign to take a position with another firm. GSCA wishes them the all the best. A new planner has been hired and is currently being onboarded with an anticipated start date of September 11<sup>th</sup>.

In partnership with the IFAA several Norway Maples were removed from the Inglis Falls Arboretum, and new trees will be planted to replace them. Mr. Lanthier noted that Norway Maples are an invasive species that may out compete other native species of trees.

Architectural designs are underway after receiving feedback from staff and the Building Ad Hoc Committee.

**11. Chair's Report**

Chair Sue Carleton reported that she attended the IFAA signage unveiling and the Conservation Ontario meeting in September.

**12. Other Business**

Nothing at this time.

**13. Resolution to Move Into Closed**

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<b>Motion No.:</b>	<b>Moved By:</b>	<b>Scott Greig</b>
<b>FA-23-079</b>	<b>Seconded By:</b>	<b>Scott Mackey</b>

**THAT the Grey Sauble Conservation Authority Board of Directors proceed into closed session at 3:27 pm to discuss matters related to the following:**

- i. Minutes of the Closed Session of the Regular Board of Directors meeting held on June 28, 2023; and,**
  - ii. To discuss an item in the Town of the Blue Mountains related to litigation or potential litigation including matters before administrative tribunals (GSCA Administrative By-Law, Section 4(xvi)(d)); and,**
-



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iii. **2023 CAO Mid-Year Review – closed as it relates to personal matters about an identifiable individual including Authority directors or Authority employees (GSCA Administrative By-Law, Section 4(xvi)(b)).**

**AND FURTHER THAT CAO, Tim Lanthier and Administrative Assistant, Valerie Coleman, will be present with the Manager of Environmental Planning, MacLean Plewes being present for item ii only.**

**Carried**

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**14. Declaration that the Board of Directors has Resumed Open Session**

Chair Carleton declared that the Board of Directors had resumed open session at 4:06 p.m.

**15. Resolution Approving the Closed Session Minutes of June 28, 2023**

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**Motion No.:**  
**FA-23-080**

**Moved By:** Scott Greig  
**Seconded By:** Jennifer Shaw

**THAT the Grey Sauble Conservation Authority Board of Directors approve the June 28, 2023, Closed Session minutes as presented in the closed session agenda.**

**Carried**

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**16. Reporting out of Closed Session**

Chair Carleton reported that the Members approved the closed session minutes of June 28, 2023, and gave direction to staff on items that were identified and nothing else.

**17. Next Full Authority Meeting**

Wednesday September 27, 2023

**18. Adjournment**

The meeting was adjourned at 4:16 p.m.



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Sue Carleton, Chair



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Valerie Coleman  
Administrative Assistant

WCC

Williamsford Community Centre  
112 Salter Street  
Williamsford, Ontario N0H 2V0 519-794-3712  
[www.williamsfordcommunitycentre.ca](http://www.williamsfordcommunitycentre.ca)

Township of Chatsworth,  
316837 Highway 6  
Chatsworth, ON N0H 1G0

Tuesday, October 11, 2023

Dear Council Members,

On behalf of the Williamsford Community Centre Board of Management I would like to extend our gratitude for your financial assistance towards the new compressor installed at the Community Centre.

We appreciate your concerns to finalize the Terms of Reference which allows a clearer stance for both the Township and the Community Centre Board of Management.

The Williamsford Community Centre Board of Management is looking forward to open communications in the future with the Township of Chatsworth Council and the Recreation Lead Hand, Matt Tanner.

Regards,

*Celeste Eickholdt*

Celeste Eickholdt, Chair of WCC Board of Management  
109 Echo Valley Rd. R. R. #1  
DESBORO ON N0H 1K0

519-794-4608  
echome87@gmail.com

**From:** [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca) <[minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)>  
**Sent:** Monday, October 16, 2023 7:57 PM  
**To:** Patty Sinnamon <[patty.sinnamon@chatsworth.ca](mailto:patty.sinnamon@chatsworth.ca)>  
**Subject:** Letter from Minister Calandra - Township of Chatsworth

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2023-5060

October 16, 2023

Dear Municipal Clerks/CAOs, and Conservation Authority Administrators:

**Subject: Proposed Legislation to Return Lands to the Greenbelt and Oak Ridges Moraine**

I am writing to you to let you know that the Ontario government [introduced legislation](#) that if passed, would restore the 15 parcels of land that were redesignated or removed from the Greenbelt Plan and the Oak Ridges Moraine Conservation Plan areas in late 2022. The Greenbelt Statute Law Amendment Act, 2023, if passed, would enhance protections for these areas by ensuring any future boundary changes can only be made through an open, public and transparent legislative process.

In response to the feedback from Indigenous communities, the public, municipalities and stakeholders we introduced proposed legislative amendments that would:

- Add 15 sites back to the Greenbelt that were removed in December 2022 by incorporating the description of the Greenbelt Area and Oak Ridges Moraine Area boundaries directly into the proposed legislation.
- Eliminate the authority to remove lands from the Greenbelt Area and Oak Ridges Moraine Area by regulation so that any future removals would require legislative change to the Greenbelt Act or the Oak Ridges Moraine Conservation Act.
- Revoke the existing Greenbelt Area boundary regulation (O. Reg. 59/05) and the existing regulation that designates the Oak Ridges Moraine Area (O. Reg. 1/02).
- Undo the redesignation of lands to Settlement Area in the Oak Ridges Moraine Conservation Plan.
- Provide for a concurrent amendment to the Greenbelt Plan's land use schedules to restore the same protections to lands that they had before the 2022 amendment
- Continue to ensure provide that no Plan amendments can be made that would reduce its total area in the Greenbelt Plan..
- Reverse the repeal of the Duffins Rouge Agricultural Preserve Act, 2005.
- Restore the same protections for easements and covenants on the lands in the Duffins Rouge Agricultural Preserve that they had before the 2022 amendment, and
- Strengthen immunity provisions.

The amendments, if passed, will maintain the lands added to the Greenbelt in 2022, which includes a total of 9,400 acres (13 additions of Urban River Valleys and lands in the Paris Galt Moraine area).

### **Request for Feedback**

More information on the legislative proposal to amend the Greenbelt Act, 2005, Oak Ridges Moraine Conservation Act, 2001 and other related legislation can be found on the Environmental Registry of Ontario (ERO) at:

- [ERO #019-7739 – Proposal to return lands to the Greenbelt - Greenbelt Statute Law Amendment Act, 2023.](#)
- [ERO #019-7735 – New Act regarding the Duffins Rouge Agricultural Preserve easements and covenants.](#)

Information and mapping on the 2022 decision to amend the Greenbelt Plan and Oak Ridges Moraine Conservation Plan can be found here:

- [ERO #019-6216 - Amendments to the Greenbelt Plan](#)
- [ERO #019-6218 Proposed redesignation of land under the Oak Ridges Moraine Conservation Plan O. Reg. 140/02](#)

I look forward to receiving your feedback on this proposal. Comments can be sent through the registry or to [greenbeltconsultation@ontario.ca](mailto:greenbeltconsultation@ontario.ca) by November 30, 2023.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra', with a stylized flourish at the end.

Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

c.

Martha Greenberg, Deputy Minister, Municipal Affairs and Housing

Sean Fraser, Assistant Deputy Minister, Municipal Affairs and Housing, Planning and Growth Division



# Catherine Fife

MPP Waterloo

Robert Kirby  
Mayor of Township of East Hawkesbury  
5151 County Road 14, P.O. Box 340, St-Eugene, ON, K0B 1P0

**RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022**

September 25, 2023

Dear Mayor Kirby,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. **I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act.** Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP  
Finance & Treasury Board Critic

---

**Constituency Office**  
100 Regina St. S., Suite 220  
Waterloo, ON N2J 4A8  
Ph: 519-725-3477 | Fax: 519-725-3667  
Email: cfife-co@ndp.on.ca

**Queen's Park Office**  
Room 154, Main Legislative Bldg.  
Queen's Park, Toronto ON M7A 1A5  
Ph: 416-325-6913 | Fax: 416-325-6942  
Email: cfife-qp@ndp.on.ca

**Township of East Hawkesbury  
Regular Meeting**

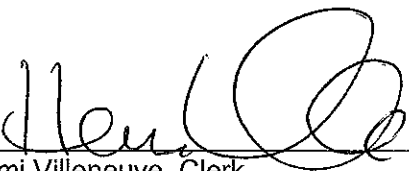


**Agenda Number:** 16.  
**Resolution #** 2023-50  
**Title:** Correspondence  
**Date:** October 10, 2023

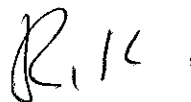
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**Moved by:** Monique Desjardins  
**Seconded by:** Stéphanie Sabourin

Be it resolved that Council support Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

  
\_\_\_\_\_  
Hemi Villeneuve, Clerk,

**Carried**



Canton de Hawkesbury Est  
Réunion Extraordinaire

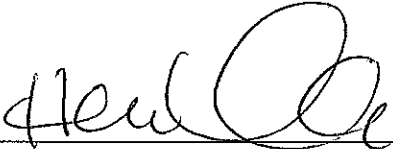


No. du point à l'ordre du jour: 16.  
Résolution # 2023-50  
Titre: Correspondance  
Date: le 10 octobre 2023

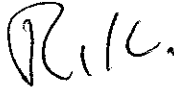
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Proposé par: Monique Desjardins  
Appuyé par: Stéphanie Sabourin

Qu'il soit résolu que le Conseil soutien le projet de loi 21 qui modifie la Charte des droits des résidents énoncée à l'article 3 de la loi de 2021 sur les soins de longue durée en ajoutant le droit des résidents de ne pas être séparés de leur conjoint au moment de leur admission, mais de disposer d'un logement pour les deux conjoints afin qu'ils puissent continuer à vivre ensemble.

  
\_\_\_\_\_  
Hemi Villeneuve, Greffière,

Adoptée



## PARKS AND RECREATION REPORT 2023-18

TO: Mayor Mackey and Members of Council  
FROM: Matt Tanner, Parks and Recreation Facilities Coordinator  
RE: Keady Capital Upgrades 2021 / 2022  
DATE: November 1, 2023

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### **RECOMMENDATION:**

THAT Parks and Recreation Report PR 2023-18 be hereby received for information; and further that staff recommend to council to approve the quote provided by Grey Fair Flooring Inc in the amount of \$ 22,227.00 inclusive of H.S.T.

### **BACKGROUND:**

In 2022 Capital Upgrades were budgeted for the Keady Community Centre. Flooring for the second level viewing area and bar were scheduled for replacement with a budgeted amount of \$25,000 for the project. Due to numerous circumstances, it was not completed in 2022 and was carried to the 2023 budget year.

Three companies that specialize in commercial grade flooring were contacted by township staff. Of the three companies contacted, two entertained a site meeting and provided an estimate for the work requested.

Scope of the work includes: removal of all flooring in the second level viewing area (Vinyl, Carpet), Removal of all flooring in both stairwells and landings (Carpet), Removal of all flooring in both bathrooms (Vinyl), Removal of all flooring in the kitchenette (Vinyl). Installation of a new unison vinyl composition tile (V.C.T.) floor throughout the second level and installation of rubber stair treads on both stairwells. The installation of rubber treads instead of continuation of the V.C.T. flooring would provide an increased safety measure for two (2) high traffic areas that simultaneously serve as the emergency exits for the upper viewing area.

### **Options:**

- 1) McNabb Flooring \$28,189.92, One (1) week lag time for supplies order once confirmed (colour dependent), Six (6) days estimated for project completion from time of order.
- 2) Grey Fair Flooring Inc \$22,227.44 – Staff would be required to move fixtures, potentially three (3) week completion time from time of order.

### **Link to Strategic Plan or Other Approved Plans:**

Fiscal Management, Accountability and Transparency

- To ensure Chatsworth remains financially sustainable
- Fix, Repair and Maintain - Don't let our good assets fall behind
- Financial Accountability
- Reduce the Potential for Loss due to unmitigated risks



- Position ourselves for growth and development
- Creating a culture of innovation and best practices

#### Fostering Community Development

- Promote a sense of community engagement, pride and belonging
- Create a Common Identity
- Respect our unique communities and traditions

#### Continuous Improvement

- Fostering a forward-thinking workplace environment
- Excellence in Customer Service
- Fostering pride in the Workplace
- Maintaining Positive staff-community relations

#### Quality of Life

- Provide Quality Recreation Facilities
- Develop recreational opportunities
- Meeting the needs of both current and future citizens by harmonizing community services across the municipality
- To recognize Chatsworth as a "Cultural Hub"
- Preserve rural heritage

#### **Inter-departmental Impact and/or Other Departments Consulted:**

#### **Financial Implications:**

Funding is included in the 2023 Capital Budget (carried forward from 2022)

#### **Attachments:**

Quote from McNabb Flooring

Quote from Grey Fair Flooring Inc.

Respectfully submitted,

Matt Tanner,  
Parks and Recreation Facilities Coordinator

Patty Sinnamon, Dipl.M.M.  
CAO Clerk

**Report Approval Details**

Document Title:	PR Report 2023 -18 Keady Community Centre Capital Upgrades.docx
Attachments:	- Greyfair Flooring Inc Keady Quote.pdf - McNabb Flooring Keady CC, 2023.pdf
Final Approval Date:	Oct 25, 2023

This report and all of its attachments were approved and signed as outlined below:



**Patty Sinnamon - Oct 25, 2023 - 12:00 PM**



**GREYFAIR**  
Flooring Inc.

<input type="checkbox"/> OWEN SOUND TEL: (519) 371-2151 FAX: (519) 371-0680 P.O. BOX 741, 762 2ND AVE. EAST	<input type="checkbox"/> WARTON TEL: (519)-534-3320 FAX: (519) 534-1833 612-614 BERFORD STREET	<input type="checkbox"/> PORT ELGIN TEL: (519)-389-4454 FAX: (519) 389-4781 MACKENZIE COURT 574 GODERICH ST.	<b>SALES AGREEMENT</b>
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Name TOWNSHIP OF CHATSWORTH Date Dec 10/23  
 Address 116931 GREY RD 3 Tel (H) 519-774-3232  
HEADY Postal \_\_\_\_\_ Tel (W) 519-774-4499  
 JOB SITE BAR AREA & 2 SETS STAIRS Email chatsworth.ca

ROLL #	PRODUCT	COLOUR	SIZE	SQ. FT.	PRICE PER SQ. FT.	AMOUNT
34cm	VCT	TO BE CHOSEN	12x12x1/8	1500	2.39	3,585.00
	LABOUR PATCH					42.50
	RUBBER STAIR TREATMENT	TO BE CHOSEN	12"x 4"	28MS	99.00	2,772.00
	INDEX		10lb	3pos.	36.95	110.85
	VINYL BASE	TO BE CHOSEN	4"x 120"	360 ft	1.39	500.40
	VINYL BASE	"	6"x 120"	120 ft	2.19	262.80

UNDERPAD (TYPE) \_\_\_\_\_  
 SEAM SEALER \$ \_\_\_\_\_ ADHESIVE \$ 875.00  
 SMOOTH EDGE \$ \_\_\_\_\_ MOULDING \$ 275.00

INSTALL - CARPET	ON WOOD <input type="checkbox"/>	ON CONCRETE <input type="checkbox"/>
INSTALL - VINYL TILE	ON WOOD <input type="checkbox"/>	ON CONCRETE <input checked="" type="checkbox"/>
INSTALL - H/W	LAMINATE <input type="checkbox"/>	

INSTALL CERAMICS	CUSTOMER	GREYFAIR	QUANTITY
REMOVAL OF APPLIANCES	CUSTOMER	GREYFAIR	ROOMS
REMOVAL OF FURNITURE	CUSTOMER	GREYFAIR	QUANTITY
REMOVAL OF CARPET & TILL	CUSTOMER	GREYFAIR	✓
DISPOSAL	CUSTOMER	GREYFAIR	✓
STEPS	✓	GREYFAIR	✓
REMOVE BASE	✓	GREYFAIR	✓
PLYWOOD	CUSTOMER	GREYFAIR	✓
RAVEL	CUSTOMER	GREYFAIR	QUANTITY

**WE DO NOT REMOVE**

**TERMS AND CONDITIONS**

- BAS. BOARDS
- BAS. APPLIANCES
- SUTLERY
- TOILETS
- VINYL FLOORS
- KNICK KNACKS
- ELECTRONICS (e.g. TV's, Stereo's, Computers, etc.)
- CROCKERY
- CONTENTS OF FRIDGES or FREEZERS

WE DO NOT cut doors or rehang the same if they require cutting after installation of flooring.  
 YOU MUST CHECK BACK UP OF FINISH STONES AND PRESSERS BEFORE INSTALLERS LEAVE THEIR PREMISES

This agreement constitutes a contract between the parties. This order is not subject to cancellation & is conditional that we are not to be responsible for any defects which may develop by reason of imperfect or damp surfaces or improper treatment of the materials. No special modifications will be accepted. I hereby acknowledge the terms and conditions stated herein.

PLEASE TO PAY THE BALANCE ON OR BEFORE COMPLETION OF THE JOB.  
 A service charge will be levied over 30 days.

CUSTOMER \_\_\_\_\_ DATE \_\_\_\_\_

SUB-TOTAL	15,776.05
82228872 H.S.T.	2,050.89
<b>GRAND TOTAL</b>	<b>17,826.94</b>
DEPOSIT NO.	
BALANCE	





**GREYFAIR**  
Flooring Inc.

**OWEN SOUND**  
TEL: (519) 371-2151  
FAX: (519) 371-0680  
P.O. BOX 741,  
782 2ND AVE. EAST

**WIARTON**  
TEL: (519) 534-3320  
FAX: (519) 534-1833  
612 - 614  
BERFORD STREET

**PORT ELGIN**  
TEL: (519) 389-4454  
FAX: (519) 389-4781  
MACKENZIE COURT  
574 GODERICH ST.

**SALE AGREEMENT**

Name TOWNSHIP OF CHATSWORTH Date Oct 10/23  
Address \_\_\_\_\_ Tel(H) \_\_\_\_\_  
Postal \_\_\_\_\_ Tel(W) \_\_\_\_\_  
Email \_\_\_\_\_

JOB SITE 2 BATHS-OFFICE-KITCHENETTE

ROLL #	PRODUCT	COLOUR	SIZE	SQ. FT.	PRICE PER SQ. FT.	AMOUNT
<del>90455</del>	VCT	TO BE CHOSEN	12x12x1/8	405	2 39	957 95
	VINYL BASE	TO BE CHOSEN	4" x 100	160	1 39	222 40
	LABOUR FLOOR PREP.					150 00
	ARDEX		10/16	2	36 95	73 90

UNDERPAD (TYPE) \_\_\_\_\_  
SEAM SEALER \$ \_\_\_\_\_  
SMOOTH EDGE \$ \_\_\_\_\_  
ADHESIVE \$ 225.00  
MOULDING \$ \_\_\_\_\_  
INSTALL - CARPET ON WOOD  ON CONCRETE   
INSTALL - VINYL TILE ON WOOD  ON CONCRETE   
INSTALL - H/W LAMINATE  ON CONCRETE   
ADHESIVE \$ 310.00

REMOVAL OF APPLIANCES	CUSTOMER	GREYFAIR	QUANTITY
REMOVAL OF FURNITURE	<input checked="" type="checkbox"/>	GREYFAIR	ROOMS
REMOVAL OF <del>CERAMIC</del> VINYL TILE	<input checked="" type="checkbox"/>	GREYFAIR	QUANTITY
DISPOSAL	CUSTOMER	GREYFAIR	<input checked="" type="checkbox"/>
STEPS	CUSTOMER	GREYFAIR	
DOOR BASE	<input checked="" type="checkbox"/>	GREYFAIR	QUANTITY
PLYWOOD	CUSTOMER	GREYFAIR	<input checked="" type="checkbox"/>
RAVEL	CUSTOMER	GREYFAIR	QUANTITY

**WE DO NOT REMOVE**

**TERMS AND CONDITIONS**  
1. BAG BOARDS 4. TOILETS 7. ELECTRONICS (e.g. TV's, Stereo, Computers, etc.)  
2. BAG APPLIANCES 5. VINYL FLOORS 8. CROCKERY  
3. CUTLERY 6. KICK KNACKS 9. CONTENTS OF FRIDGES or FREEZERS  
WE DO NOT eat doors or rehang the same if they require cutting after installation of flooring.  
OUR SITE SHOULD BE KEPT CLEAR OF ALL FURNITURE, STOVE AND FREEZERS BEFORE INSTALLERS LEAVE THEIR PREMISES.  
This agreement constitutes a contract between the parties. This order is not subject to cancellation if it is understood that we are not to be responsible for any defects which may develop by reason of imperfect or damp sub floor or improper treatment of the materials. No special modifications will be recognized.  
I hereby acknowledge the terms and conditions stated herein.

SUB-TOTAL	3,894.25
822288872 H.S.T.	506.25
<b>GRAND TOTAL</b>	<b>4,400.50</b>
DEPOSIT NO.	
BALANCE	

PLEASE TO PAY THE BALANCE ON OR BEFORE COMPLETION OF THE JOB.  
A service charge on accounts over 30 days.

CUSTOMER \_\_\_\_\_ DATE \_\_\_\_\_  
WHITE COPY - ADMIN CANARY COPY - OFFICE PINK COPY - CUSTOMER  
SALESPERSON [Signature]



September 19, 2023

Keady Community Centre

Attention: Matt Tanner  
519-797-3232 ext. 140

Ceramic Tile

Hardwood

Laminate

Vinyl

Carpet

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## QUOTATION

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We are pleased to submit the following quotation to supply and install flooring as outlined in the following *scope of work*.

*Scope of work*

**V.C.T**

- Remove and dispose of existing V.C.T and carpet
- Remove and dispose of baseboard
- Remove and reinstall toilets
- Basic prep of existing subfloor
- Supply and install ardex feather finish and adhesive
- Supply and install wax seals and silicone
- Supply and install Armstrong V.C.T 12 x 12 in the Upper Hall , Bathroom #1 and Bathroom #2- Colour T.B.D
- Supply and install Johnsonite 4" vinyl base-colour T.B.D

*Our price complete with all*

**Material and Labour**            **\$ 15,650.46**  
**HST extra**

**V.C.T**

- Furniture movement by Owner
- Remove and dispose of existing carpet
- Remove and dispose of baseboard
- Basic prep of existing subfloor
- Supply and install ardex feather finish and adhesive
- Supply and install Armstrong V.C.T 12 x 12 in the Office- Colour T.B.D
- Supply and install Johnsonite 4" vinyl base-colour T.B.D

*Our price complete with all*

**Material and Labour            \$ 2,672.12**

**HST extra**

**V.C.T**

- Remove and dispose of existing vinyl
- Remove and dispose of baseboard
- Basic prep of existing subfloor
- Supply and install ardex feather finish and adhesive
- Supply and install Armstrong V.C.T 12 x 12 in the Kitchenette- Colour T.B.D
- Supply and install Johnsonite 4" vinyl base-colour T.B.D

*Our price complete with all*

**Material and Labour            \$ 2,093.10**

**HST extra**



## V.C.T

- Remove and dispose of existing carpet and baseboard
- Basic prep of Landings and Stairs
- Supply and install ardex feather finish and adhesive
- Supply and install Armstrong V.C.T 12 x 12 on the North Stairwell Landing and South Stairwell Landing - Colour T.B.D
- Supply and install Tarket 1 piece tread and riser on the North Stairwell Stairs and the South Stairwell Stairs – Colour T.B.D
- Supply and install transitions

*Our price complete with all*

**Material and Labour**            **\$ 7,774.24**  
**HST extra**

**Please Note:** This price is in effect for 30 days; due to the ever increasing cost of material and freight.

If you have any questions please feel free to contact me at your convenience.  
Thank you for asking *McNabb Flooring Solutions* to quote on your floor covering needs and we look forward to hearing from you soon.

Yours in Flooring,  
*Butch McNabb*  
Butch McNabb  
**McNabb Flooring Solutions**

## PARKS AND RECREATION REPORT 2023-19

TO: Mayor Mackey and Members of Council  
 FROM: Matt Tanner, Parks and Recreation Facilities Coordinator  
 RE: Facility Ad Space  
 DATE: November 1, 2023

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**RECOMMENDATION:**

THAT Parks and Recreation Report PR 2023-19 be hereby received for information.

**BACKGROUND:**

Due to increasing operational costs, it is in the best interest of the township to explore all revenue streams for recreational facilities and outdoor spaces. All surrounding municipalities have some form of ad revenue generation with regards to recreational spaces.

This proposal would see ad space become available for purchase at all arenas and baseball fields. Arena advertising would encompass all available dasherboard spacing, wall mounted ads in approved areas and make ad space available for purchase on Keady Community ice resurfacer.

An advertising policy and sales agreement will need to be generated if council agrees to continue with the proposal. The agreement and accompanying policy will clearly set out a pricing guide, all approved locations, terms, and conditions found suitable.

Physical Ad cost is not incurred by the township however Township may agree to purchasing the Lexan covering for the ad space if deemed appropriate. All ads will be installed by township staff and removed when term has expired.

Location	Term	Tax	Total	Physical Ad Cost Estimate	Lexan Covering	Total
<b>Arena Boards</b>						
1 Year Term	300	13%	339	300-600	300	\$ 939-1239
2 Year Term	570	13%	644.10	300-600	300	\$ 1244-1544.10
3 Year Term	765	13%	864.45	300-600	300	\$ 1,464-1,764.45
<b>Arena Wall Mount</b>						
1 Year Term	150	13%	169.50	300-600	N/A	\$ 469.50-769.50
2 Year Term	300	13%	339	300-600	N/A	\$ 639-939
3 Year Term	445	13%	502.85	300-600	N/A	\$ 802.85-1102.85
<b>Ice Resurfacer</b>						
1 Year Term	N/A	13%				
2 Year Term	N/A	13%				
3 Year Term	1,030	13%	1163.90	700-1200	N/A	\$ 1,863.90-2363.90
<b>Baseball Diamonds</b>						
					N/A	



<b>1 Year Term</b>	<b>300</b>	<b>13%</b>	<b>339</b>	<b>300-600</b>	<b>N/A</b>	<b>\$ 639-939</b>
<b>2 Year Term</b>	<b>570</b>	<b>13%</b>	<b>644.10</b>	<b>300-600</b>	<b>N/A</b>	<b>\$ 944.10-1244.10</b>
<b>3 Year Term</b>	<b>765</b>	<b>13%</b>	<b>864.45</b>	<b>300-600</b>	<b>N/A</b>	<b>\$ 1164.45-1464.45</b>

**Link to Strategic Plan or Other Approved Plans:**

**Economic Development**

- Realizing economic development opportunities
- Raise Chatsworth's Economic Development Profile
- Promote local commercial and retail growth
- Develop tourism potential
- Expand local employment options

**Fiscal Management, Accountability and Transparency**

- To ensure Chatsworth remains financially sustainable
- Fix, Repair and Maintain - Don't let our good assets fall behind
- Financial Accountability
- Reduce the Potential for Loss due to unmitigated risks
- Position ourselves for growth and development
- Creating a culture of innovation and best practices

**Fostering Community Development**

- Promote a sense of community engagement, pride and belonging
- Create a Common Identity
- Respect our unique communities and traditions

**Continuous Improvement**

- Fostering a forward-thinking workplace environment
- Excellence in Customer Service
- Fostering pride in the Workplace
- Maintaining Positive staff-community relations

**Quality of Life**

- Provide Quality Recreation Facilities
- Develop recreational opportunities
- Meeting the needs of both current and future citizens by harmonizing community services across the municipality
- To recognize Chatsworth as a "Cultural Hub"
- Preserve rural heritage

**Inter-departmental Impact and/or Other Departments Consulted:**

**Financial Implications:**

**Attachments:**

Respectfully submitted,

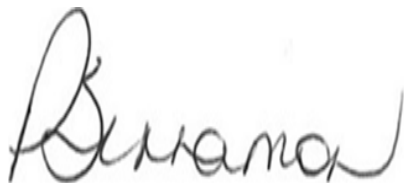
Matt Tanner,  
Parks and Recreation Facilities Coordinator

Patty Sinnamon, Dipl.M.M.  
CAO Clerk

## Report Approval Details

Document Title:	PR Report 2023-19 Facility Ad Space.docx
Attachments:	
Final Approval Date:	Oct 27, 2023

This report and all of its attachments were approved and signed as outlined below:



**Patty Sinnamon - Oct 27, 2023 - 7:14 AM**

TO: Mayor Mackey and Members of Council  
FROM: Jamie Edwards, Operations Manager  
RE: KCC Parking Lot Option  
DATE: November 1, 2023

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**RECOMMENDATION:**

THAT Public Works Report 2023-43 be hereby received; AND FURTHER THAT the Committee of the Whole recommends to council to accept staff recommendation to remove the stumps and restore the area to grass at the Northeast portion of the property where the proposed lot expansion was suggested. Public Works staff can perform this work; AND FURTHER THAT due to space constraints, the expansion of the parking lot on the east side of the parking lot not proceed.

**BACKGROUND:** At a previous council meeting staff were directed to develop the area East of the entrance into additional parking to help with the on-going capacity issue at this facility. This project was halted when a neighboring property owner was opposed to the project. As pointed out by the owners of the property there is a 9 Meter set back in our Comprehensive By-Law that must be respected between their property and the proposed lot. Further that Grey County has relayed a 3M set back from roadside property line. The Township would also be required to create a buffer planting strip between the lot and the neighboring property. This is required when one planning zone meets another. While there is a row of trees along the boundary to the east, it is not enough to reduce noise, light pollution caused by vehicles. A buffer is often a solid fence and may include dense shrubs, trees as a sound barrier. As seen in the attached drawing the additional allowable size respecting the 9 Meter set back is not large enough to be beneficial as additional parking for the work that would have to be done. Proper sizing for parking spaces for a gravel unmarked area would be 6M x 3M and 7M between stall rows. With respect to the 9 Meter set back it is not possible to add any more than just one row of stall style parking in the additional area making the additional lot not financially feasible.

Options:

Remove the stumps and level the area and restore to grass as it is.

Remove Stumps and square off the area 6 Meters east of the existing grass line by removing the grass, topsoil and adding the required gravel (Approximately 100 Tonne) to make it acceptable for parking on.

Remove the stumps and develop the useable space observing the setbacks and planting a planting strip as a barrier between lot and the neighboring property, Township staff would not be able to perform this work cost effectively.

Fiscal Management, Accountability and Transparency

- To ensure Chatsworth remains financially sustainable

- Fix, Repair and Maintain - Don't let our good assets fall behind
- Financial Accountability
- Reduce the Potential for Loss due to unmitigated risks
- Position ourselves for growth and development
- Creating a culture of innovation and best practices

**Inter-departmental Impact and/or Other Departments Consulted:** Recreation and Finance

**Financial Implications:**

Cost for whichever option chosen would be allocated to 01-1627-7314 Keady CC operations Building Maintenance and Supplies budget.

**Attachments:**

Respectfully submitted

Reviewed by

Jamie Edwards  
Operations Manager

Patty Sinnamon, Dipl.M.M.  
CAO Clerk

**Report Approval Details**

Document Title:	KCC Parking Lot option .docx
Attachments:	- KCC lot Pic.PNG - KCC lot drawing.pdf
Final Approval Date:	Oct 27, 2023

This report and all of its attachments were approved and signed as outlined below:



**Patty Sinnamon - Oct 27, 2023 - 7:13 AM**



EOP

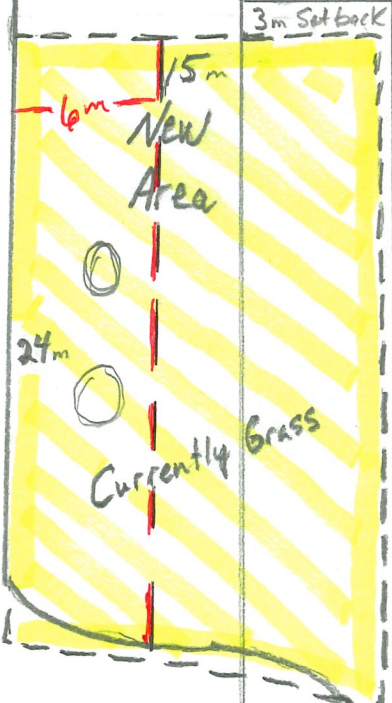
EL

EOP

021562

Treed Area

30m



6m

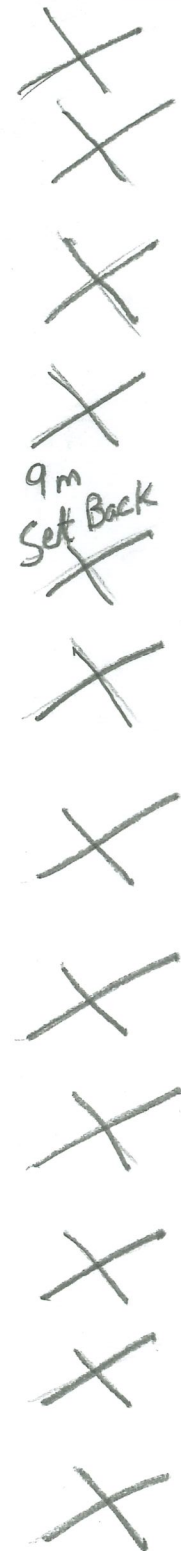
15m  
New Area

24m

Currently Grass

3m Setback

021570



9m  
Set Back

KCC



**CLERK'S AND PLANNING ASSISTANT  
REPORT 2023-11**

TO: Mayor Mackey and Members of Council  
FROM: Tyler Zamostny, Clerk's and Planning Assistant  
RE: Chatsworth Police Services Board 2024 Meeting Dates  
DATE: November 1, 2023

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**RECOMMENDATION:**

THAT Clerk's and Planning Assistant Report 2023-11 regarding Chatsworth Police Services Board 2024 Meeting Dates be hereby received; and  
FURTHER THAT Committee of the Whole recommends that Council provide direction to the Chatsworth Police Services Board on the number of meetings that should be scheduled in 2024.

**BACKGROUND:**

During the October 20, 2023 Chatsworth Police Services Board (PSB) meeting, there was an item for discussion included in the agenda regarding the proposed meeting dates for 2024. Through conversation, the board recommended that the item be discussed at a future Council meeting and that direction be given on the number of meeting dates that are to be scheduled in 2024. The approved number will be presented at the December 15, 2023 PSB meeting.

In recent years, the Board has met six times a year. Through correspondence received on August 21, 2023 from the Ministry of the Solicitor General, approval has been given for a Grey Bruce OPP Detachment Board (Schedule A). Due to this approval taking effect in early 2024 (possibly Spring), there was conversation with the PSB on whether to continue with scheduling six meetings in 2024, or to moving to quarterly meetings.

Under the Police Services Act, R.S.O. 1990, c. P.15 Section 35 (1) the board is required to hold at least four meetings each year.

**Options:**

- 1) Proceed with scheduling quarterly (4) PSB meeting dates for 2024
- 2) Continue with scheduling six (6) PSB meeting dates for 2024 until the new Board structure is implemented.

**Link to Strategic Plan or Other Approved Plans:**

Continuous Improvement

- Maintaining Positive staff-community relations
- Establishing Partnerships with other levels of government

**Inter-departmental Impact and/or Other Departments Consulted:** None

**Financial Implications:** None

**Attachments:**

Schedule A - Ministry of the Solicitor General Correspondence August 21, 2023 Re: Grey Bruce OPP Detachment Board Proposal



Submitted By:

Tyler Zamosny,  
Clerk's and Planning Assistant

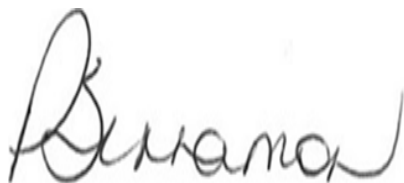
Reviewed by:

Patty Sinnamon, Dipl.M.M.  
CAO Clerk

## Report Approval Details

Document Title:	Clerk's and Planning Assistant Report 2023-11 - Chatsworth Police Services Board 2024 Meeting Dates.docx
Attachments:	- Schedule A - Ministry of the Solicitor General Correspondence August 21, 2023 Re Grey Bruce OPP Detachment Board Proposal.pdf
Final Approval Date:	Oct 27, 2023

This report and all of its attachments were approved and signed as outlined below:



**Patty Sinnamon - Oct 27, 2023 - 7:21 AM**

Raylene Martell  
Director of Corporate and Legislative Services  
Municipality of Grey Highlands  
[MartellR@greyhighlands.ca](mailto:MartellR@greyhighlands.ca)

**August 21, 2023**

Greetings Raylene Martell,

Thank you for submitting your proposal for the Ontario Provincial Police (OPP) detachment board framework. Your patience has been greatly appreciated while all proposals went through a thorough review process.

**At this time, I am pleased to confirm that the Grey Bruce OPP detachment board proposal has been approved by the Solicitor General to the next step in finalizing the board compositions, which is posting the composition on the Ontario Regulatory Registry (ORR).** The ministry is currently working on drafting the regulation, which is expected to be available on the Ontario Regulatory Registry (ORR) for public comment in the summer or fall. Posting of the regulation is one of the last steps before the regulation can be finalized in advance of bringing the *Community Safety and Policing Act, 2019 (CSPA)* into force in early 2024.

The following board composition(s) have been approved for posting.

Board	Communities Serviced	Council Seats	Community Representative Seat(s)	Provincial Appointment Seat(s)	Total Seat(s)
1	Chatsworth Township, Georgian Bluffs Township, Municipality of Grey Highlands, Municipality of Meaford, Municipality of Northern Bruce Peninsula, Town of South Bruce Peninsula, Southgate Township, Ojibway Nation of Saugeen First Nation (New Saugeen), Chippewas of Nawash Unceded	9	4	3	16

	First Nation (Cape Croker) (OFNPA)				
--	------------------------------------	--	--	--	--

On behalf of the Ministry of the Solicitor General, I would like to express my appreciation to all the communities involved in the proposal development process. I acknowledge and value the significant efforts undertaken to create a proposal for a detachment board that addresses the unique needs of each community that receives OPP policing services in your detachment. As the proposal lead, I kindly request that you disseminate this correspondence to all communities serviced by the proposed detachment board.

The ministry is planning to share more guidance as soon as possible on next steps, with the understanding that municipalities and First Nations require time to plan for the implementation of OPP detachment boards before the CSPA comes into force.

If you have any questions or concerns in the meantime, please contact Devendra Sukhdeo, Senior Policy Advisor, Public Safety and Policing Policy Unit (PSPPU), Strategic Policy Division, at [Devendra.Sukhdeo@ontario.ca](mailto:Devendra.Sukhdeo@ontario.ca).

Sincerely,

Sarah Caldwell  
Assistant Deputy Minister, Strategic Policy Division  
Ministry of the Solicitor General

**PUBLIC NOTICE: 2024 MUNICIPAL BUDGET MEETING SCHEDULE**  
**Revised (September 27, 2023)**

**NOTICE** is hereby given that Council has scheduled the following dates to consider the 2024 Operating and Capital Budget:

- Wednesday, September 27, 2023 at 6:30 p.m. (**Cancelled**)
- Wednesday, October 11, 2023 at 5:00 p.m. - Round Table Discussions
- Wednesday, October 25, 2023 at 5:00 p.m.
- Wednesday, November 8, 2023 at 5:00 p.m.
- Wednesday, November 22, 2023 at 5:00 p.m.
- Wednesday, November 29, 2023 at 5:00 p.m.
- Wednesday, December 13, 2023 at 5:00 p.m.

**AND FURTHER** take notice that Council will host a public meeting to receive input on the budget on:

- Wednesday, December 20, 2023 at 6:30 p.m.

**AND FURTHER** Council gives notice to consider a by-law to adopt the 2024 budget on:

- Wednesday, January 3, 2024 at 9:30 a.m.

Draft Budget documents will be posted on the Township's website page at [www.chatsworth.ca](http://www.chatsworth.ca).

All meetings are open to the public and we welcome your comments and input. Written submission will be accepted at the address noted below. Individuals wishing to address Council regarding the 2024 budget should request delegation status by sending a delegation request to [tyler.zamostny@chatsworth.ca](mailto:tyler.zamostny@chatsworth.ca) one week prior to the meeting.

Patty Sinnamon, Dipl.M.M.  
CAO Clerk  
316837 Highway 6, RR 1  
Chatsworth, Ontario, Canada  
N0H 1G0

**TOWNSHIP OF CHATSWORTH TRACKING SHEET**  
**For November 1, 2023**

<b>Subject for Action</b>	<b>Assigned Department</b>	<b>Anticipated Response Date</b>	<b>Comments</b>
Development Charges Study –	Senior Management Team	November, 2023	Draft report to Council Nov. 2023
Township Zoning By-law review and update	CAO and Planning		Council to review draft zoning by-law January 10 at 4:00 p.m.
Dug Outs at Chatsworth Ball Diamond	Recreation	Fall 2023	Members of Community Hub Building Committee have offered to construct the dug outs. Materials bought and paid for (located at Hattens Home Hardware)
Negro Creek Settlement Monument	CAO	September, 2023	Staff to work with the Negro Creek Settlement Committee regarding the erection of a permanent monument, and the location. Staff to update Council regarding the progress.
Desboro Arena Upgrades?	Parks and Recreation Coordinator		Report on remaining facility upgrades and potential use of facility
Recreation	Parks and Recreation Coordinator		Council would like a report – “to what degree should the Township be augmenting recreation facilities”.

**OUTSTANDING ACTIONS ON NOTICES OF MOTION OR COUNCIL RESOLUTIONS:**

<b>S. Mackey</b>	<b>June 15/22</b>	<p><b>2022-15-14</b></p> <p>Whereas the former Lions Hall has been demolished and removed from the Holland Centre Ball Diamond and the Scone Hall has been demolished;</p> <p>Now Therefore Council directs staff to investigate whether it is feasible and appropriate to construct permanent washrooms at the Holland Centre Ball Diamond and report back to Council regarding the possible location and cost of same.</p> <p>And Further That Council directs staff to also inspect the site of the former Scone Hall and report back to Council on recommendations regarding the status of the well and/or septic system.</p>
<b>S. Mackey</b>	<b>April 5/23</b>	<p>THAT Council direct staff to research what lower tier municipalities in Grey County are being charged in regard to information technology (IT) services; and FURTHER THAT staff be directed to contact both lower-tier municipalities and Grey County regarding the potential for shared IT services and FURTHER THAT staff provide a report to Council at a future meeting.</p>
<b>P. Whitten</b>	<b>Aug.02/23</b>	<p>That staff be directed to bring forward information for potential regulations for commercial gatherings on private properties and special events on Township owned properties.</p>
<b>P. Whitten</b>	<b>Oct. 18/23</b>	<p>THAT staff be directed to bring forward a report on Short Term Rental Accommodations including potential regulating and licensing options and information as to what other neighbouring municipalities are doing to address Short Term Rental Accommodations.</p>

# THE CORPORATION OF THE TOWNSHIP OF CHATSWORTH

## BY-LAW NUMBER 2023-62

**BEING a By-law to confirm the proceedings of the Council Meeting of the Corporation of the Township of Chatsworth held on November 1, 2023**

**WHEREAS** Section 5(1) of the Municipal Act 2001, S.O. 2001, Chapter 25 as amended, grants powers of a Municipal Corporation to be exercised by its Council; and

**WHEREAS** Section 5(3) of the Municipal Act 2001, S.O. 2001, Chapter 25 as amended, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

**WHEREAS** it is deemed expedient that the proceedings of the Council Meeting held on November 1, 2023 are confirmed and adopted by By-law;

**NOW THEREFORE** the Council of the Corporation of the Township of Chatsworth enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Chatsworth at its Council Meeting held on November 1, 2023 in respect to each motion and resolution passed, reports received and direction given by the Council at the said meeting is hereby adopted and confirmed;
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.

**READ** a first and second time this 1<sup>st</sup> day of November, 2023.

**READ** a third time and finally passed this 1<sup>st</sup> day of November, 2023.

---

Scott Mackey, Mayor

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Patty Sinnamon, CAO Clerk