



Township of Chatsworth

Special Council Meeting Minutes

Wednesday, January 10, 2024, 4:00 p.m.

Members Present: Mayor Scott Mackey
Deputy Mayor Terry McKay
Councillor Shawn Greig
Councillor Elizabeth Thompson
Councillor Peter Whitten

Staff Present: CAO Clerk, Patty Sinnamon
Chief Building Official, Karl Schipprack
Deputy Clerk, Tyler Zamostny
Administrative Assistant, Emma Fidler

1. CALL TO ORDER

Mayor Mackey called the meeting to order at 4:00 p.m.

2. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

There were no speaker requests for Open Forum.

3. APPROVE OR AMEND AGENDA

Resolution 2024-03-01

Moved by: Terry McKay

Seconded by: Shawn Greig

THAT Township of Chatsworth Council adopt the Agenda as circulated.

Carried

4. DECLARATION OF PECUNIARY INTEREST

None stated.

5. COMMITTEE OF THE WHOLE

Resolution 2024-03-02

Moved by: Peter Whitten

Seconded by: Terry McKay

THAT Council now go into Committee of the Whole.

Carried

5.1 CAO Clerks Report 2024-01 - Comprehensive Zoning By-law Review and Update

Resolution 2024-03-03

Moved by: Peter Whitten

Seconded by: Shawn Greig

THAT CAO Clerk's Report 2024-01 regarding the Comprehensive Zoning By-law Review and Update be hereby received for information.

Carried

This is the kickoff meeting for the 2024 Comprehensive Zoning By-law Review and Update.

CAO Clerk Patty Sinnamon provided Council with an information presentation. Included in the presentation was information on what is contained in a Zoning By-law, the projected timelines including future public meetings and new provincial legislation that has an impact on the By-law, including Bill 23. CAO Clerk Sinnamon also provided detail on the current Township Zoning By-law and issues that have been raised including lack of clarity in certain definitions and errors in mapping. The presentation completed with information pertaining to tiny homes, shipping containers and trailers. Council was able to ask questions throughout the presentation. Once the presentation was complete, Council reviewed a portion of the draft Zoning By-law in detail and made revisions. Staff noted these changes and updated the draft By-law.

The following amendments are proposed:

Section 3.4:

- Add in "as amended" after the By-law

Definitions:

- Agricultural Use - do we need a definition of "agricultural product" - staff are to discuss with the planner
- Modular Dwelling - add in "constructed in accordance with CSA 277"
- Mobile Home - add in "constructed in accordance with CSA Z240 or CSA Z241"

Section 7.2:

- Discussion to permit two additional residential units on larger parcels
- If the parcel is over 3 acres we could permit a combination of 1 single detached dwelling, an additional unit within the single detached dwelling or a dwelling within an accessory building

Council paused for a break at 5:15 p.m. and returned at 5:42 p.m.

Once discussion was complete, Council scheduled the following meetings to continue their review of the Comprehensive Zoning By-law.

- Wednesday, February 28, 2024 at 4:00 p.m.
- Wednesday, March 27, 2024 at 4:00 p.m.
- Wednesday, April 24, 2024 at 4:00 p.m.

5.2 Rise and Report from Committee of the Whole

Resolution 2024-03-04

Moved by: Terry McKay

Seconded by: Elizabeth Thompson

THAT Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

6. ADJOURNMENT

The Mayor adjourned the meeting at 8:04 p.m.

Scott Mackey, Mayor

Patty Sinnamon, CAO Clerk