Special Council Meeting Agenda

Tuesday, January 30, 2024
4:30 p.m.
Municipal Council Chambers
Pages

1. CALL TO ORDER

2. OPENING CEREMONIES – O CANADA AND MOMENT OF REFLECTION

3. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

Interested persons are invited to speak to Council about any matter that appears on this Agenda. Please sign the registration form available from the Deputy Clerk or Clerk. Individuals may only speak for a total of three (3) minutes.

4. APPROVE OR AMEND AGENDA

Resolution
THAT Township of Chatsworth Council adopt the Agenda as circulated.

5. DECLARATION OF PECUNIARY INTEREST

6. COMMITTEE OF THE WHOLE

Resolution
THAT Council now go into Committee of the Whole.

6.1 Staff Reports and Verbal Updates from Staff

6.1.a CAO Clerk's Report 2024-03 - 2024 Budget Revision 3

6.2 Rise and Report from Committee of the Whole

Resolution
THAT Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

7. ADOPT ACTION OF COUNCIL IN COMMITTEE OF THE WHOLE

(Items requiring discussion and direction will require a separate motion)

Resolution
THAT the actions taken in Committee of the Whole today be confirmed by this Council; and
FURTHER THAT staff be authorized to take the actions necessary to give effect to the approved recommendations contained within the staff reports; and
FURTHER THAT by-laws under consideration be presented to Council for third reading.

8. OTHER BUSINESS

9. CLOSED MEETING

Resolution
THAT Council go into Closed Session for the following reason(s):

- Personal information about an identifiable individual, including municipal or local board employees (Administrative Staffing)

10. CONFIRMATORY BY-LAW 21

Resolution
THAT By-law 2024-07 being a by-law to confirm all actions and proceedings of the January 30, 2024 Council meeting be hereby read a first, second, and third time, signed by the Mayor and Clerk and sealed with the Corporate Seal.

11. ADJOURNMENT

CAO CLERKS REPORT 2024-03

TO: Mayor Mackey and Members of Council

FROM: Patty Sinnamon, CAO Clerk

RE: 2024 Budget Revision

DATE: January 30, 2024

RECOMMENDATION:
THAT CAO Clerk's Report 2024-03 regarding a revision to the 2024 Operating Budget be hereby received for information; and
FURTHER THAT Council directs the 2024 operating budget be amended to reflect the 2024 contribution to the joint Holland/Markdale landfill site from $25,000.00 to $50,853.00 and that the additional funds of $25,853.00 be allocated to landfill reserves.

BACKGROUND:
Following the public meeting regarding the 2024 operating budget, staff received the 2024 operating budget for the Holland/Markdale landfill site. In reviewing the document attached, staff realized an error in the Township's estimate in the 2024 operating budget for the Holland/Landfill site.

Line 603 shows a budget amount of $25,000.00. This line is Chatsworth's share toward operating costs of the jointly owned landfill site. The amount should be $50,853.00 and is reflective of the draft operating budget as provided by Grey Highlands.

The actual expense in 2022 was $52,061. Preliminary discussions with Grey Highlands would indicate that the amount for 2023 will be similar.

Staff are recommending option 3 as outlined below.

<u>Options</u>
Council has a few options to consider to fund the $25,853.00 shortfall prior to the budget being adopted:

1. Amend the operating budget by adding $25,853.00 and increase the overall levy from 7.53 to 7.89%. Should Council choose this option, staff would recommend that a further public meeting be held;

2. Reduce the operating budget in other areas in the amount of $25,853.00 and increase the landfill budget by $25,853.00. Staff are not recommending this approach as the operating budget is very lean. Staff would be concerned with creating a deficit at year end.

3. Amend the operating budget by adding $25,853.00 and fund the amount from landfill reserves as a one-time funding approach.

Link to Strategic Plan or Other Approved Plans:

- Realizing economic development opportunities
-

Fiscal Management, Accountability and Transparency

- To ensure Chatsworth remains financially sustainable
- Financial Accountability

Inter-departmental Impact and/or Other Departments Consulted: Treasurer

Financial Implications: The financial implications are set out within the text of this report.

Respectfully submitted,

Patty Sinnamon, Dipl.M.M.
CAO Clerk

Joint Waste & Diversion Committee

2024 DRAFT Operating Budget

Holland/Markdale Landfill

	Budget	% attributable to Markdale Landfill	Total Shared Amounts	Grey Highlands	Chatsworth
				% allocation of shared costs (to be determined- for illustration purposes only)	
				84%	16%
Markdale Landfill					
MARKDALE LANDFILL EXPENDITURES					
Wages and Payroll Costs[2]	271,302	100%	271,302	226,677	44,625
Close 1 day per week (pending final approval)	-26,000	100%	-26,000	-21,723	-4,277
Contracted Services (wood grinding)	25,000	100%	25,000	20,888	4,112
Office Supplies, equipment and licensing	15,534	100%	15,534	12,979	2,555
Hydro	3,000	100%	3,000	2,507	493
Insurance	1,052	100%	1,052	879	173
Materials/Parts Purchased	4,000	100%	4,000	3,342	658
Internet	1,040	100%	1,040	869	171
Equipment Repairs & Maintenance	7,500	100%	7,500	6,266	1,234
Professional Engineering	15,000	100%	15,000	12,533	2,467
Ground Maint/Grass/Snow	4,300	100%	4,300	3,593	707
Portable Toilet Rental	1,200	100%	1,200	1,003	197
Payment In Lieu of Taxes	28,200	100%	28,200	23,562	4,638
Fleet: 2016 Loader	7,000	100%	7,000	5,849	1,151
Fleet: 2015 Loader	12,000	20%	2,400	2,005	395
Fleet: Compactor	25,000	100%	25,000	20,888	4,112
Fleet: Pick-up Truck	7,650	20%	1,530	1,278	252
Total Direct Expenditures	**402,778**		**387,058**	**323,393**	**63,665**
Other Expenses					
EXPENDITURES					
Administrative Wages & Payroll Costs	131,840	100%	131,840	110,154	21,686
Office Supplies & Equipment	500	33%	165	138	27
Education & Training	5,500	33%	1,815	1,516	299
Supplies/Materials/Parts	700	33%	231	193	38
Safetywear/Clothing	5,000	33%	1,650	1,379	271
Diversion Programs[2]	15,132	100%	15,132	12,643	2,489
Recycling Processing Fee	14,000	100%	14,000	10,500	3,500
Total Administrative Expenditures	**172,672**		**164,833**	**136,523**	**28,310**
MARKDALE LANDFILL REVENUES					
Tipping Fees	-226,000	100%	-226,000	-188,827	-37,173
Waste Metal Sales	-24,000	100%	-24,000	-20,052	-3,948
Total Revenues	**-250,000**		**-250,000**	**-208,879**	**-41,121**
Net Cost	**325,450**		**301,891**	**251,037**	**50,853**

Per the Agreement governing the Jointly Owned Waste Disposal & Diversion Site, May 4 2022 between the Township of Chatsworth and the Municipality of Grey Highlands

*amounts are not finalized and subject to final budget approval by the Municipality of Grey Highlands Council

Draft, as of January 4 2024

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
3									11	22	0							
4	**GENERAL GOVERNMENT**																	
5																		
6	**COUNCIL**																	
7	Donation Revenue	(10,000)	(10,000)		(21,613)		(40,000)		(50,000)	(30,000)	(40,000)	(40,000)		(40,000)	(40,000)	(40,000)	(40,000)	Patterson foundation
8	Transfer From Reserves				(75,100)	(50,000)	(53,057)	(35,000)	(35,000)	(35,000)	(33,300)	1,700	-5%	(33,300)	(29,900)			Hospital Commitment
9	Council Revenues	(10,000)	(10,000)		(96,713)	(50,000)	(93,057)	(35,000)	(85,000)	(65,000)	(73,300)	(38,300)	109%	(73,300)	(69,900)	(40,000)	(40,000)	
10																		
13	**Total Wage Costs**	**120,278**	**118,763**	**120,899**	**115,198**	**127,789**	**111,444**	**130,168**	**110,298**	**128,675**	**134,546**	**4,378**	**6%**	**136,847**	**140,269**	**143,775**	**147,370**	**2.5% Increase**
14	Conventions & Training	6,800	5,987	6,800		6,800	7,101	8,500	14,815	14,815	10,000	1,500	18%	10,300	10,609	10,927	11,255	Higher in 2023 due to new Council. 2024 is anticipated to decrease, but not to previous budget figures
15	Election Expenses	2,000	1,899	2,000	1,899	26,000	25,524		2,069	2,069	2,100	2,100		2,163	2,228	2,295	2,364	Minimal yearly requirement between election years
16	Advertising & Promotion								142	142	150	150		155	159	164	169	Businesss Cards for Council
17	Memberships	30		30	565		909		1,069	1,069	1,200	1,200		1,236	1,273	1,311	1,351	AMCTO, MEPCO, Multi Wind Group. Part of costs to be distributed at yearend
18	Insurance	2,800	3,254	4,881	3,871	4,452	4,452	5,790	5,790	5,790	6,708	918	16%	6,909	7,116	7,329	7,549	Anticipated Increase from insurance company enquiry
19	Meeting Expenses		41	250			1,276	1,000	1,804	1,968	2,000	1,000	100%	2,060	2,122	2,185	2,251	Increased to reflect 2023 activity continuing in 2024 at a decreased rate
20	IT & IT Support	1,500	660	750	720	750	3,587	1,000		1,000	1,030	30	3%	1,061	1,093	1,126	1,159	Allocation made at year end
21	Mileage	5,000	1,690	4,000	1,106	4,000	2,561	3,000	4,531	5,000	3,500	500	17%	3,605	3,713	3,825	3,939	Increase to match in conventions and training
22	Telephone/Internet	800	409	500	228	500												
23	Miscellaneous Expense	5,000	2,000	5,000	4,131	5,000	6,358	5,500	1,755	1,915	2,500	(3,000)	-55%	2,575	2,652	2,732	2,814	decreased to reflect anticipated needs
24	Donations Made	10,000	10,000		96,613	35,000	75,200	35,000	65,000	65,000	73,300	38,300	109%	33,300	29,900			Hospital Donation up to 2026 as per RES 2021-33-10 Increaseover budget matches donation revenue above Patterson Foundation
25	Change in amount to be recovered																	
26	Transfer to Reserves	5,000	5,000	5,000	5,000			7,000	7,000	7,000	7,000			7,000	7,000	9,000	9,000	Election Reserve
27	Council Expenses	159,208	149,703	150,110	229,332	210,291	238,412	196,958	214,274	363,118	244,033	47,075	24%	207,211	208,134	184,669	189,221	
28																		
29	**Total Council**	**149,208**	**139,703**	**150,110**	**132,619**	**160,291**	**145,354**	**161,958**	**129,274**	**298,118**	**170,733**	**8,775**	**5%**	**133,911**	**138,234**	**144,669**	**149,221**	
30																		
31	**ADMIN**																	
32	Grants - Provincial		(189,500)	(38,000)	(95,043)		(508)											
33	Death Registration Fees	(500)	(1,450)	(1,000)	(1,250)	(1,000)	(1,400)	(1,000)	(150)	(164)	(1,030)	(30)	3%	(1,061)	(1,093)	(1,126)	(1,159)	4 year average
34	Marriage License Fees	(1,500)	(300)	(1,500)	(1,650)	(1,500)	(1,800)	(1,000)	(120)	(131)	(1,030)	(30)	3%	(1,061)	(1,093)	(1,126)	(1,159)	4 year average
35	Marriage Ceremony	(500)	(650)	(600)	(700)	(500)			(100)	(109)								No change
36	Freedom of Information Requests	(10)	(10)	(10)		(10)	(94)	(10)	(5)	(5)	(10)	(0)	3%	(11)	(11)	(11)	(12)	No change
37	Licensing Fee Revenues	(2,000)	(2,170)	(2,000)	(2,320)	(2,000)	(2,840)	(2,600)	(3,330)	(3,633)	(3,000)	(400)	15%	(3,090)	(3,183)	(3,278)	(3,377)	Based actuals
38	History Books		(71)	(70)	(75)		(62)		(66)	(72)								No change
39	Ownership Changes	(5,000)	(9,030)	(6,000)	(9,420)	(8,000)	(10,140)	(8,000)	(5,730)	(6,251)	(8,500)	(500)	6%	(8,755)	(9,018)	(9,288)	(9,567)	4 year average
40	Tax Arrears Notices	(10,000)	(8,200)	(10,000)	(12,410)	(11,000)	(12,290)	(11,000)	(12,275)	(13,391)	(11,330)	(330)	3%	(11,670)	(12,020)	(12,381)	(12,752)	CPI Increase
41	Mortgage Company Fees	(5,000)	(5,010)	(5,000)	(9,820)	(6,000)	(9,264)	(8,000)	(8,740)	(9,535)	(8,240)	(240)	3%	(8,487)	(8,742)	(9,004)	(9,274)	CPI Increase
42	Penalty & Interest Revenue	(165,000)	(91,499)	(165,000)	(179,526)	(172,000)	(146,354)	(150,000)	(146,259)	(159,556)	(150,000)			(154,500)	(159,135)	(163,909)	(168,826)	No change
43	Interest Earned	(65,000)	(42,969)	(65,000)	(26,533)	(30,000)	(111,849)	(135,000)	(203,866)	(222,399)	(240,000)	(105,000)	78%	(247,200)	(254,616)	(262,254)	(270,122)	Adjust up as per Council direction to be more involved in investment activities
44	Miscellaneous Revenue	(4,500)	(7,490)	(4,500)	(11,581)	(4,500)	(18,919)	(5,000)	(2,544)	(2,775)	(5,000)			(5,150)	(5,305)	(5,464)	(5,628)	No change
45	Interdepartmental Revenues	(20,000)	(20,000)	(20,000)	(15,000)	(20,000)		(15,000)			(15,000)			(15,450)	(15,914)	(16,391)	(16,883)	Entry done at year end
46	Tax Sale Admin Fee Revenues	(10,000)	(1,650)	(7,500)	(598)	(2,000)	(750)	(1,000)	(1,200)	(1,309)	(1,030)	(30)	3%	(1,061)	(1,093)	(1,126)	(1,159)	CPI Increase
47	Tax Certificates	(12,000)	(12,920)	(12,000)	(14,535)	(12,000)	(16,660)	(13,500)	(10,880)	(11,869)	(13,905)	(405)	3%	(14,322)	(14,752)	(15,194)	(15,650)	CPI Increase
48	Transfer from Reserves	(104,400)	(91,899)	(262,000)	(193,566)	(257,000)	(257,000)	(100,000)	(50,000)	(54,545)	(50,000)	50,000	-50%	(51,500)	(53,045)	(54,636)	(56,275)	To be decreased over 2 years
49	Rate Stabilization Reserve							(45,000)	(22,500)	(24,545)		45,000	-100%					Reserve fully used in 2023
50	Admin Revenue	(405,410)	(484,818)	(600,180)	(574,027)	(527,510)	(589,930)	(496,110)	(467,766)	(510,290)	(508,075)	(11,965)	2%	(523,318)	(539,017)	(555,188)	(571,843)	
51																		
55	**Total Staffing Costs**	**635,368**	**600,281**	**591,325**	**553,059**	**627,006**	**595,155**	**684,281**	**660,708**	**780,836**	**733,685**	**49,404**	**7%**	**757,475**	**776,412**	**795,822**	**815,717**	**As per Salary Analysis**
56	Office Supplies	11,000	13,949	11,000	11,846	11,000	15,144	15,000	12,353	13,476	15,000			15,450	15,914	16,391	16,883	Expenses anticipated to icrease in Q4
57	Cleaning Services	5,400	7,959	10,000	7,264	8,000	5,339	6,000	4,332	4,726	6,000			6,180	6,365	6,556	6,753	CPI increase
58	Hydro	6,000	4,497	6,000	5,034	9,000	3,886	6,000	4,476	4,883	5,000	(1,000)	-17%	5,150	5,305	5,464	5,628	Move $1,000 to heat
59	Clothing Allowance	1,500	1,124	1,200	1,057	1,500	3,989	2,000	4,277	4,277	4,000	2,000	100%	4,120	4,244	4,371	4,502	Clothing order in September
60	Heat	1,700	1,107	1,700	1,253	1,400	2,105	2,000	2,236	2,440	3,000	1,000	50%	3,090	3,183	3,278	3,377	Moved $1,000 from Hydro
61	Building Maintenance & Supplies	5,000	9,531	5,000	7,238	8,000	8,077	8,000	6,225	6,791	8,000			8,240	8,487	8,742	9,004	Flatline
62	Conventions & Training	8,000	4,572	8,000	2,869	7,000	10,037	10,000	14,633	12,000	10,000			10,300	10,609	10,927	11,255	Increase to match projected ending balance
63	Advertising & Promotion	4,000	2,499	4,000	10,072	4,000	3,724	4,000	3,239	3,534	4,000			4,120	4,244	4,371	4,502	CPI increase
64	Equipment Maintenance & Supplies				4,595	4,000	3,501	4,000				(4,000)	-100%					Reomved for 2024.
65	Equipment Rentals	10,000	10,042	5,500	1,287	1,300	5,355	5,000	5,507	6,007	6,000	1,000	20%	6,180	6,365	6,556	6,753	Increase to match projected ending balance
66	Memberships	5,000	6,561	6,500	6,520	6,600	5,577	6,600	7,621	7,621	7,800	1,200	18%	8,034	8,275	8,523	8,779	Increase to match anticipated needs
67	Professional Fees - Audit	32,350	38,007	32,350	40,624	33,000	32,066	35,000	113,620	65,000	53,000	18,000	51%	57,000	61,000	65,000	68,250	Increase budget to match anticipated increases

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
68	Professional Fees - Other	10,000	13,992	100,000	59,404	60,000	15,997	40,000	22,017	40,000	25,000	(15,000)	-38%	25,750	26,523	27,318	28,138	Move to Studies and Reports to accommodate AM
69	Professional Fees - Legal	12,000	23,337	30,000	15,233	20,000	12,440	15,000	7,017	7,655	15,000			15,450	15,914	16,391	16,883	Three year average (2021 is an outlyer)
70	Insurance	8,500	21,740	27,164	44,232	44,171	44,171	45,866	45,866	45,866	53,134	7,268	16%	54,728	56,370	58,061	59,803	Anticipated Increase from insurance company enquiry
71	Meeting Expenses			250			360	500	72	78	515	15	3%	530	546	563	580	CPI increase
72	Postage/Courier	18,000	16,453	18,000	15,441	18,000	20,917	21,000	14,701	16,038	20,000	(1,000)	-5%	20,600	21,218	21,855	22,510	CPI increase
73	Marriage Licenses & Services	960	450	960	1,260	960	480	960			989	29	3%	1,018	1,049	1,080	1,113	CPI increase
74	IT & IT Support	30,000	122,022	41,000	154,374	44,000	66,190	53,000	59,886	65,330	54,590	1,590	3%	56,228	57,915	59,652	61,442	Resdistribution of expenses at year end
75	Mileage	3,300	402	2,500	117	1,500	547	1,500	1,812	1,976	1,545	45	3%	1,591	1,639	1,688	1,739	CPI increase
76	Telephone/Internet	12,500	10,406	10,000	7,443	10,000	9,407	10,000	7,666	8,363	9,000	(1,000)	-10%	9,270	9,548	9,835	10,130	CPI increase
77	Miscellaneous Expense	1,000	11,299		1,616	1,000	3,158	2,500	105	115	1,500	(1,000)	-40%	1,545	1,591	1,639	1,688	Decrrease to anticipated needs
78	Studies and Reports	25,000		25,000	6,843	20,000	1,604	20,000	4,355	4,751	80,000	60,000	300%	82,400	84,872	87,418	90,041	Increase to accommodate AM fees in 2024
79	Tax Write-Offs	25,000	68,113	30,000	998	30,000	1,137		1,249	1,362								No change
80	Interest Expense/Bank Charges	1,200	665	1,000	1,513	1,000	1,348	1,500	1,853	2,021	2,300	800	53%	2,369	2,440	2,513	2,589	Increase to match projected ending balance
81	Changes in Assessment		(1,065)		52,392		47,632	45,000	64,661	70,539	60,000	15,000	33%	61,800	63,654	65,564	67,531	3 year average is $62K
82	A/R Write-Offs	12,000	21,736	8,000	617	4,000	282	500	10,414	11,361	515	15	3%	530	546	563	580	Move to recreation
83	Transfer to Reserves	5,000	5,000	5,500	51,077	5,500	5,500	5,500	5,500	5,500	5,500			5,500	5,500	5,500	5,500	CPI increase
84	Transfer to Reserves-Lifecycle	16,072	16,072	17,679	17,679	19,446	19,446	20,029	20,029	20,029	20,430	401	2%	21,042	21,674	22,324	22,994	CPI increase
85	Admin Expenses	905,850	1,030,752	999,628	1,082,956	1,001,383	944,569	1,070,736	1,106,429	1,212,575	1,205,502	134,766	13%	1,245,692	1,281,400	1,317,965	1,354,660	
86																		
87	**Total Admin**	**500,440**	**545,935**	**399,448**	**508,929**	**473,873**	**354,639**	**574,626**	**638,663**	**702,285**	**697,427**	**122,801**	**21%**	**722,374**	**742,383**	**762,777**	**782,817**	
88																		
89	**ECONOMIC DEVELOPMENT**																	
90	Grants - Provincial			(10,000)														
91	Grants-Other		(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)		20,000	-100%					End of County Grant
92	Transfer from Reserves	(62,500)		(102,500)		(40,000)		(60,000)		(60,000)	(40,000)	20,000	-33%	(40,000)				To match CIP expenses. Activities up to $100K in total
93	Economic Development Revenue	(62,500)	(20,000)	(132,500)	(20,000)	(60,000)	(20,000)	(80,000)	(20,000)	(80,000)	(40,000)	40,000	-133%	(40,000)				
94																		
95	Economic Dev - Christmas Lights	5,000	4,489	5,000		30,000	8,200	30,000	1,832	1,998	20,000	(10,000)	-33%	20,600	21,218	21,855	22,510	Decrease to anticipated needs in 2024
96	Advertising & Promotion	42,500		70,000	5,106		611	500	350	382	515	15	3%	530	546	563	580	CPI increase
97	Equipment Maintenance & Supplies				546		1,688	1,800	4,078	4,449	1,854	54	3%	1,910	1,967	2,026	2,087	CPI increase
98	Economic Dev - CIP Grants to Others	10,000		40,000		30,000		60,000	1,260	1,375	40,000	(20,000)	-33%	40,000				Project caps at $100K County funding
99	Memberships	600		600			229	10,000	10,343	10,343	10,400	400	4%	10,712	11,033	11,364	11,705	Increased to match actuals
100	Transfer to Reserves		20,000	20,000	20,000	20,000	20,000	20,000	20,000	21,818		(20,000)	-100%					
101	Economic Development Expenses	58,100	24,489	135,600	25,652	80,000	30,728	122,300	37,863	40,365	72,769	(49,531)	-40%	73,752	34,765	35,808	36,882	
102																		
103	**Total Economic Development**	**(4,400)**	**4,489**	**3,100**	**5,652**	**20,000**	**10,728**	**42,300**	**17,863**	**(39,635)**	**32,769**	**(9,531)**	**-23%**	**33,752**	**34,765**	**35,808**	**36,882**	
104																		
105	**OTHER ADMIN REVENUES**																	
106	Supp Taxation - Res/Farm	(62,000)	(65,386)	(67,800)	(55,336)	(67,800)	(72,703)	(70,000)	(77,771)	(84,841)	(70,000)			(72,100)	(74,263)	(76,491)	(78,786)	Match from 2023. 2024 should be closer to 2022 actuals
107	School Board for Municipality	(31,000)	(33,332)	(33,000)	(33,512)	(33,000)	(33,976)	(34,000)	(32,983)	(32,983)	(34,000)			(35,020)	(36,071)	(37,153)	(38,267)	Match from 2023
108	Mun. Railway/Hydro Corridor	(6,000)	(4,034)	(6,000)	(4,034)	(6,000)	(5,580)	(5,500)	(5,592)	(5,592)	(5,500)			(5,665)	(5,835)	(6,010)	(6,190)	Match from 2023
109	Payment In Lieu	(34,363)	(32,727)	(35,674)	(34,017)		(34,835)		(35,605)	(35,605)	(35,000)	(35,000)		(36,050)	(37,132)	(38,245)	(39,393)	Changed to match actuals
110	Ontario Municipal Partnership Fund	(853,700)	(853,700)	(879,200)	(879,200)	(908,600)	(908,600)	(862,500)	(862,500)	(862,500)	(871,200)	(8,700)	1%	(897,336)	(924,256)	(951,984)	(980,543)	As per allocation notice
111	MNR - Fish Hatchery Revenues	(5,000)	(5,000)		(5,000)													This had to do with snow removal. Former Roads Manager moved away from charging this fee
112																		
113	**Total Other Revenue**	**(992,063)**	**(994,180)**	**(1,021,674)**	**(1,011,099)**	**(1,015,400)**	**(1,055,695)**	**(972,000)**	**(1,014,451)**	**(1,021,521)**	**(1,015,700)**	**(43,700)**	**1%**	**(1,046,171)**	**(1,077,556)**	**(1,109,883)**	**(1,143,179)**	
114																		
115	**Total General Government**	**(346,815)**	**(304,053)**	**(469,016)**	**(363,900)**	**(361,236)**	**(544,974)**	**(193,116)**	**(228,651)**	**(60,753)**	**(114,771)**	**78,345**	**-41%**	**(156,134)**	**(162,175)**	**(166,629)**	**(174,260)**	
116																		
117	**PROTECTIVE SERVICES**																	
118																		
119	**FIRE**																	
120	Leasing Revenues	(9,000)	(13,847)	(15,000)	(15,177)	(15,000)	(15,442)	(15,000)	(15,202)	(16,584)	(15,450)	(450)	3%	(15,914)	(16,391)	(16,883)	(17,389)	4 year average
121	Hall Rental Revenue	(3,000)	(190)	(2,000)	(1,200)	(2,000)	(458)	(1,500)	(455)	(496)	(1,545)	(45)	3%	(1,591)	(1,639)	(1,688)	(1,739)	
122	MTO Recovery Revenue	(20,000)	(22,298)	(20,000)	(15,140)	(20,000)	(21,882)	(20,000)	(14,933)	(16,291)	(20,600)	(600)	3%	(21,218)	(21,855)	(22,510)	(23,185)	
123	Insurance Recovery Revenue	(12,500)	(21,688)	(12,500)	(21,170)	(15,000)	(23,993)	(20,000)	(24,822)	(27,078)	(20,600)	(600)	3%	(21,218)	(21,855)	(22,510)	(23,185)	
124	Other Recovery Revenue		(1,619)	(5,500)	(6,019)	(6,000)	(585)	(3,000)	(2,096)	(2,286)	(3,090)	(90)	3%	(3,183)	(3,278)	(3,377)	(3,478)	
125	Miscellaneous Revenue	(5,500)	(5,192)		(6,510)		(554)		(465)	(507)								
126	Chatsworth Fire - Bell Hydro	(5,000)																
127	Donation Revenue	(10,000)	(10,000)	(10,000)		(10,000)		(10,000)		(10,000)	(10,000)			(10,000)	(10,000)	(10,000)	(10,000)	Matches Association Donation 7355
128	Assoc Insurance Recovery	(2,600)		(2,600)														
129	Fire Revenue	(67,600)	(74,834)	(67,600)	(65,217)	(68,000)	(62,914)	(69,500)	(57,973)	(73,243)	(71,285)	(1,785)	3%	(73,124)	(75,017)	(76,968)	(78,977)	

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
130																		
134	**Total Staffing Costs**	**128,064**	**131,290**	**130,669**	**120,390**	**141,808**	**144,899**	**144,662**	**118,791**	**140,389**	**153,914**	**9,252**	**6%**	**157,762**	**161,706**	**165,748**	**169,892**	
135	Office Supplies	1,000	455	1,000	565	1,000	511	750	296	322	750			773	796	820	844	Flatline
136	Hydro	8,500	8,171	8,500	8,495	8,500	8,321	8,500	10,174	11,099	11,000	2,500	29%	11,330	11,670	12,020	12,381	Increase off of actuals
137	Clothing Allowance	175	379	175		175	649	175	100	109	180	5	3%	186	191	197	203	CPI increase
138	Heat	1,300	1,343	1,300	1,357	1,500	2,312	2,100	2,128	2,322	2,250	150	7%	2,318	2,387	2,459	2,532	Increase off of actuals
139	Building Maintenance & Supplies	9,000	7,445	9,000	7,821	9,000	7,366	9,000	6,789	9,000	9,000			9,270	9,548	9,835	10,130	Flatline
140	Conventions & Training	11,400	9,332	11,500	7,385	11,500	12,762	13,500	7,061	13,500	13,500			13,905	14,322	14,752	15,194	More training in November
141	Advertising & Promotion	350	88	350		350	60	350	75	82	350			361	371	382	394	Flatline
142	Pumper 401	4,500	5,105	4,500	4,467	4,500	10,218	4,500	9,528	10,395	4,635	135	3%	4,774	4,917	5,065	5,217	CPI increase
143	Tanker 402	4,500	5,070	4,725	6,019	4,500	3,089	3,500	7,005	7,641	3,605	105	3%	3,713	3,825	3,939	4,057	CPI increase
144	Rescue 403	3,500	1,033	3,500	1,857	3,500	2,421	6,500	7,970	8,694	4,500	(2,000)	-31%	4,635	4,774	4,917	5,065	New Tires in 2023 not to repeat in 2024
145	RTV/Trailer 404	975	522	975	170	900	208	900	1,167	1,273	927	27	3%	955	983	1,013	1,043	CPI increase
146	Support Vehicle 405	3,500	1,513	3,500	1,103	2,500	2,766	2,500	679	740	2,500			2,575	2,652	2,732	2,814	Flatline
147	Equipment Maintenance & Supplies	24,300	18,708	25,000	20,423	25,000	18,316	25,000	18,248	19,906	25,750	750	3%	26,523	27,318	28,138	28,982	CPI increase
148	Fire Prevention & Education	1,650	1,440	1,700	1,244	1,700	1,199	1,700	1,638	1,900	1,900	200	12%	1,957	2,016	2,076	2,138	Increased needs for 2024
149	Interdepartmental Expenses		75		3,225	5,500	6,543	5,500			5,500			5,665	5,835	6,010	6,190	Year end entry
150	Equipment Rentals								13	14	500	500		515	530	546	563	Recode to Lifecycle reserves
151	Memberships	1,500	1,259	1,500	1,058	1,500	96	1,500	775	845	1,200	(300)	-20%	1,236	1,273	1,311	1,351	Lower based off of yearly average
152	Association Purchases	10,000		10,000		10,000	487	10,000			10,000			10,000	10,000	10,000	10,000	Matches Donations Revenue 5400
153	Professional Fees - Legal	4,000		4,000														
154	Insurance	13,500	13,652	20,478	17,129	18,390	18,413	21,755	21,766	21,766	25,240	3,485	16%	25,997	26,777	27,580	28,408	CPI increase
155	Meeting Expenses	300	17	1,300	1,117	1,300	80	1,300	223	244	1,000	(300)	-23%	1,030	1,061	1,093	1,126	Decrease based off of actuals
156	Postage/Courier	300		300		100	38	100			100			103	106	109	113	Keep a small amount for courier
157	Licenses	1,175	1,172	1,175	1,193	2,000	1,234	1,250	1,318	1,318	1,350	100	8%	1,391	1,432	1,475	1,519	Based off of actuals
158	IT & IT Support	2,000	2,086	7,000	5,110	7,000	7,694	9,000	7,414	8,088	9,270	270	3%	9,548	9,835	10,130	10,433	CPI increrase
159	Mileage	4,000	845	3,000	359	1,500	1,135	1,500	2,022	2,206	2,500	1,000	67%	2,575	2,652	2,732	2,814	Increased activity due to change from Fire College to Training Centres
160	Telephone/Internet	3,500	3,349	5,500	3,305	5,000	4,185	3,500	4,229	4,613	4,500	1,000	29%	4,635	4,774	4,917	5,065	Based off of actuals
161	Contracted Services	19,000	18,030	20,900	23,645	35,000	35,365	45,000	25,574	45,000	46,800	1,800	4%	48,672	50,619	52,644	54,749	Dispatch and County radio maintenance fees. Increases are 4% per year
162	Miscellaneous Expense	1,000					1,880	1,500	55	1,500	1,545	45	3%	1,591	1,639	1,688	1,739	Expenses come in Q4
163	Fire Service Agreements	63,040	62,361	63,040	82,233	64,900	72,853	70,000	63,216	68,963	70,000			72,100	74,263	76,491	78,786	Joint Fire Board. Expenses based on calls. Flatlline meets average
164	A/R Write-Offs		5,988		2,769	1,200	900	1,200			1,236	36	3%	1,273	1,311	1,351	1,391	
165	Transfer to Reserves	10,000	20,000															
166	Transfer to Reserves-Lifecycle	56,408	56,408	73,049	73,049	80,354	80,353	82,362	82,362	89,849	84,009	1,647	2%	86,530	89,125	91,799	94,553	
167	Transfer to Chesley Fire Reserve							54,639			30,000	(24,639)	-45%	30,900	31,827	32,782	33,765	
168	Fire Expenses	392,437	377,137	417,636	395,489	450,177	446,354	533,743	400,614	471,779	529,511	(4,232)	-1%	544,795	560,537	576,751	593,451	
169																		
170	**Total Fire**	**324,837**	**302,303**	**350,036**	**330,272**	**382,177**	**383,440**	**464,243**	**342,641**	**398,536**	**458,226**	**(6,017)**	**-1%**	**471,671**	**485,519**	**499,783**	**514,474**	
171																		
172	**POLICE**																	
173	Grants - Provincial	(15,000)	(11,322)	(10,500)	(6,034)	(10,500)	(6,524)	(8,800)	(5,516)	(5,500)	(6,000)	2,800	-32%	(6,180)	(6,365)	(6,556)	(6,753)	Decrease to match downward trend of Provincial Grant - tied to Police Check revenues
174	Police Revenue	(15,000)	(11,322)	(10,500)	(6,034)	(10,500)	(6,524)	(8,800)	(5,516)	(5,500)	(6,000)	2,800	-32%	(6,180)	(6,365)	(6,556)	(6,753)	
175																		
178	**Police Wages**	**4,925**	**2,203**	**3,400**	**3,196**	**2,200**	**3,428**	**3,000**	**1,202**	**1,420**	**3,000**			**3,075**	**3,152**	**3,231**	**3,311**	**Decreased meetings per year**
179	Conventions & Training	1,500	347	500		1,000	816	1,000			1,000			1,030	1,061	1,093	1,126	Changes in Police Services Boards
180	Memberships	250	250	250	250	250	352	365	250	273	365			376	387	399	411	Flatline
181	Mileage	950	239	500	26	500	264	500	5	5	500			515	530	546	563	CPI Increase
182	Contracted Services	1,118,944	1,104,344	1,087,930	1,080,290	1,092,930	1,062,091	1,092,930	965,577	1,054,952	1,056,028	(36,902)	-3%	1,087,709	1,120,340	1,153,950	1,188,569	As per 2024 OPP Billing Statement
183	Miscellaneous Expense		1,126															N/A for 2024
184	RIDE Program Costs	6,500	2,950	7,000	6,034	6,034												N/A for 2024
185	Police Expense	1,133,069	1,111,459	1,099,580	1,089,795	1,102,914	1,066,951	1,097,795	967,033	1,056,650	1,060,893	(36,902)	-3%	1,092,705	1,125,471	1,159,219	1,193,979	
186																		
187	**Total Police**	**1,118,069**	**1,100,138**	**1,089,080**	**1,083,761**	**1,092,414**	**1,060,427**	**1,088,995**	**961,517**	**1,051,150**	**1,054,893**	**(34,102)**	**-3%**	**1,086,525**	**1,119,105**	**1,152,663**	**1,187,226**	
188																		
189	**CONSERVATION AUTHORITY**																	
190	**Conservation Authorities - Levy**	**97,331**	**97,331**	**98,350**	**99,241**	**104,324**	**104,324**	**112,954**	**87,481**	**112,954**	**121,385**	**8,431**	**7%**	**125,026**	**128,777**	**132,640**	**136,620**	
191						0												

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
192	**BUILDING**																	
193	Compliance Letters	(6,600)	(5,000)	(4,500)	(5,300)	(5,000)	(5,800)	(5,000)	(5,500)	(6,000)	(6,167)	(1,167)	23%	(5,821)	(5,685)	(5,766)	(5,870)	
194	Building Permit Fees	(155,000)	(158,909)	(155,000)	(168,140)	(160,000)	(156,351)	(155,000)	(141,788)	(154,677)	(194,000)	(39,000)	25%	(217,000)	(224,000)	(231,000)	(238,200)	Increase based on anticipated activity and fees and charges increase
195	Transfer from Reserves		(34,366)			(15,573)												
196	Building Revenue	(161,600)	(198,275)	(159,500)	(173,440)	(180,573)	(162,151)	(160,000)	(147,288)	(160,677)	(200,167)	(40,167)	25%	(222,821)	(229,685)	(236,766)	(244,070)	
197																		
200	**Building Staff Costs**	**29,777**	**38,214**	**33,927**	**46,545**	**71,746**	**69,198**	**50,052**	**66,499**	**78,589**	**66,333**	**16,281**	**33%**	**67,991**	**69,691**	**71,433**	**73,219**	
201	Office Supplies	2,500	211	500	154	500	332	500			511	11	2%	526	542	558	575	CPI increase
202	Clothing Allowance	500	27	500				500				(500)	-100%					Clothing not needed as service is contracted
204	Interdepartmental Expenses	10,000	15,000	10,000	10,274	10,000	1,189	12,200			12,566	366	3%	12,943	13,331	13,731	14,143	CPI increase
205	Memberships	250	57	250		250			50	50	50	50		52	53	55	56	Added in 2024
206	Repairs/Maintenance	4,500	318	1,500	314	800	500	800	365	398	824	24	3%	849	874	900	927	CPI increase
207	Professional Fees - Legal	1,000	1,647	1,000	458	1,000												N/A for 2024
208	Insurance		1,467	2,201	1,632	1,877	1,877	3,393	3,393	3,701	3,931	538	16%	4,049	4,170	4,295	4,424	CPI increase
210	IT & IT Support	13,000	11,530	10,000	14,181	14,000	18,021	18,000	17,380	18,960	18,540	540	3%	19,096	19,669	20,259	20,867	CPI increase
211	Bulding Dept - Fuel				233	400		400			412	12	3%	424	437	450	464	CPI increase
214	Contracted Services	78,000	79,455	77,500	84,070	80,000	78,175	77,500			97,000	19,500	25%	99,910	102,907	105,995	109,174	Contracted services is 50% or building permit revenues
215	Transfer to Reserve Funds	19,274	49,918	21,622	15,853					85,818				16,981	18,010	19,089	20,220	
216	Building Expenses	161,600	198,275	159,500	173,714	180,573	169,293	163,345	87,745	187,581	200,167	36,822	23%	222,821	229,685	236,766	244,070	
217																		
218	**Total Building**				**274**		**7,142**	**3,345**	**(59,542)**	**26,904**	**(0)**	**(3,345)**	**-100%**	**(0)**	**0**	**(0)**	**(0)**	
219																		
220	**BY-LAW**																	
221	Recovery Revenue		(8,358)	(34,602)	(5,225)													
222	By-Law Enforcement - Revenue	(1,500)	(581)	(1,500)	(821)	(1,500)	(613)	(1,000)	(338)	(368)	(1,000)			(1,030)	(1,061)	(1,093)	(1,126)	Flatline
223	By Law Revenue	(1,500)	(8,940)	(36,102)	(6,046)	(1,500)	(613)	(1,000)	(338)	(368)	(1,000)			(1,030)	(1,061)	(1,093)	(1,126)	
224																		
227	**By Law Staffing Costs**		**19,844**	**79,100**	**33,494**	**51,890**	**4,210**											**NA**
228	Office Supplies			1,000	119	500		500				(500)	-100%					Not needed with contracct services
229	Convention & Training			2,000		1,000												NA
230	Memberships					300												
231	Professional Fees - Legal	5,000	430	5,000	356	5,000	458	5,000	3,816	4,163	4,500	(500)	-10%	4,635	4,774	4,917	5,065	CPI increase
232	Telephone/Internet		438	1,000	214	600	231		218	237	250	250		258	265	273	281	NA
233	Contracted Services	25,000	8,573		8,586	57,570	48,104	58,000	47,572	54,000	58,000			59,740	61,532	63,378	65,280	Flatline
234	By-Law Enforcement - Contract Property Cleanup	2,000																
235	Miscellaneous Expense		614	250					60	65								
236	By Law Expenses	32,000	29,899	88,350	42,770	116,860	53,002	63,500	51,665	58,465	62,750	(750)	-1%	64,633	66,571	68,569	70,626	
237																		
238	**Total By Law**	**30,500**	**20,959**	**52,248**	**36,724**	**115,360**	**52,390**	**62,500**	**51,328**	**58,097**	**61,750**	**(750)**	**-1%**	**63,603**	**65,511**	**67,476**	**69,500**	
239																		
240	**ANIMAL CONTROL**																	
241	Licensing Fee Revenues	(40,000)	(32,162)	(40,000)	(29,936)	(30,000)	(27,850)	(30,000)	(28,710)	(31,320)	(30,900)	(900)	3%	(31,827)	(32,782)	(33,765)	(34,778)	CPI increase
242	Animal Control Fee Revenues	(3,000)	(4,931)	(3,500)	(2,323)	(3,000)	(1,911)	(3,000)	(609)	(665)	(3,090)	(90)	3%	(3,183)	(3,278)	(3,377)	(3,478)	CPI increase
243	Livestock Claim Refunds	(5,000)	(7,002)	(2,000)	(2,445)	(2,000)	(390)	(500)	(50)	(55)	(515)	(15)	3%	(530)	(546)	(563)	(580)	CPI increase
244	Animal Control - Pound Revenues																	
245	Animal Control Revenue	(48,000)	(44,094)	(45,500)	(34,703)	(35,000)	(30,151)	(33,500)	(29,369)	(32,039)	(34,505)	(1,005)	3%	(35,540)	(36,606)	(37,705)	(38,836)	
246																		
247	Office Supplies		1,353			500												
248	Professional Fees - Legal	2,000		2,000		500	209	500	984	984	515	15	3%	530	546	563	580	2023 was higher than average
249	Mileage	1,000	224		129		51		93	102								
250	Contracted Services	30,000	13,390	15,000	11,725	15,000	12,578	15,000	13,438	14,660	14,500	(500)	-3%	14,935	15,383	15,845	16,320	Flatline
251	Impound Fees	3,000	3,216	3,000	1,674	2,500	4,125	4,500	3,939	4,297	4,000	(500)	-11%	4,120	4,244	4,371	4,502	Flatline
252	Livestock Claim Payments	6,000	6,622	5,000	2,145	5,000	290	500			500			515	530	546	563	Flatline
253	Miscellaneous Expense	1,000			1,051													N/A for 2024
254	Animal Control Expenses	43,000	24,805	25,000	16,724	23,500	17,252	20,500	18,454	20,043	19,515	(985)	-5%	20,100	20,703	21,325	21,964	
255																		
256	**Total Animal Control**	**(5,000)**	**(19,290)**	**(20,500)**	**(17,979)**	**(11,500)**	**(12,899)**	**(13,000)**	**(10,915)**	**(11,996)**	**(14,990)**	**(1,990)**	**15%**	**(15,440)**	**(15,903)**	**(16,380)**	**(16,871)**	
257																		
258	**Total Protective Services**	**1,565,737**	**1,501,441**	**1,569,214**	**1,532,294**	**1,682,775**	**1,594,824**	**1,719,037**	**1,372,510**	**1,635,645**	**1,681,264**	**(37,773)**	**-2%**	**1,731,385**	**1,783,010**	**1,836,181**	**1,890,949**	
259																		

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
260	TRANSORTATION SERVICES																	
261																		
262	**COLD PATCH CRACK SEALING**																	
263	Materials	17,000	21,315	17,000	18,759	20,000	18,896	20,000	23,965	20,000	20,000			20,600	21,218	21,855	22,510	Flatline
264	Contracted Services	45,000	45,791	50,000	50,881	51,000	50,880	51,000	50,880	51,000	55,000	4,000	8%	56,650	58,350	60,100	61,903	Increased cost per meter. 2023 work stopped at budget dollar amount, which meant a decrease in the meters covered from previous years. Staff are recommending to increase the amount of meter coverage to increase the estimated useful life (EUL) of the road.
265																		
266	**Total Patch/Crack Sealing**	**62,000**	**67,106**	**67,000**	**69,640**	**71,000**	**69,776**	**71,000**	**74,845**	**71,000**	**75,000**	**4,000**	**6%**	**77,250**	**79,568**	**81,955**	**84,413**	
267																		
268	**RESURFACE SS**																	
269	Materials	20,000	995	20,000							40,000	40,000		41,200	42,436	43,709	45,020	Currently there is no line for patch repairs. Work is needed to increase the EUL of the roads with the intention of decreasing the capital replacement costs in the future.
270																		
271	**Total Resurface SS**	**20,000**	**995**	**20,000**							**40,000**	**40,000**		**41,200**	**42,436**	**43,709**	**45,020**	
272																		
273	**CALCIUM**																	
274	Materials	300		300														N/A for 2024
275	Contracted Services	160,000	131,003	160,000	134,305	145,000	183,316	215,000	199,493	199,493	220,000	5,000	2%	226,600	233,398	240,400	247,612	Volume tenders was not used. Staff anticipte an increase in 2024 over 2023
276																		
277	**Total Calcium**	**160,300**	**131,003**	**160,300**	**134,305**	**145,000**	**183,316**	**215,000**	**199,493**	**199,493**	**220,000**	**5,000**	**2%**	**226,600**	**233,398**	**240,400**	**247,612**	
278																		
279	**MAINTENANCE GRAVEL**																	
280	Transfer from Reserves							(77,000)	(77,000)	(84,000)	(38,500)	38,500	-50%					Proposed to not use reserves to funds for operating activites
281	Maintenance Gravel Revenue							(77,000)	(77,000)	(84,000)	(38,500)	38,500	-50%					
282																		
283	Materials						15											
284	Contracted Services	180,000	274,561	243,000	206,106	248,000	141,648	325,000	335,611	336,157	345,000	20,000	6%	355,350	366,011	376,991	388,301	(1) Increased costs of gravel (2) larger increase to accodate Council request to try quarry stone on known problem areas.
285	Maintenance Gravel Expenses	180,000	274,561	243,000	206,106	248,000	141,663	325,000	335,611	336,157	345,000	20,000	6%	355,350	366,011	376,991	388,301	
286																		
287	**Total Maintenance Gravel**	**180,000**	**274,561**	**243,000**	**206,106**	**248,000**	**141,663**	**248,000**	**258,611**	**252,157**	**306,500**	**58,500**	**24%**	**355,350**	**366,011**	**376,991**	**388,301**	
288																		
289	**CONNECTING LINK**																	
290	**Total Connecting Link Contracted Services**	**2,700**	**2,853**		**1,441**	**2,000**	**3,091**	**3,200**	**1,604**	**1,750**	**3,200**			**3,296**	**3,395**	**3,497**	**3,602**	
291																		
292	**ROADS ADMIN**																	
293	Grants - Provincial	(125,064)					(600)											N/A for 2024
294	Leasing Revenues	(2,000)		(2,000)														N/A for 2024
295	Insurance Recovery Revenue						(42,585)											N/A for 2024
296	Miscellaneous Revenue		(956)	(1,000)		(1,000)	(1,292)											N/A for 2024
297	Roads - Permits	(5,000)	(3,360)	(5,000)	(8,470)	(5,000)	(4,965)	(4,500)	(5,385)	(5,875)	(5,000)	(500)	11%	(5,150)	(5,305)	(5,464)	(5,628)	
298	Interdepartmental Transfers - fuel							(12,200)			(12,566)	(366)	3%	(12,943)	(13,331)	(13,731)	(14,143)	Entry to be done at year end
299	Roads Miscellaneous Revenue	(1,000)	(51,304)		(1,395,888)	(48,000)	(61,962)	(55,000)	(60,221)	(65,696)	(62,000)	(7,000)	13%	(63,860)	(65,776)	(67,749)	(69,782)	Adjust up as per Councillor Thompson
300	Transfer from Reserves				(2,692)				(6,559)	(7,155)								
301	Roads Admin Revenue	(133,064)	(55,620)	(8,000)	(1,407,050)	(54,000)	(111,403)	(71,700)	(72,165)	(78,725)	(79,566)	(7,866)	11%	(81,953)	(84,412)	(86,944)	(89,552)	
302																		
306	**Roads Admin Staff Costs**	**612,474**	**647,797**	**660,319**	**716,846**	**717,218**	**819,614**	**851,091**	**871,182**	**1,029,579**	**859,855**	**8,764**	**1%**	**881,352**	**903,385**	**925,970**	**949,119**	**As per salary analysis**
307	Office Supplies	2,000	450	2,000	3,118	3,200	2,825	2,800	4,733	5,163	5,000	2,200	79%	5,150	5,305	5,464	5,628	Increased costs in 2023 due to photocopier purchase. Increase will continue forward
308	Hydro	12,000	8,846	12,000	7,329	12,000	9,609	11,000	10,242	11,000	11,330	330	3%	11,670	12,020	12,381	12,752	CPI increase
309	Clothing Allowance	6,000	5,162	6,000	5,741	6,000	4,482	5,000	4,093	4,465	7,500	2,500	50%	7,725	7,957	8,195	8,441	$350 per person for clothing, $250- per person for boot. $600 per pers x 12 staff
310	Heat	20,000	13,962	20,000	11,841	20,000	37,017	30,000	17,098	18,652	22,000	(8,000)	-27%	22,660	23,340	24,040	24,761	New furnace at Holland shop providing savings, as well as process changes. Decreased budget in 2024
311	Building Maintenance & Supplies	33,000	30,777	25,000	18,219	25,000	5,741	10,000	13,328	14,540	10,300	300	3%	10,609	10,927	11,255	11,593	CPI increase
312	Conventions & Training	7,500	2,171	15,000	4,826	15,000	15,809	18,000	16,251	15,000	18,000			18,540	19,096	19,669	20,259	Flatline
313	Overhead - Meals/Mileage																	
314	Advertising & Promotion	1,200	1,641	1,200	992	1,200	1,225	1,200	1,454	1,586	1,236	36	3%	1,273	1,311	1,351	1,391	CPI Increase
315	Equipment Maintenance & Supplies		3,553	8,000	15,136	10,000	11,907	10,000	11,981	10,000	10,300	300	3%	10,609	10,927	11,255	11,593	CPI increase in 2024. Increase in 2026 has an additional 5% increase for 3 year rotation of helmets to meet CSA requirments

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
2	**Description**	**2020 Budget**	**2020 Actuals**	**2021 Budget**	**2021 Actuals**	**2022 Budget**	**2022 Actuals**	**2023 Budget**	**2023 Actuals Oct 31 2023**		**Projected Ending Balance**		**2024 Budget**	**$ Increase**	**% Increase**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**	
316	Equipment Rental								71		78									recode to office supplies
317	Memberships	2,000	1,199	2,000	1,519	2,000	1,961	2,000	2,334		1,988		2,060	60	3%	2,122	2,185	2,251	2,319	Good Roads, TAPMO, Grey County Roads, MWA
318	Professional Fees - Legal	3,000		3,000		1,000														Legal moved to Admin
319	Insurance	31,120	58,352	86,783	88,595	106,156	106,156	118,001	118,001		118,001		136,700	18,699	16%	140,801	145,025	149,375	153,857	Increase as per anticipate needs
320	Meeting Expenses	1,000		1,000	44	400	20	400						(400)	-100%					Duplicate from Training
321	Postage/Courier		4			5,000														Moved to admin
322	Licenses	1,300	1,275	1,300	13,034	1,300	15,871	16,000	12,794		12,794		16,000			16,480	16,974	17,484	18,008	CPI Increase
323	IT & IT Support	8,000	4,606	8,000	4,471	6,000	7,109	7,500	5,639		7,500		7,725	225	3%	7,957	8,195	8,441	8,695	CPI Increase
324	Mileage	11,000	220	1,100	83	500	492	500	23		25		500			515	530	546	563	CPI Increase
325	Telephone/Internet	4,800	4,589	6,000	3,298	7,000	4,366	4,000	5,445		5,500		5,500	1,500	38%	5,665	5,835	6,010	6,190	Phone replacements due to nature of PW activities
326	Contracted Services					1,000	6,543	2,000	8,039		2,500		2,068	68	3%	2,130	2,194	2,260	2,328	Increase due to costs of SWIFT program
327	Professional Fees - Engineering		740	5,000	356		7,156		361		394									Moved to specific GL locations. No operational engineering neeed
328	Miscellaneous Expense	1,000	149		5,287		7,796		1,438		1,568		2,000	2,000		2,060	2,122	2,185	2,251	Fence rebate and Post increase
329	GovDeals Fees				1,331	2,000		2,000	1,086		1,184			(2,000)	-100%					Move to capital
330	Insurance Claim Expense						52,585													Don't anticipate 2022 activity to repeat in 2024
331	Interest Expense												27,500	27,500		29,000	30,500	32,000	33,500	Concession 4 Debenture
332	Debt Repayment Principal												45,500	45,500		44,000	42,500	41,000	39,500	Concession 4 Debenture
333	Transfer to Reserves	125,064			1,346,856															Move to Lifecycle transfer
334	Transfer to Reserve Funds	201,129																		Move to line below
335	Transfer to Reserves-Lifecycle	594,711	594,711	811,182	811,182	851,742	851,742	873,036	873,036		873,036		890,497	17,461	2%	917,212	944,728	973,070	1,002,262	
336	Transfer to Reserves																			
337	Roads Admin Expenses	1,678,298	1,380,204	1,674,884	3,060,104	1,793,716	1,970,026	1,964,528	1,978,627		2,134,553		2,081,571	117,043	6%	2,137,528	2,195,058	2,254,202	2,315,009	
338																				
339	**Total Roads Admin**	**1,545,234**	**1,324,584**	**1,666,884**	**1,653,054**	**1,739,716**	**1,858,623**	**1,892,828**	**1,906,462**		**2,055,828**		**2,002,005**	**109,177**	**6%**	**2,055,575**	**2,110,646**	**2,167,258**	**2,225,456**	
340																				
341	**TRANSIT SPECIAL NEEDS**																			
342	**Total Transit Special Needs Contracted Services**	**53,570**	**50,222**	**51,138**	**51,138**	**53,873**	**53,873**	**44,552**	**44,552**		**44,552**		**15,000**	**(29,552)**	**-66%**	**15,450**	**15,914**	**16,391**	**16,883**	Adjust down as per Council direction November 22 Budget meeting
343																				
344	**EQUIPMENT OVERHEAD**																			
345	Roads -Equipment Sales	(1,500)				(5,000)		(5,000)						5,000	-100%					Proceeds from sales of equipmnet goes to Reserve
346	Interdepartmental Revenues		(75)		(7,357)	(3,500)	(13,228)	(3,500)					(3,605)	(105)	3%	(3,713)	(3,825)	(3,939)	(4,057)	Entry to be done at year end
347	Machines O/H - Miscell Revenues								(729)		(729)									Not anticipating any activity here in 2024
348	Machines O/H - Trans from Reserves					(38,383)	(41,928)	(41,928)					(20,964)	20,964	-50%					50% decrease
349	Equipment Overhead Revenue	(1,500)	(75)		(7,357)	(46,883)	(55,157)	(50,428)	(729)		(729)		(24,569)	25,859	-51%	(3,713)	(3,825)	(3,939)	(4,057)	
350																				
351	Clear Diesel Fuel	85,000	58,277	85,000	59,113	85,000	114,586	100,000	74,513		100,000		110,000	10,000	10%	113,300	116,699	120,200	123,806	Anticipated increase in fuel charges in 2024
352	Gasoline	15,000	16,113	15,000	28,773	45,000	38,530	40,000	39,460		45,000		48,000	8,000	20%	49,440	50,923	52,451	54,024	Anticipated increase in fuel charges in 2024
353	Grease/Oil etc				2,808		14,159	12,000	6,894		10,000		12,000			12,360	12,731	13,113	13,506	More equipment using Diesel Exhaust Fluid
354	Coloured Diesel Fuel	100,000	72,703	100,000	95,891	100,000	192,157	190,000	134,893		170,000		195,000	5,000	3%	200,850	206,876	213,082	219,474	Anticipated increase in fuel charges in 2024
355	Repairs/Maintenance	25,000	29,313	25,000	17,013	25,000	26,445	20,000	8,767		9,564		20,500	500	3%	52,115	53,678	55,289	56,947	Anticipated increase in fuel charges in 2024
356	Interest Expense				3,766	5,789	7,017	6,372	6,319		6,372		6,319	(53)	-1%	35,319	55,319	52,919	50,319	Grader debenture added in 2025 ($60,000 payment)
357	Debt Repayment Principal			40,875	17,198	34,593	34,911	35,908	35,609		35,908		35,609	(299)	-1%	105,629	84,109	86,509	89,009	Plow debenture added 2026 ($37,500 payment)
358	Roads Equipment Overhead Expenses	225,000	176,406	265,875	224,562	295,382	427,805	404,280	306,454		376,844		427,428	23,148	6%	569,013	580,335	593,562	607,086	
359																				
360	**Total Equipment Overhead**	**223,500**	**176,331**	**265,875**	**217,205**	**248,499**	**372,649**	**353,852**	**305,725**		**376,115**		**402,859**	**49,007**	**14%**	**565,300**	**576,510**	**589,623**	**603,029**	
361																				
362	**EQUIPMENT PURCHASES**																			
363	**Transfer to Reserves-Lifecycle**	**251,436**	**251,436**	**276,580**	**276,580**	**290,409**	**290,409**	**297,669**	**297,669**		**297,669**		**303,623**	**5,953**	**2%**	**312,731**	**322,113**	**331,777**	**341,730**	CPI Increase
364																				
365	**VEHICLES**																			
366	Vehicle Repairs	245,000	215,332	218,000	201,619	228,000	303,184	229,000	271,375		296,046		250,000	21,000	9%	257,500	265,225	273,182	281,377	Anticipated increase higher than CPI to accommodate retaining older equipment
405	**Total Vehicles**	**245,000**	**215,332**	**218,000**	**201,619**	**228,000**	**303,184**	**229,000**	**271,375**		**296,046**		**250,000**	**21,000**	**9%**	**257,500**	**265,225**	**273,182**	**281,377**	
406																				
407	**Total Roads**	**2,743,740**	**2,494,423**	**2,968,777**	**2,811,088**	**3,026,497**	**3,276,584**	**3,355,102**	**3,360,337**		**3,594,609**		**3,618,186**	**263,085**	**8%**	**3,910,253**	**4,015,215**	**4,124,782**	**4,237,422**	
408																				

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
409	**BRIDGES/CULVERTS**																	
410	Miscellaneous Revenue		(860)															N/A for 2024
411	Transfer from Reserves							(25,000)			(12,500)	12,500	-50%					50% decrease in funding studies and reports
412	Bridges/Culverts Revenue		(860)					(25,000)			(12,500)	12,500	-50%					
413																		
414	Materials	25,000	8,726	25,000	5,608	10,000	8,584	10,000	6,679	7,286	10,300	300	3%	10,609	10,927	11,255	11,593	CPI Increase
415	Equipment Rentals				390													N/A for 2024
416	Contracted Services	8,000	6,741	50,000	33,308	25,000	2,275		3,113	3,396	2,000	2,000		2,060	2,122	2,185	2,251	No budget in 2023. Added in 2024 based off of actuals
417	Professional Fees - Engineering	5,000	1,003	20,000		5,000		5,000				(5,000)	-100%					Engineering requirment captured in Studies and Reports
418	Miscellaneous Expense				216													N/A for 2024
419	Studies and Reports							25,000			10,000	(15,000)	-60%	10,300	10,609	10,927	11,255	OSIM report charges to come in Q4. BM Ross is currently finishing the 2023 safety inspections
420	Interest Expense										10,000	10,000		19,000	20,000	21,000	22,000	Gordon Lang Bridge
421	Debt Repayment Principal										17,000	17,000		29,000	28,000	27,000	26,000	Gordon Lang Bridge
422	Transfer to Reserves-Lifecycle	41,168	41,168	45,285	45,285	49,814	49,814	51,060	51,060	55,702	52,081	1,021	2%	53,644	55,253	56,911	58,618	CPI Increase
423	Bridge/Culverts Expenses	79,168	57,638	140,285	84,808	89,814	60,673	91,060	60,852	66,384	101,381	10,321	11%	124,613	126,911	129,278	131,717	
424																		
425	**Total Bridge/Culverts**	**79,168**	**56,778**	**140,285**	**84,808**	**89,814**	**60,673**	**66,060**	**60,852**	**66,384**	**88,881**	**22,821**	**35%**	**124,613**	**126,911**	**129,278**	**131,717**	
426																		
427	**ROADSIDE MOWING**																	
428	Equipment Rentals				2,386	2,500		2,500				(2,500)	-100%					Not anticipating to be needed in 2024
429	Contracted Services	20,000	15,452	18,000	7,327	18,000	20,286	20,500	18,683	20,382	21,115	615	3%	21,748	22,401	23,073	23,765	CPI increae
430	Total Roadside Mowing	20,000	15,452	18,000	9,713	20,500	20,286	23,000	18,683	20,382	21,115	(1,885)	-8%	21,748	22,401	23,073	23,765	
431																		
432	TREE TRIMMING																	
433	**Total Tree Trimming Contracted Services**	**15,000**	**13,738**	**15,000**	**11,906**	**35,000**	**31,315**	**35,000**	**16,638**	**18,151**	**36,190**	**1,190**	**3%**	**37,420**	**38,693**	**40,008**	**41,369**	CPI Increase
434																		
435	SWEEPING																	
436	**Total Sweeping Contracted Services**	**8,000**	**7,233**	**8,000**	**7,124**	**8,000**	**9,325**	**12,000**	**9,583**	**10,454**	**12,408**	**408**	**3%**	**12,830**	**13,266**	**13,717**	**14,184**	
437																		
438	SIGNS																	
439	Roads - Signs Revenue	(4,500)	(4,200)	(4,500)	(20,981)	(4,500)	(6,069)	(4,500)	(4,333)	(4,727)	(4,750)	(250)	6%	(4,893)	(5,039)	(5,190)	(5,346)	Increase based on actuals
440	Materials	10,000	11,054	10,000	12,625	15,000	15,741	20,000	26,834	29,273	25,000	5,000	25%	27,000	28,000	29,000	30,000	Increase in county signs
441	Contracted Services	10,000	9,926	10,000	10,244	20,000	11,861				10,000	10,000		10,300	10,609	10,927	11,255	Legislative requirement to have a yearly reflectivity study
442	**Total Signs**	**15,500**	**16,780**	**15,500**	**1,887**	**30,500**	**21,532**	**15,500**	**22,501**	**24,546**	**30,250**	**14,750**	**95%**	**32,408**	**33,570**	**34,737**	**35,909**	
443																		
444	SIDEWALKS																	
445	Transfer from Reserves	(40,000)		(75,000)		(75,000)		(75,000)			(35,000)	40,000	-53%	(36,050)	(37,132)	(38,245)	(39,393)	Full use ofThis is the full used of the current reserves
446	Sidewalk Revenues	(40,000)		(75,000)		(75,000)		(75,000)			(35,000)	40,000	-53%	(36,050)	(37,132)	(38,245)	(39,393)	
447																		
448	Materials				336													N/A in 2024
449	Contracted Services	75,000		75,000	3,033	75,000		75,000			35,000	(40,000)	-53%	36,050	37,132	38,245	39,393	To match funds in reserves above
450	Transfer to Reserves-Lifecycle		35,000															N/A in 2024
451	Sidewalk Expenses	75,000	35,000	75,000	3,369	75,000		75,000			35,000	(40,000)	-53%	36,050	37,132	38,245	39,393	
452																		
453	**Total Sidewalks**	**35,000**	**35,000**		**3,369**													
454																		
455	**MUNICIPAL DRAINS**																	
456	Grants - Provincial	(15,000)	(9,861)	(10,000)		(10,000)		(10,000)			(7,500)	2,500	-25%	(7,725)	(7,957)	(8,195)	(8,441)	Half of expense
457	Landowner Recovery Revenue		(426)				(150)											N/A in 2024
458	Municipal Drain Revenues	(15,000)	(10,286)	(10,000)		(10,000)	(150)	(10,000)			(7,500)	2,500	-25%	(7,725)	(7,957)	(8,195)	(8,441)	
459																		
460	Professional Fees-Engineering	27,000	18,994	5,000	3,376	5,000	5,677	6,000	6,121	6,677	6,180	180	3%	6,365	6,556	6,753	6,956	CPI increase
461	MIscellaneous Expense	30,000	141	20,000		20,000	953	20,000			15,000	(5,000)	-25%	15,450	15,914	16,391	16,883	Decreased to anticipated needs
462	Municipal Drain Expenses	57,000	19,135	25,000	3,376	25,000	6,630	26,000	6,121	6,677	21,180	(4,820)	-19%	21,815	22,470	23,144	23,838	
463																		
464	**Total Municipal Drains**	**42,000**	**8,849**	**15,000**	**3,376**	**15,000**	**6,480**	**16,000**	**6,121**	**6,677**	**13,680**	**(2,320)**	**-15%**	**14,090**	**14,513**	**14,949**	**15,397**	
465																		
466	**Total Traffic/Roadside Operations**	**135,500**	**97,051**	**71,500**	**37,375**	**109,000**	**88,938**	**101,500**	**73,526**	**80,210**	**113,643**	**12,143**	**12%**	**118,497**	**122,443**	**126,484**	**130,623**	
467																		

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
2	**Description**	**2020 Budget**	**2020 Actuals**	**2021 Budget**	**2021 Actuals**	**2022 Budget**	**2022 Actuals**	**2023 Budget**	**2023 Actuals Oct 31 2023**		**Projected Ending Balance**		**2024 Budget**	**$ Increase**	**% Increase**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**	
468	**GRAVEL PITS**																			
469	MNR/Govt Rev	(45,000)		(50,000)																N/A in 2024
470	Gravel Pit Revenue	(45,000)		(50,000)																
471																				
472	Licenses	1,000	704	1,000	1,442	800	3,529	800	789		789		824	24	3%	849	874	900	927	License fee to continue in 2024
473	Licenses	700	704		1,442															N/A in 2024
474	Gravel Pit Expenses	1,700	1,408	1,000	2,884	800	3,529	800	789		789		824	24	3%	849	874	900	927	
475																				
476	**Total Gravel Pits**	**(43,300)**	**1,408**	**(49,000)**	**2,884**	**800**	**3,529**	**800**	**789**		**789**		**824**	**24**	**3%**	**849**	**874**	**900**	**927**	
477																				
478	**WINTER CONTROL**																			
479	Snow Removal Revenue -Cntrysde/Lakeview	(2,300)	(2,239)	(7,300)	(3,689)	(2,500)	(5,215)	(11,000)	(11,193)		(12,211)		(11,750)	(750)	7%	(12,103)	(12,466)	(12,840)	(13,225)	Half of Contracted Services
480	Transfer from Reserves	(30,000)		(30,000)		(30,000)		(30,000)	(15,000)		(30,000)			30,000	-100%					This was a one time use of a surplus
481	Winter Control Revenue	(32,300)	(2,239)	(37,300)	(3,689)	(32,500)	(5,215)	(41,000)	(26,193)		(42,211)		(11,750)	29,250	-71%	(12,103)	(12,466)	(12,840)	(13,225)	
482																				
486	**Winter Control Staff Costs**	**329,798**	**263,793**	**355,556**	**239,660**	**403,190**	**343,590**	**303,575**	**203,075**		**239,998**		**368,509**	**64,934**	**21%**	**377,722**	**387,165**	**396,844**	**406,765**	**As per salary analysis**
487	Materials	160,000	66,732	120,000	99,052	120,000	168,262	190,000	161,020		175,658		195,700	5,700	3%	201,571	207,618	213,847	220,262	CPI increase
488	Clothing Allowance	500	112	500	102	500		500						(500)	-100%					moved to admin
489	Snowplowing - mileage																			N/A in 2024
490	Telephone		197		270	300	291	300	271		295		300			309	318	328	338	Flatline
491	Contracted Services	14,000	9,413	16,700	15,036	16,700	26,076	22,000	25,837		25,867		23,500	1,500	7%	24,205	24,931	25,679	26,449	AS per quote presented to Council
492	Winter Control Expenses	504,298	340,248	492,756	354,119	540,690	538,220	516,375	390,203		441,818		588,009	71,634	14%	603,807	620,033	636,698	653,815	
493																				
494	**Total Winter Control**	**471,998**	**338,009**	**455,456**	**350,431**	**508,190**	**533,005**	**475,375**	**364,009**		**399,607**		**576,259**	**100,884**	**21%**	**591,705**	**607,567**	**623,858**	**640,590**	
495																				
496	**STREETLIGHTS**																			
497	Materials	500		500																N/A in 2024
498	Hydro	14,000	12,606	14,000	15,508	14,000	10,474	12,000	13,830		15,087		15,000	3,000	25%	15,450	15,914	16,391	16,883	Increase to match actuals
499	Street Lighting - Xmas Lights																			N/A in 2024
500	Contracted Services	2,000	526	2,000	1,763	2,000	11,309	11,000	2,402		2,620		11,330	330	3%	11,670	12,020	12,381	12,752	CPI Increase
501	Transfer to Reserves-Lifecycle	8,681	8,681	9,549	9,549	10,027	10,027	10,278	10,278		11,212		10,483	206	2%	10,798	11,122	11,455	11,799	CPI Increase
502	**Total Streetlights**	**25,181**	**21,813**	**26,049**	**26,820**	**26,027**	**31,810**	**33,278**	**26,509**		**28,919**		**36,813**	**3,536**	**11%**	**37,918**	**39,055**	**40,227**	**41,434**	
503																				
504	**Total Transportation Services**	**3,412,287**	**3,009,483**	**3,613,067**	**3,313,405**	**3,760,328**	**3,994,538**	**4,032,114**	**3,886,022**		**4,170,518**		**4,434,607**	**402,493**	**10%**	**4,783,833**	**4,912,065**	**5,045,529**	**5,182,713**	
505																				
506	**ENVIROMENTAL SERVICES**																			
507																				
508	**WATER**								11		22		0							
509	Leasing Revenues			(2,000)		(2,000)		(2,000)						2,000	-100%					N/A in 2024
510	Interest Earned		(1,136)	(2,200)	(2,128)	(2,200)	(1,807)	(2,000)	(1,847)		(2,015)		(1,600)	400	-20%	(1,648)	(1,697)	(1,748)	(1,801)	Lowered to 4 year average
511	Other Revenue/Fees	(7,100)	(5,090)	(2,700)	(4,300)	(3,800)	(4,960)	(3,000)	(2,600)		(2,836)		(4,500)	(1,500)	50%	(4,635)	(4,774)	(4,917)	(5,065)	Increased to reflect 4 year average
512	Interest Earned	(2,200)						(2,200)						2,200	-100%					N/A in 2024
513	Fixed Charges Revenues	(267,825)	(234,096)	(276,643)	(230,412)	(232,000)	(235,586)	(232,000)	(198,521)		(216,568)		(238,960)	(6,960)	3%	(246,129)	(253,513)	(261,118)	(268,952)	Increase pending approval of rate increases
514	Capital Charges Revenues	(65,478)	(66,076)	(81,604)	(74,892)	(75,000)	(75,278)	(70,000)	(83,424)		(91,009)		(72,100)	(2,100)	3%	(74,263)	(76,491)	(78,786)	(81,149)	Increase pending approval of rate increases
515	Disconnect/reconnect fees		(200)		(150)		(400)		(450)		(491)									Too sparse to budget
516	Bulk Water Sales	(2,500)	(6,451)	(2,500)	(2,956)	(2,500)	(399)	(1,000)	(286)		(312)		(2,000)	(1,000)	100%	(2,060)	(2,122)	(2,185)	(2,251)	Increase to reflect closer to 4 year averge
517	Service Calls						(656)		(2,493)		(2,719)									
518	Fixed Charges Revenues		(38,452)		(44,173)	(45,000)	(42,271)	(45,000)	(36,014)		(39,288)		(46,350)	(1,350)	3%	(47,741)	(49,173)	(50,648)	(52,167)	CPI increase
519	Capital Charges Revenues	(15,148)	(13,436)		(15,339)	(15,300)	(15,669)	(15,300)	(13,123)		(14,316)		(15,759)	(459)	3%	(16,232)	(16,719)	(17,220)	(17,737)	Are there any fee increases andticipated? 4 year average closer to $40K
520	Water Accounts- NSF Fees						(225)	(125)	(225)		(245)		(125)			(129)	(133)	(137)	(141)	CPI increase
521	New Connection Revenues		(17,539)		(700)	(1,000)	(350)	(1,000)	(700)		(764)		(1,030)	(30)	3%	(1,061)	(1,093)	(1,126)	(1,159)	Increase pending approval of rate increases
522	Transfer from Reserves		(33,833)																	
523	Water Meter Kits		(1,418)		(1,367)	(1,500)	(1,602)	(1,500)	(2,292)		(2,500)		(1,545)	(45)	3%	(1,591)	(1,639)	(1,688)	(1,739)	
524	Water Revenues	(360,251)	(417,728)	(367,647)	(376,417)	(380,300)	(379,203)	(375,125)	(341,975)		(373,064)		(383,969)	(8,844)	-52%	(395,488)	(407,353)	(419,573)	(432,160)	
525																				
528	**Water Staff Costs**	**60,728**	**63,425**	**54,606**	**52,066**	**44,500**	**40,767**	**41,023**	**26,497**		**31,314**		**45,603**	**4,580**	**11%**	**46,743**	**47,912**	**49,109**	**50,337**	**As per staff analysis Nov 22nd budget meeting**
529	Office Supplies	200	2,596	252																
530	Hydro	14,800	15,161	14,800	15,678	14,800	13,463	14,800	16,353		17,840		19,000	4,200	28%	19,570	20,157	20,762	21,385	Should this increase more?
531	Clothing Allowance	200		200																
532	Building Maintenance & Supplies	9,200	5,816	9,200		9,200		5,000					5,150	150	3%	5,305	5,464	5,628	5,796	CPI increase
533	Grounds Maintenance	2,000	1,300	1,800	971	1,800	196	1,800	264		288		1,854	54	3%	1,910	1,967	2,026	2,087	CPI increase
534	Conventions & Training	1,200	1,369	2,000		2,000		1,000					1,030	30	3%	1,061	1,093	1,126	1,159	1 Conference in 2024
535	Equipment Maintenance & Supplies	15,015	27,657	15,000	12,257	15,000	13,194	15,000	15,300		16,691		15,450	450	3%	15,914	16,391	16,883	17,389	CPI increase
536	Overhead Expense	5,000	5,000	5,000	5,000	5,000		5,000					5,150	150	3%	5,305	5,464	5,628	5,796	CPI increase
537	Water - Service Calls	500	92	500	8,610	3,000	7,363	5,000	267		291		5,150	150	3%	5,305	5,464	5,628	5,796	CPI increase

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
538	Memberships	1,000	25	750		750		750	50	55	773	23	3%	796	820	844	869	CPI increase
539	Professional Fees - Legal	1,000		500														N/A in 2024
540	Insurance	7,500	2,145	2,360	3,639	4,141	4,141	4,711	4,711	5,139	5,458	747	16%	5,621	5,790	5,964	6,142	CPI increase
541	Licenses	2,700	35	3,000	1,134	1,500	1,701	1,700	1,701	1,701	1,751	51	3%	1,804	1,858	1,913	1,971	CPI increase
542	Mileage	550		500	23	300			127	138	200	200		206	212	219	225	Small expenses anticipated
543	Telephone/Internet	3,150	2,866	3,000	2,888	3,000	3,006	3,000	2,573	2,807	2,800	(200)	-7%	2,884	2,971	3,060	3,151	Expense decreased to match anticipate 2024 expense
544	Contracted Services	123,488	125,833	127,721	116,813	132,200	146,140	150,000	164,353	179,294	175,000	25,000	17%	180,250	185,658	191,227	196,964	Extra billing for locates due to Federal Government awarded communications contracts. Expected to continue in 2024 and a decreased rate from 2023
545	Professional Fees-Engineering	1,000	830	1,500		1,500												N/A in 2024
546	Source Water Protection		2,500	1,700	1,700	1,700		1,700	1,700	1,700	1,751	51	3%	1,804	1,858	1,913	1,971	CPI increase
547	Taxes (Payments in Lieu)	1,500	1,275	1,350	1,294	1,350	2,167	2,200	2,216	2,216	2,266	66	3%	2,334	2,394	2,466	2,540	CPI increase
548	Transfer to Reserve Fund	109,520	118,105	121,908	129,611	138,559	137,400	122,441			95,584	(26,857)	-22%	98,680	101,883	105,180	108,581	Balancing factor for water
549	Capital Tower						9,665											
550	Water Expenses	360,251	376,030	367,647	351,683	380,300	379,203	375,125	236,110	259,473	383,969	8,844	89%	395,488	407,352	419,573	432,161	
551																		
552	**Total Water**		(41,698)		(24,734)		0		(105,865)	(113,591)	0	0	37%	0	(0)	(0)	0	
553																		
554	**SOLID WASTE COLLECTION**																	
555	Bag Tag Sales	(50,000)	(32,755)	(30,000)	(37,148)	(35,000)	(36,123)	(35,000)	(30,915)	(33,725)	(161,400)	(126,400)	361%	(166,242)	(171,229)	(176,366)	(181,657)	Increase bag tags from $2.50 to $2.75
556	Solid Waste Collection Revenues	(50,000)	(32,755)	(30,000)	(37,148)	(35,000)	(36,123)	(35,000)	(30,915)	(33,725)	(161,400)	(126,400)	361%	(166,242)	(171,229)	(176,366)	(181,657)	
557																		
558	Equipment Maintenance & Supplies								869	948								Not expected to repeat in 2024
559	Contracted Services	128,000	93,754	72,554	156,617	148,000	137,936	125,000	133,251	145,364	234,507	109,507	88%	241,542	248,788	256,252	263,940	CPI increase
560	Solid Waste Collection Expenses	128,000	93,754	72,554	156,617	148,000	137,936	125,000	134,120	146,312	234,507	109,507	88%	241,542	248,788	256,252	263,940	
561																		
562	**Total Solid Waste Collection**	78,000	60,999	42,554	119,470	113,000	101,814	90,000	103,205	112,587	73,107	(16,893)	449%	75,300	77,559	79,886	82,283	
563																		
564	**SULLIVAN WASTE SITE**																	
565	Recycling Revenue								(458)									
566	Scrap Metal Revenue				(12,376)	(8,000)	(4,888)	(6,000)	(6,551)	(7,146)	(6,180)	(180)	3%	(6,365)	(6,556)	(6,753)	(6,956)	CPI Increase
567	Site Disposal/Tipping Revenues	(90,000)	(92,072)	(90,000)	(92,791)	(90,000)	(89,450)	(90,000)	(82,994)	(90,539)	(92,000)	(2,000)	2%	(94,760)	(97,603)	(100,531)	(103,547)	4 year average
568	Transfer from Reserves	(120,000)	(120,000)	(20,000)														
569	Sullivan Waste Site Revenues	(210,000)	(212,072)	(110,000)	(105,168)	(98,000)	(94,338)	(96,000)	(89,544)	(97,685)	(98,180)	(2,180)	5%	(101,125)	(104,159)	(107,284)	(110,502)	
570																		
574	**Sullivan Waste Staff Costs**	**78,056**	**112,538**	**86,869**	**80,293**	**90,361**	**80,729**	**85,748**	**55,393**	**65,465**	**89,446**	**3,698**	**4%**	**91,682**	**93,974**	**96,323**	**98,731**	**As per ssalary analysis**
575	Waste Site/Sull - materials	120,000	185,458	20,000														
576	Office Supplies	100	509	500	570	600		200			200			206	212	219	225	Flatline
577	Hydro	1,500	556	1,500	644	1,000	807	600	995	1,085	1,200	600	100%	1,236	1,273	1,311	1,351	Increase based off of 2023 actuals
578	Clothing Allowance	600		600	153	600		500			500			515	530	546	563	Flatline
579	Building Maintenance & Supplies	3,000		1,000	20	500	1,126	700	580	633	700			721	743	765	788	Flatline based on 2023 actuals
580	Grounds Maintenance																	Security Camera
581	Convention & Training	1,500		3,000		2,000	153	1,000	970	970	1,000			1,030	1,061	1,093	1,126	Flatline based on 2023 actuals
582	Equipment Rentals	1,200	1,158	2,000	1,754	2,000												NA in 2024
583	Memberships	225	214	225	214	250	427	450	214	233	450			464	477	492	506	Flatline off of 2023 actuals
584	Equipment Maintenance & Supplies	1,000	1,929	2,000	443	2,000	1,440	2,000	135	147	1,200	(800)	-40%	1,236	1,273	1,311	1,351	Reduced to 4 year average
585	Mileage	200	439	500	166	500	207	300	368	402	500	200	67%	515	530	546	563	Increase to reflect 2023 actuals
586	Contracted Services	75,000	84,127	85,000	78,335	85,000	88,593	85,000	69,799	76,144	85,000			87,550	90,177	92,882	95,668	Flatline
587	Professional Fees-Engineering	20,000	22,394	20,000	33,138	25,000	16,017	20,000	12,968	20,000	15,000	(5,000)	-25%	15,450	15,914	16,391	16,883	CPI Increase
588	Taxes (Payments in Lieu)	31,000	31,434	31,434	31,917	32,000	32,249	33,000	32,942	32,942	33,000			33,990	35,010	36,060	37,142	Flatline based on 2023 actuals
589	Transfer to Reserves	10,000	10,000	11,000	11,000	12,000	12,000	15,000	15,000	16,364	15,450	450	3%	15,914	16,391	16,883	17,389	CPI Increase
590	Transfer to Reserves-Lifecycle			58,575	58,575	61,504	61,504	63,041	63,041	63,041	64,617	1,576	2%	66,556	68,552	70,609	72,727	CPI Increase
591	Sullivan Waste Site Expenses	343,381	450,756	324,203	297,222	315,315	295,252	307,539	252,404	277,424	308,263	724	111%	317,063	326,117	335,430	345,012	
592																		
593	**Total Sullivan Waste Site**	133,381	238,683	214,203	192,055	217,315	200,914	211,539	162,859	179,739	210,083	(1,456)	-1%	215,938	221,958	228,147	234,509	
594																		
595	**MARKDALE WASTE SITE**																	
596	Markdale		(20,152)		(26,059)													N/A in 2024
597	Waste Site/Mrkdale - Site Disposal Fees		(21,806)															N/A in 2024
598	Transfer from Reserves					(49,355)	(34,945)	(34,593)	(17,297)	(18,869)	(17,296)	17,296	-50%					Reduce 50% transfer from reserves
599	Markdale Waste Site Revenues		(41,958)		(26,059)	(49,355)	(34,945)	(34,593)	(17,297)	(18,869)	(17,296)	17,296	-50%					
600																		
601	Waste Site/Mrkdale - wages		32,180		23,261													
602	Contracted Services		131		8,217													
603	Miscellaneous Expense	25,000	8,017	39,400	42,142	30,500	52,061	30,000			25,000	(5,000)	-17%	25,750	26,523	27,318	28,138	Reduced to 4 year average
604	Interest Expense				3,139	7,076	5,848	5,213	5,266	5,213	5,370	156	3%	5,531	5,697	5,868	6,044	CPI Increase

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
2	**Description**	**2020 Budget**	**2020 Actuals**	**2021 Budget**	**2021 Actuals**	**2022 Budget**	**2022 Actuals**	**2023 Budget**	**2023 Actuals Oct 31 2023**		**Projected Ending Balance**		**2024 Budget**	**$ Increase**	**% Increase**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**	
605	Debt Repayment Principal			34,125	14,334	42,280	29,096	29,379	29,678		29,379		30,261	881	3%	31,169	32,104	33,067	34,059	CPI Increase
606	Transfer to Reserves	20,000	20,000	22,000	22,000	22,000	22,000	22,000	22,000		22,000		22,660	660	3%	23,340	24,040	24,761	25,504	CPI Increase
607	Transfer to Reserves-Lifecycle	2,308	2,308	2,539	2,539	2,793	2,793	2,862	2,862		2,862		2,919	57	2%	3,007	3,097	3,190	3,285	CPI Increase
608	Markdale Waste Site Expenses	47,308	62,636	98,064	115,631	104,649	111,799	89,455	59,807		59,454		86,210	(3,245)	-6%	88,796	91,460	94,204	97,030	
609																				
610	**Total Markdale Waste Site**	**47,308**	**20,678**	**98,064**	**89,572**	**55,294**	**76,854**	**54,862**	**42,510**		**40,585**		**68,913**	**14,051**	**-56%**	**88,796**	**91,460**	**94,204**	**97,030**	
611																				
612	**Total Waste Disposal**	**180,689**	**259,361**	**312,267**	**281,627**	**272,609**	**277,768**	**266,401**	**205,370**		**220,325**		**278,996**	**12,595**	**-56%**	**304,734**	**313,418**	**322,350**	**331,539**	
613																				
614	**RECYCLING**																			
615	Grants - Provincial	(31,000)	(56,809)	(87,460)	(88,054)	(65,000)	(65,458)	(36,000)	(78,752)		(76,330)		(34,000)	2,000	-6%	(35,020)	(36,071)	(37,153)	(38,267)	As per information provided by the Province
616	Recycling - WEEE Grant		(1,158)																	N/A in 2024
617	Miscellaneous Revenue	(5,000)																		N/A in 2024
618	Material Rebate	(16,000)	(7,951)	(21,000)	(10,434)	(15,000)	(8,718)	(6,000)	(3,416)		(3,726)		(6,180)	(180)	3%	(6,365)	(6,556)	(6,753)	(6,956)	CPI Increase supported by 4 year average
619	Recycling Revenues	(52,000)	(65,918)	(108,460)	(98,488)	(80,000)	(74,176)	(42,000)	(82,167)		(80,056)		(40,180)	1,820	-3%	(41,385)	(42,627)	(43,906)	(45,223)	
620																				
621	Contracted Services	160,000	204,665	223,600	145,870	150,000	157,142	75,000	110,333		120,363		25,000	(50,000)	-67%	25,750	26,523	27,318	28,138	Decrease based on anticipated needs through provincial infomration
622	Recycling Expenses	160,000	204,665	223,600	145,870	150,000	157,142	75,000	110,333		120,363		25,000	(50,000)	-67%	25,750	26,523	27,318	28,138	
623																				
624	**Total Recycling**	**108,000**	**138,747**	**115,140**	**47,383**	**70,000**	**82,966**	**33,000**	**28,166**		**40,307**		**(15,180)**	**(48,180)**	**-69%**	**(15,635)**	**(16,104)**	**(16,588)**	**(17,085)**	
625																				
626	**BIODIGESTER**																			
627	Other Recovery Revenue								(394)		(430)									N/A in 2024
628	Transfer from Reserves				(93,834)	(74,837)	(83,335)	(92,000)						92,000	-100%					Move away from funding debt from reserves
629	Biodigester Revenues				(93,834)	(74,837)	(83,335)	(92,000)	(394)		(430)			92,000	-100%					
630																				
631	Interest Expense/Bank Charges				8,845	8,170	11,317	12,000	11,874		12,953		12,000			12,360				As per BMO paymnet schedule
632	Debt Repayment Principal			80,000	73,333	66,667	80,000	80,000	66,667		80,000		80,000			82,400				As per BMO paymnet schedule
633	Transfer to Reserves-Lifecycle	75,000	75,000	75,000	75,000															No longer applicable
634	Inter-Municipal Transfers	78,000	60,000	78,000	192,184	80,000	98,352	80,000	82,315		98,352		80,000			82,400	84,872	87,418	90,041	Flatline from 2023
635	Biodigester Expenses	153,000	135,000	233,000	349,362	154,837	189,669	172,000	160,856		191,305		172,000			177,160	84,872	87,418	90,041	
636																				
637	**Total Biodigester**	**153,000**	**135,000**	**233,000**	**255,529**	**80,000**	**106,335**	**80,000**	**160,461**		**190,875**		**172,000**	**92,000**	**115%**	**177,160**	**84,872**	**87,418**	**90,041**	
638																				
639	**Total Waste Diversion**	**261,000**	**273,747**	**348,140**	**302,911**	**150,000**	**189,301**	**113,000**	**188,627**		**231,182**		**156,820**	**43,820**	**39%**	**161,525**	**68,768**	**70,831**	**72,955**	
640																				
641	**Total Enviromental Services**	**519,689**	**552,408**	**702,961**	**679,274**	**535,609**	**568,883**	**469,401**	**391,336**		**450,502**		**508,923**	**39,522**	**8%**	**541,559**	**459,744**	**473,067**	**486,778**	
642																				
643	**HEALTH SERVICES**																			
644																				
645	**CEMETRIES ADMIN**																			
646	Transfer from Trust		(681)		(456)				(1,443)		(1,443)		(2,000)	(2,000)		(2,068)	(2,138)	(2,211)	(2,286)	Trust Interest transfered tooOperating. Amount to be increased in 2024 and moved to an investment account instead of remaining in the bank
647	Cemeteries Admin Revenues		(681)		(456)				(1,443)		(1,443)		(2,000)	(2,000)		(2,068)	(2,138)	(2,211)	(2,286)	
648																				
651	**Cemetery Admin Staff Costs**	**5,062**	**13,505**	**5,211**	**13,514**	**23,687**	**8,837**	**30,630**	**11,071**		**12,077**		**50,233**	**19,603**	**64%**	**51,489**	**52,776**	**54,095**	**55,448**	**As per staff costs analysis Nov 22, 2023**
652	Advertising & Promotion								125		137									Newspaper fees related to the By-Law fees and charges. Not anticipated to repeat in 2024
653	Insurance		158		268	305	305	347	347		347		402	55	16%	416	430	444	460	CPI invrease
654	Legal Add this line and put in fees for terantet												500	500		513	525	538	552	Add Legal for Teranet expenses+
655	Annual Licensure Costs								235		235		250	250		259	267	276	286	Added for 2024
656	Cemetery Admin Expenses	5,062	13,663	5,211	13,782	23,992	9,142	30,977	11,778		12,796		51,385	20,408	80%	52,676	53,998	55,355	56,745	
657																				
658	**Total Cemetery Admin**	**5,062**	**12,982**	**5,211**	**13,326**	**23,992**	**9,142**	**30,977**	**10,336**		**11,353**		**49,385**	**18,408**	**80%**	**50,608**	**51,860**	**53,144**	**54,459**	
659																				
660	**CHATSWORTH CEMETERY**																			
661	Interest Earned							(65)					(67)	(2)	3%	(69)	(72)	(74)	(77)	Should this be take out and go to admin only?
662	Other Revenue (Foundations,etc)																			
663	Plot Sales				(600)				(1,200)		(1,309)		(2,000)	(2,000)		(2,068)	(2,138)	(2,211)	(2,286)	Added for 2024
664	Grave Opening Revenues				(575)	(600)	(575)	(600)	(750)		(750)		(750)	(150)	25%	(776)	(802)	(829)	(857)	Added for 2024
665	Grave Marking/Staking Fees						(150)	(150)	(170)		(170)		(170)	(20)	13%	(176)	(182)	(188)	(194)	Inceased to match 2025 actuals
666	Transfer from Reserves	(20,000)		(20,000)		(20,000)		(20,000)					(20,000)			(20,680)	(21,383)	(22,110)	(22,862)	Reserve fund budgeted to be used for significant grounds maintenance work. Not completed in 2023. Defer to 2024
667	Chatsworth Cemetery Revenues	(20,000)		(20,000)	(1,175)	(20,600)	(725)	(20,815)	(2,120)		(2,229)		(22,987)	(2,172)	42%	(23,769)	(24,577)	(25,413)	(26,277)	

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
668																		
669	Grounds Maintenance			22,000		20,000		20,000			20,000			20,680	21,383	22,110	22,862	To be funded from Cemetery operations
670	Grave Opening Expense			2,000	636	650	692	650	733	799	672	22	3%	695	719	743	768	No activity in 2023. Keppin 2024
671	Grave Marking Expense			400				100	76	83	75	(25)	-25%	78	80	83	86	Expenses anticipated in 2023. Keep for 2024
672	Cornerstones Expense						102	100	122	133	125	25	25%	129	134	138	143	Budget for one activity in 2024
673	Chats C -Repairs	20,000																NA in 2024
674	Miscellaneous Expense (Foundations,etc)		1,200						53	58	100	100		103	107	111	114	Added in 2024
675	Chatsworth Cemetery Expenses	20,000	1,200	24,400	636	20,650	794	20,850	984	1,073	20,972	122	3%	21,685	22,422	23,185	23,973	
676																		
677	**Total Chatsworth Cemetery**		**1,200**	**4,400**	**(539)**	**50**	**69**	**35**	**(1,136)**	**(1,156)**	**(2,015)**	**(2,050)**	**45%**	**(2,084)**	**(2,154)**	**(2,228)**	**(2,303)**	
678																		
679	**DESBORO CEMETERY**																	
680	Interest Earned	(150)		(250)				(250)				250	-100%					interest earned in 2023 coded to admin. Move budget in 2024
681	Other Revenue (Foundations, etc)						(350)		(1,320)	(1,440)								
682	Plot Sales		(1,800)	(1,200)		(1,000)	(1,800)	(1,000)			(1,000)			(1,034)	(1,069)	(1,106)	(1,143)	Budgeted for on activity in 2024
683	Grave Opening Revenues	(400)	(2,583)	(2,500)	(1,175)	(2,500)	(1,450)	(1,500)			(1,500)			(1,551)	(1,604)	(1,658)	(1,715)	No activity in 2023. Budget average 4 years
684	Grave Marking/Staking Fees	(150)	(525)	(250)	(225)	(225)	(300)	(300)	(235)	(256)	(300)			(310)	(321)	(332)	(343)	Average 4 years
685	Cornerstones																	
686	Desboro Cemetery Revenues	(700)	(4,908)	(4,200)	(1,400)	(3,725)	(3,900)	(3,050)	(1,555)	(1,696)	(2,800)	250	-100%	(2,895)	(2,994)	(3,095)	(3,201)	
687																		
688	Grounds Maintenance	250						1,000			1,000			1,034	1,069	1,106	1,143	
689	Grave Opening Expense		2,274		1,338	1,500	616	650			672	22	3%	695	719	743	768	
690	Grave Marking Expense		748		76	100	76	75	305	333	75			78	80	83	86	
691	Cornerstones Expense						296				125	125		129	134	138	143	Budget for one activity in 2024
692	DesC - Repairs	800																NA in 2024
693	Desboro Cemetery Expenses	1,050	3,022		1,414	1,600	988	1,725	305	333	1,872	147	3%	1,936	2,002	2,070	2,140	
694																		
695	**Total Desboro Cemetery**	**350**	**(1,886)**	**(4,200)**	**14**	**(2,125)**	**(2,912)**	**(1,325)**	**(1,250)**	**(1,363)**	**(928)**	**397**	**-97%**	**(959)**	**(992)**	**(1,026)**	**(1,061)**	
696																		
697	**ST. MATHIAS CEMETERY**																	
698	Interest Earned							(15)				15	-100%					Moved to admin
699	Grave Openings Revenues				(300)													NA in 2024
700	Grave Marking/Staking Fees				(75)													NA in 2024
701	St. Mathias Cemetery Revenues				(375)			(15)				15	-100%					
702																		
703	StMC- Maintenace grounds							1,000			1,034	34	3%	1,069	1,106	1,143	1,182	Grass cutting costs currently in Recreation. To be distributed at YE
704	St. Mathias Cemetery Expenses							1,000			1,034	34	3%	1,069	1,106	1,143	1,182	
705																		
706	**Total St. Mathias Cemetery**				**(375)**			**985**			**1,034**	**49**	**-97%**	**1,069**	**1,106**	**1,143**	**1,182**	
707																		
708	**HEMSTOCK CEMETERY**																	
709	Grave Openings Revenue				(575)													NA in 2024
710	Grave Marking/Staking Fees				(75)													NA in 2024
711	Hemstock Cemetery Revenues				(650)													
712																		
713	Maintenance grounds							1,000			1,034	34	3%	1,069	1,106	1,143	1,182	Grass cutting costs currently in Recreation. To be distributed at YE
714	Grave Openings Expense				575													
715	Hemstock Cemetery Expenses				575			1,000			1,034	34	3%	1,069	1,106	1,143	1,182	
716																		
717	**Total Hemstock Cemetery**				**(75)**			**1,000**			**1,034**	**34**	**3%**	**1,069**	**1,106**	**1,143**	**1,182**	
718																		
719	**CEDERDALE CEMETERY**																	
720	Interest Earned							(10)				10	-100%					Move to admin
721	Cederdale Cemetery Revenues							(10)				10	-100%					
722																		
723	Maintenance grounds							1,000			1,034	34	3%	1,069	1,106	1,143	1,182	Keep budget line in 2024 for anticipated work
724	Cederdale Cemetery Expenses							1,000			1,034	34	3%	1,069	1,106	1,143	1,182	
725																		
726	**Total Cederdale Cemetery**							**990**			**1,034**	**44**	**-97%**	**1,069**	**1,106**	**1,143**	**1,182**	
727																		

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
728	**MOUNT ZION CEMETERY**																	
729	Interest Earned							(55)				55	-100%					Move to admin
730	Other Revenue (Foundations, etc)						(400)		(880)	(880)	(650)	(650)		(672)	(695)	(719)	(743)	2 year average
731	Plot Sales		(600)															NA in 2024
732	Grave Openings Revenue		(275)		(300)		(300)		(2,050)	(2,050)	(750)	(750)		(776)	(802)	(829)	(857)	4 year average
733	Grave Marking/Staking Fees		(150)		(75)		(150)		(545)	(545)	(250)	(250)		(259)	(267)	(276)	(286)	4 year average
734	Mount Zion Cemetery Revenues		(1,025)		(375)		(850)	(55)	(3,475)	(3,475)	(1,650)	(1,595)	-100%	(1,706)	(1,764)	(1,824)	(1,886)	
735																		
736	Grounds Maintenance	400						1,000			1,000			1,034	1,069	1,106	1,143	Grass cutting costs currently in Recreation. To be distributed at YE
737	Grave Openings Expense		290		305				2,096	1,048	500	500		517	535	553	572	4 year average
738	Grave Marking Expense		76		76		76		534	153	100	100		103	107	111	114	4 year average
739	Miscellaneous Exp (Foundations, etc)						407		925	29	220	220		227	235	243	251	2 year average
740	Mount Zion Cemetery Expenses	400	366		382		483	1,000	3,555	1,230	1,820	820		1,882	1,946	2,012	2,080	
741																		
742	**Total Mount Zion Cemetery**	**400**	**(659)**		**7**		**(367)**	**945**	**80**	**(2,245)**	**170**	**(775)**	**-100%**	**176**	**182**	**188**	**194**	
743																		
744	**SHILOH CEMETERY**																	
745	Interest Earned						(1,733)	(2,000)	(2,133)	(2,133)	(2,068)	(68)	3%	(2,138)	(2,211)	(2,286)	(2,364)	Interest on Trust Fund
746	Other Revenue (Foundations, etc)						(2,408)	(2,000)	(1,178)	(590)	(2,068)	(68)	3%	(2,138)	(2,211)	(2,286)	(2,364)	CPI increase
747	Plot Sales						(890)	(1,000)	(840)	(840)	(1,034)	(34)	3%	(1,069)	(1,106)	(1,143)	(1,182)	CPI increase
748	Grave Openings Revenue						(7,250)	(4,000)	(7,400)	(7,025)	(4,136)	(136)	3%	(4,277)	(4,422)	(4,572)	(4,728)	CPI increase
749	Grave Marking/Staking Fees						(825)	(800)	(715)	(545)	(827)	(27)	3%	(855)	(884)	(914)	(946)	CPI increase
750	Shiloh Cemetery Revenues						(13,106)	(9,800)	(12,266)	(11,133)	(10,133)	(333)	17%	(10,478)	(10,834)	(11,202)	(11,583)	
751																		
752	Grounds Maintenance							1,000			4,000	w33		4,136	4,277	4,422	4,572	$385 per cut in 2023 x 10 custs x 3.4% CPI increase in 2024 Grass cutting costs currently in Recreation. To be distributed at YE
753	Grave Openings Expense						3,663	2,500	5,241	5,717	2,585	85	3%	2,673	2,764	2,858	2,955	CPI increase
754	Grave Marking Expense						761	700	992	1,082	724	24	3%	748	774	800	827	CPI increase
755	Cornerstones Expense								110	110	115	115		119	123	127	131	Add in 2024 based on 2023 actuals
756	Micellaneous Exp (Foundations, etc)						1,476	1,500	1,048	1,143	1,551	51	3%	1,604	1,658	1,715	1,773	
757	Shiloh Cemetery Expenses						5,899	5,700	7,390	8,052	8,975	275	10%	9,280	9,595	9,922	10,259	
758																		
759	**Total Shiloh Cemetery**						**(7,207)**	**(4,100)**	**(4,875)**	**(3,081)**	**(1,158)**	**(58)**	**27%**	**(1,198)**	**(1,239)**	**(1,281)**	**(1,324)**	
760																		
761	**BERKLEY CEMETERY**																	
762	Other Revenue (Foundations, etc)								(305)	(305)	(200)	(200)		(207)	(214)	(221)	(229)	Overall, the 2024 budget for revenue is similar to 2023 actuals
763	Donations Revenue								(230)	(230)								No budget for possible donations
764	Grave Openings Revenue						(300)	(300)			(300)			(310)	(321)	(332)	(343)	Keep line for 2024 to match expenses
765	Grave Marking/Staking Fees						(75)	(75)			(75)			(78)	(80)	(83)	(86)	Keep line for 2024 to match expenses
766	Berkley Cemetery Revenues						(375)	(375)	(535)	(535)	(575)	(200)		(595)	(615)	(636)	(657)	
767																		
768	Grounds Maintenance							2,000			2,000			2,068	2,138	2,211	2,286	Grass cutting costs currently in Recreation. To be distributed at YE
769	Grave Openings Expense						305	300			300			310	321	332	343	Keep line in 2024 to match revenues
770	Grave Marking Expense						76	75			75			78	80	83	86	Keep line in 2024 to match revenues
771	Berkley Cemetery Expenses						382	2,375			2,375			2,456	2,539	2,626	2,715	
772																		
773	**Total Berkley Cemetery**						**7**	**2,000**	**(535)**	**(535)**	**1,800**	**(200)**		**1,861**	**1,924**	**1,990**	**2,058**	
774																		
775	**ST. PAUL'S ANGLICAN CEMETERY**																	
776	Grave Openings Revenue								(300)	(327)	(300)	(300)		(310)	(321)	(332)	(343)	
777	Grave Marking/Staking Fees								(75)	(82)	(75)	(75)		(78)	(80)	(83)	(86)	
778	St. Paul's Cemetery Revenues								(375)	(409)	(375)	(375)		(388)	(401)	(415)	(429)	
779																		
780	Grave Openings Expense																	
781	Miscellaneous Exp (Foundations, etc)								33	36	100	100		103	107	111	114	Added in 2024
782																		
783	St. Paul's Cemetery Expenses								33	36	100	100		103	107	111	114	
784																		
785	**Total St. Paul's Cemetery**								**(342)**	**(374)**	**(275)**	**(275)**		**(284)**	**(294)**	**(304)**	**(314)**	
786																		
787	**Total Cemeteries**	**5,812**	**11,637**	**5,411**	**12,358**	**21,917**	**(1,269)**	**31,507**	**2,278**	**2,600**	**50,081**	**15,574**	**49%**	**51,327**	**52,604**	**53,913**	**55,254**	
788																		
789	**RECREATION AND CULTURAL SERVICES**																	

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
2	**Description**	**2020 Budget**	**2020 Actuals**	**2021 Budget**	**2021 Actuals**	**2022 Budget**	**2022 Actuals**	**2023 Budget**	**2023 Actuals Oct 31 2023**		**Projected Ending Balance**		**2024 Budget**	**$ Increase**	**% Increase**	**2025 Budget**	**2026 Budget**	**2027 Budget**	**2028 Budget**	
790																				
791	**OUTDOOR RECREATION**																			
792	Grants-Provincial		(535)																	
793	Ball Diamond Revenues	(2,000)		(2,000)		(1,500)		(1,000)						1,000	-100%					Duplicate line. Remove in 2024
794	Lake Key Revenue	(400)	(575)	(500)	(725)	(5,000)	(3,852)	(3,000)	(1,659)		(1,810)		(600)	2,400	-80%	(618)	(637)	(656)	(675)	Revenues won't be as high in 2024 as 2023 as new locks were installed in 2022
795	Miscellaneous Revenue		(1,100)		(1,100)	(1,100)														NA in 2024
796	Donation Revenue		(8,299)				(10)													NA in 2024
797	Ball Diamonds Revenue	(2,400)	(10,509)	(2,500)	(1,825)	(7,600)	(3,862)	(4,000)	(1,659)		(1,810)		(600)	3,400	-85%	(618)	(637)	(656)	(675)	
798																				
799	Recreation - Grants to Others	15,000	7,249	8,685	9,953	10,000	11,294	15,000	16,269		16,269		15,000			15,450	15,914	16,391	16,883	*** GREY BRUCE HOSPICE REQUEST***
803	**Ball Diamond Staff Costs**	**74,362**	**110,958**	**126,404**	**79,457**	**147,260**	**124,219**	**117,298**	**98,992**		**116,991**		**127,339**	**10,041**	**9%**	**130,522**	**133,785**	**137,130**	**140,558**	**As per Ssalary abalysis Nov 22, 2023**
804	Outdoor Rec. Facilities - Bldg. Maintenance				629		577	600	4,343		4,737			(600)	-100%					Moved to 7314 - duplication of GL line
805	Hydro		1,011		2,214		3,759	4,500	4,369		4,766		4,635	135	3%	4,774	4,917	5,065	5,217	
806	Clothing												3,000	3,000						Moved clothing from Desboro and Keady here. $350 for clothing and $250 for boots = $600- per person X 5 staff
807	Building Maintenance & Supplies	17,500	12,738	17,000	1,595	4,000	1,213	2,000	6,051		2,500		3,120	1,120	56%	3,214	3,310	3,409	3,512	Moved 7305 line here, as above
808	Conventions and Training							3,000	3,174		3,174		3,090	90	3%	3,183	3,278	3,377	3,478	CPI increase
809	Telephone			250																NA in 2024
810	Equipment Maintenance & Supplies		373	500	2,913	5,000	5,220	5,500	5,389		5,878		11,000	5,500	100%	11,330	11,670	12,020	12,381	Added $5,500 from the capital as as per Council direction at the Nov 22nd Rec Capital Meeting
811	Interdepartmental Expenses				3,858		5,496	5,500					3,665	(1,835)	-33%	3,775	3,888	4,005	4,125	Decreased by 1/3. Expenses to be distributed at year end
812	Equipment Rentals	9,225	7,650	9,500	3,431	9,000	1,633	3,000	644		703		4,400	1,400	47%	4,532	4,668	4,808	4,952	Anticipated needs in 2024
813	Memberships			725		725	262	300	450		450		450	150	50%	464	477	492	506	Increase based off of 2023 actuals
814	Insurance	15,000	3,157	4,736	4,664	5,308	5,308	6,364	6,364		6,364		7,372	1,008	16%	7,594	7,821	8,056	8,298	CPI increase
815	Fuel			2,500	394	600							2,000	2,000		2,060	2,122	2,185	2,251	Fuel moved out of interdepartmental
816	Telephone		246		373	400	230	300	214		233		309	9	3%	318	328	338	348	CPI increae
817	Contracted Services	21,000	15,591	21,000	16,560	18,000	42,427	55,000	60,251		53,544		55,000			56,650	58,350	60,100	61,903	A portion of costs related to grass cutting to be moved to cemeteries
818	Taxes (Payments in Lieu)		(206)																	NA in 2024
819	Recreation Facilities - Tax Write Offs				711		723		749		817		900	900		927	955	983	1,013	Budget based on actuals
820	Transfer to Reserves-Lifecycle	88,137	88,137	96,951	96,951	101,799	101,799	104,342	26,086		104,342		106,429	2,087	2%	109,622	112,910	116,298	119,787	CPI increase
821	Ball Diamonds Expenses	240,224	246,905	288,251	223,703	302,092	304,159	322,704	233,344		320,769		347,709	25,005	8%	354,414	364,394	374,656	385,211	
822																				
823	**Total Ball Diamonds**	**237,824**	**236,397**	**285,751**	**221,878**	**294,492**	**300,297**	**318,704**	**231,685**		**318,959**		**347,109**	**28,405**	**9%**	**353,796**	**363,757**	**374,001**	**384,535**	
824																				
825	**WALTERS FALLS BALL DIAMOND**																			
826	Hydro		549																	
827	Heat		898		1,874		4,906													
828	Building Maintenance & Supplies	2,000	969	2,000	2,685	2,600	922	2,600	669		730		2,678	78	3%	2,758	2,841	2,926	3,014	CPI increase
829	Insurance	4,400	613	920	688	784	784	717	717		717		831	114	16%	856	881	908	935	CPI increase
830	Contracted Services	300	290																	
831	Transfer to Reserves-Lifecycle																			
832	**Total Walters Falls**	**6,700**	**3,319**	**2,920**	**5,247**	**3,384**	**6,612**	**3,317**	**1,386**		**1,447**		**3,509**	**192**	**6%**	**3,614**	**3,722**	**3,834**	**3,949**	
833																				
834	**Total Parks**	**244,524**	**239,716**	**288,671**	**227,125**	**297,876**	**306,909**	**322,021**	**233,071**		**320,406**		**350,618**	**28,597**	**9%**	**357,410**	**367,479**	**377,835**	**388,484**	
835																				
836	**WILLIAMSFORD CC**																			
837	Plant (Ice) Maintenance	1,200							440		236		250	250		258	265	273	281	Budget based on 2023 actuals
838	Building Maintenance & Supplies	700	290	700	859	750	3,552	750	465		507		750			773	796	820	844	Flatline based on 2023 actuals
839	Insurance	4,200	2,699	4,050	2,951	3,358	3,358	3,224	3,224		3,224		3,735	511	16%	3,847	3,962	4,081	4,204	CPI| increase
840	Contracted Services	600		600					407		444									
841	**Total Williamsford Community Centre**	**6,700**	**2,989**	**5,350**	**3,810**	**4,108**	**6,910**	**3,974**	**4,536**		**4,412**		**4,735**	**761**	**19%**	**4,877**	**5,023**	**5,174**	**5,329**	
842																				
843	**DESBORO COMMUNITY CENTRE**																			
844	Floor Rental Revenue	(2,000)	(190)	(500)		(1,000)	(5,205)	(5,000)	(6,373)		(6,952)		(7,500)	(2,500)	50%	(7,725)	(7,957)	(8,195)	(8,441)	Increase based on actuals
845	Ball Diamond Revenues	(2,000)	(20)		(740)	(1,000)	(1,453)	(1,500)	(2,150)		(2,150)		(2,000)	(500)	33%	(2,060)	(2,122)	(2,185)	(2,251)	Increase based on actuals
846	Arena Rentals	(102,000)	(64,532)			(2,000)	115	(4,500)					(4,635)	(135)	3%	(4,774)	(4,917)	(5,065)	(5,217)	
847	Food Booth Revenues	(500)	(300)																	
848	Interest Earned		(240)				20													
849	Donation Revenue								(1,000)		(1,091)									
850	Transfer from Reserves			(42,011)																
851	Desboro CC Revenues	(106,500)	(65,282)	(42,511)	(740)	(4,000)	(6,522)	(11,000)	(9,523)		(10,193)		(14,135)	(3,135)	29%	(14,559)	(14,996)	(15,446)	(15,909)	
852																				

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
857	**Desboro CC Staff Costs**	**93,425**	**81,772**	**92,157**	**41,523**	**51,978**	**46,289**	**63,061**	**48,732**	**57,593**	**58,550**	**(4,511)**	**-7%**	**60,014**	**61,514**	**63,052**	**64,628**	**As per salary analysis Nov 22, 2023**
858	Office Supplies	300			46				175	191	200	200		206	212	219	225	Addition of budget line based on 2023 actuals
859	Plant (Ice) Maintenance	15,000	5,616		(933)		1,338		275	275								Flatline based on actuals
860	Hydro		28,255	8,000	12,246	8,000	9,585	10,000	9,563	10,000	10,000			10,300	10,609	10,927	11,255	Flatline based on actuals
861	Clothing Allowance	1,200	397	1,200														Moved to Outdoor Rec
862	Heat	41,000	8,290	8,000	10,136	8,000	9,075	10,000	9,659	10,537	11,000	1,000	10%	11,330	11,670	12,020	12,381	Increase based on 2023 projected ending balance
863	Building Maintenance & Supplies	10,000	8,868	8,000	4,433	5,000	4,331	5,000	6,368	6,947	5,150	150	3%	5,305	5,464	5,628	5,796	2023 UV Repairs ($3-4K). Not expected to repeat in 2024
864	Conventions & Training	2,500	1,120	2,500														
865	Advertising & Promotion		327					500		500		(500)	-100%					Moving to social media platform
866	Equipment Maintenance & Supplies	25,200	4,791	5,000	4,524	2,500	978	2,500	1,331	1,452	9,000	6,500	260%	9,270	9,548	9,835	10,130	Added $5,500 from the capital as as per Council direction at the Nov 22nd Rec Capital Meeting
867	Equipment Rentals		35,298								1,000	1,000						Lift rental in 2024 for light replacements. Not anticipated to continue into 2025
868	Memberships	400		400														
869	Insurance	11,000	6,986	10,479	8,631	8,764	8,764	11,372	11,372	11,372	13,174	1,802	16%	13,569	13,976	14,396	14,827	
870	IT & IT Support				2,000			2,400		2,400		(2,400)	-100%					Distribution of expenses at YE
871	Mileage	1,700	329	200														
872	Telephone/Internet	1,800	5,413	3,600	1,770	1,200	3,918	1,500	3,447	3,761	4,000	2,500	167%	4,120	4,244	4,371	4,502	Increased 2024 numbers to reflect 2022-2023 actuals. Increased costs to free internet at facility
873	Desboro CC Expenses	203,525	187,461	139,536	84,376	85,442	84,279	106,333	90,922	105,027	112,074	5,741	5%	114,113	117,237	120,446	123,744	
874																		
875	**Total Desboro CC**	**97,025**	**122,179**	**97,025**	**83,636**	**81,442**	**77,756**	**95,333**	**81,399**	**94,835**	**97,939**	**2,606**	**3%**	**99,554**	**102,241**	**105,001**	**107,835**	
876																		
877	**KEADY COMMUNITY CENTRE**																	
878	Hall Rental Revenue	(5,000)	(2,069)	(2,500)	(125)	(2,500)	(7,243)	(7,000)	(5,750)	(6,273)	(7,210)	(210)	3%	(7,426)	(7,649)	(7,879)	(8,115)	CPI increase
879	Ball Diamond Revenues	(700)			(275)	(500)	(495)	(500)	(565)	(616)	(515)	(15)	3%	(530)	(546)	(563)	(580)	CPI increase
880	Arena Rentals	(102,000)	(80,686)	(102,000)	(49,194)	(180,000)	(97,016)	(120,000)	(105,454)	(125,000)	(125,000)	(5,000)	4%	(128,750)	(132,613)	(136,591)	(140,689)	Increase based on anticipated 2023 projections
881	Miscellaneous Revenue		8				(1,076)	(1,000)	(6,215)	(6,780)		1,000	-100%					Revenue recognized only in one year
882	KCC - Recovery from Georgian Bluffs	(46,688)	(58,357)	(59,518)	(69,703)	(64,856)	(98,309)	(87,598)		(87,598)	(90,226)	(2,628)	3%	(92,933)	(95,721)	(98,592)	(101,550)	CPI increase
883	Transfer from Reserves			(20,225)	(20,225)													
884	Keady CC Revenues	(154,388)	(141,104)	(184,243)	(139,522)	(247,856)	(204,139)	(216,098)	(117,984)	(226,267)	(222,951)	(6,853)	3%	(229,639)	(236,529)	(243,625)	(250,933)	
885																		
889	**Keady CC Staff Costs**	**80,476**	**94,952**	**113,180**	**140,593**	**190,238**	**188,549**	**187,087**	**177,661**	**209,963**	**208,679**	**21,592**	**12%**	**213,896**	**219,243**	**224,724**	**230,342**	**As per salary analysis Nov 22, 2023**
890	Office Supplies	200		200	274	250	259	300	606	661	400	100	33%	412	424	437	450	2023 actuals not anticipated to repeat in 2024
891	Plant (Ice) Maintenance	20,000	16,443	15,000	3,935	15,000	19,150	20,000	18,469	20,000	20,600	600	3%	21,218	21,855	22,510	23,185	
892	Hydro	66,000	57,539	60,000	50,007	60,000	37,390	40,000	46,389	50,606	55,000	15,000	38%	56,650	58,350	60,100	61,903	Anticipated increase of rentals above refect in larger increase in Hydro. 2024 increases based off of anticipated increased rentals which flows through to hydro cost projections in 2023
893	Clothing Allowance	600		600	954	600	487	500	170	185		(500)	-100%					Moved to Outdoor Rec in 2024
894	Heat		4,318	6,000	3,005	6,000	13,223	13,000	9,882	10,780	13,390	390	3%	13,792	14,205	14,632	15,071	
895	Building Maintenance & Supplies	10,000	9,775	10,000	9,401	14,000	8,733	19,000	10,776	11,755	19,000			19,570	20,157	20,762	21,385	Higher costs to come in Q4
896	Conventions & Training		1,145	1,500		1,500	590	3,000	3,053	3,331	3,000			3,090	3,183	3,278	3,377	
897	Advertising & Promotion		327		585	500	854	1,200	492	537	1,236	36	3%	1,273	1,311	1,351	1,391	Higher costs to come in Q4
898	Equipment Maintenance & Supplies	9,500	2,630	15,000	4,327	8,000	6,950	8,000	8,245	8,995	13,500	5,500	69%	13,905	14,322	14,752	15,194	Added $5,500 from the capital as as per Council direction at the Nov 22nd Rec Capital Meeting
899	Memberships		323	325			405	425	185	425	438	13	3%	451	464	478	493	
900	Insurance	13,000	7,142	10,713	7,071	9,925	9,925	10,984	10,984	10,984	12,725	1,741	16%	13,106	13,499	13,904	14,322	
901	IT & IT Support				2,000	2,500		2,500		2,500		(2,500)	-100%					Confusion between IT and Interet lines 2021 - 2022
902	Mileage	200	312	200	93	200	1,350	500	157	171	515	15	3%	530	546	563	580	
903	Telephone/Internet	1,100	4,616	1,200	2,028	4,000	4,127	2,200	3,852	4,202	4,200	2,000	91%	4,326	4,456	4,589	4,727	GB Tel fibre increase
904	Contracted Services				100		158											
905	Interest Expense													5,000	4,800	4,500	4,250	Ice Resurfacer Debenture
906	Debt Repayment Principal													4,500	4,700	5,000	5,250	Ice Resurfacer Debenture
907	Keady CC Expenses	201,076	199,521	233,918	224,373	312,713	292,149	308,696	290,920	335,096	352,682	43,986	14%	371,719	381,516	391,580	401,919	
908																		
909	**Total Keady CC**	**46,688**	**58,417**	**49,675**	**84,852**	**64,857**	**88,011**	**92,598**	**172,936**	**108,829**	**129,731**	**37,133**	**40%**	**142,080**	**144,987**	**147,956**	**150,986**	
910																		

THE TOWNSHIPOF CHATSWORTH
2024 DRAFT OPERATING BUDGET

	Description	2020 Budget	2020 Actuals	2021 Budget	2021 Actuals	2022 Budget	2022 Actuals	2023 Budget	2023 Actuals Oct 31 2023	Projected Ending Balance	2024 Budget	$ Increase	% Increase	2025 Budget	2026 Budget	2027 Budget	2028 Budget	
911	**CHATSWORTH HUB**																	
912	Ball Diamond Revenues					(1,200)	(790)	(1,200)	(940)	(1,045)	(1,200)			(1,236)	(1,273)	(1,311)	(1,351)	
913	Fundraising Revenues		(10,000)				(48,832)		(39,078)	(42,630)								Funraising revenues go to Recreation Reserve Fund for HUB site
914	Donation Revenues		(350,000)				(1,600)		(7,605)	(8,296)								
915	Transfer from Reserves		(8,000)															
916	Transfer from Reserve Funds		(36,583)		(13,488)													
917	CCC - Closer Revenue				(26,116)													
918	Chatsworth CC Revenues		(404,583)		(39,604)	(1,200)	(51,222)	(1,200)	(47,623)	(51,972)	(1,200)			(1,236)	(1,273)	(1,311)	(1,351)	donations and fundraising should go to Reserve Fund. Numbers don't tie in
919																		
920	Office Supplies		1,451															NA in 2024
921	Plant (Ice) Maintenance		52				52											NA in 2024
922	Hydro				422		(422)	850				(850)	-100%					NA in 2024
923	Building Maintenance		573	500	8													NA in 2024
924	Grounds Maintenance							3,000				(3,000)	-100%					NA in 2024
925	Equipment Maintenance & Supplies		1,343															NA in 2024
926	Contracted Services		7,439		593		6,244		5,597	6,106								Porta potty and garbage
927	Professional Fees-Engineering						1,901		4,578	4,994								To be funded from HUB Reserves
928	Transfer to Reserve Funds	50,000	58,000	55,000	100,603	55,000	55,000	55,000	55,000	55,000	55,000			55,000	55,000	55,000	55,000	Transfer to Recreation Reserve Fund for HUB site
929	Hub Fundraising Expenses				9,604		16,808		11,128	12,140								Transfer from Reserve Funds to cover costs of fundraising
930	Chatsworth CC Expenses	50,000	68,858	55,500	111,230	55,000	79,583	58,850	76,303	78,240	55,000	(3,850)	-7%	55,000	55,000	55,000	55,000	
931																		
932	**Total Chatsworth Community Centre**	**50,000**	**(335,725)**	**55,500**	**71,626**	**53,800**	**28,361**	**57,650**	**28,680**	**26,268**	**53,800**	**(3,850)**	**-7%**	**53,764**	**53,727**	**53,689**	**53,649**	
933																		
934	**Total Recreation Facilities**	**200,413**	**(152,140)**	**207,550**	**243,924**	**204,207**	**201,038**	**249,555**	**287,552**	**234,343**	**286,205**	**36,650**	**15%**	**300,275**	**305,979**	**311,819**	**317,800**	
935																		
936	**LIBRARY**																	
937	Grants - Other	(11,614)	(11,614)	(11,614)	(11,614)	(11,614)		(11,614)			(11,962)	(348)	3%	(12,321)	(12,691)	(13,072)	(13,464)	CPI increase
938	Library Revenues	(11,614)	(11,614)	(11,614)	(11,614)	(11,614)		(11,614)			(11,962)	(348)	3%	(12,321)	(12,691)	(13,072)	(13,464)	
939																		
940	Contracted Services - Owen Sound	162,076	162,076	180,000	160,657	166,944	154,564	171,139	161,525	161,525	180,030	8,891	5%	185,431	190,993	196,723	202,625	AS per proposed Levy Increase
941	Libraries - Contract - Markdale	22,698	22,698		21,566	20,871	20,871	19,957	19,957	19,957	20,556	599	3%	21,172	21,808	22,462	23,136	CPI Increase
942	Library Expenses	184,774	184,774	180,000	182,223	187,816	175,435	191,096	181,482	181,482	200,585	9,490	5%	206,603	212,801	219,185	225,761	
943																		
944	**Total Library**	**173,160**	**173,160**	**168,386**	**170,609**	**176,202**	**175,435**	**179,482**	**181,482**	**181,482**	**188,623**	**9,141**	**5%**	**194,282**	**200,110**	**206,113**	**212,297**	
945																		
946	**Total Recreation**	**618,097**	**260,736**	**664,607**	**641,658**	**678,284**	**683,383**	**751,058**	**702,104**	**736,231**	**825,446**	**74,388**	**10%**	**851,966**	**873,568**	**895,767**	**918,581**	
947																		
948	**PLANNING AND DEVELOPMENT**																	
949																		
950	Planning - Admin Fees	(5,000)	(10,802)	(10,000)	(33,025)	(25,000)	(14,325)	(15,000)	(20,361)	(22,212)	(22,000)	(7,000)	47%	(22,660)	(23,340)	(24,040)	(24,761)	4 year average is $20K
951	Planning - Severance Fee Revenues	(7,000)	(14,200)	(14,800)	(25,750)	(25,000)	(16,650)	(20,000)	(19,310)	(21,066)	(35,000)	(15,000)	75%	(36,050)	(37,132)	(38,245)	(39,393)	
952	Planning - Zoning Fee Revenue	(10,000)	(10,545)	(12,800)	(10,670)	(11,000)	(3,731)	(10,000)	(2,444)	(2,666)	(35,000)	(25,000)	250%	(36,050)	(37,132)	(38,245)	(39,393)	Why was this so low in 2023?
953	Planning - Zoning Info Fees	(5,000)	(3,570)	(4,250)	(4,845)	(4,200)	(4,845)	(8,000)	(4,760)	(5,193)	(5,000)	3,000	-38%	(5,150)	(5,305)	(5,464)	(5,628)	
954	Minor Variances	-	-	-	-	-	-	-	-	-	(6,000)	-		(6,180)	(6,365)	(6,556)	(6,753)	
955	Development Agreement	-	-	-	-	-	-	-	-	-	(6,000)	-		(6,180)	(6,365)	(6,556)	(6,753)	
956	Planning - Parkland Dedicatn Rev	(7,500)	-	-	-	-	-	-	(33,592)	(33,592)	-	-		-	-	-	-	If this wasn't here, revenues would have been right on tarket. If th
957	Planning Revenues	(34,500)	(39,117)	(41,850)	(74,290)	(65,200)	(39,551)	(53,000)	(80,467)	(84,728)	(109,000)	(44,000)	83%	(112,270)	(115,638)	(119,107)	(122,680)	
958		-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	
959	Salaries/Wages	22,020	16,962	22,997	24,124	64,993	12,991	37,478	14,053	16,608	33,850	(3,628)	-10%	34,696	35,563	36,452	37,364	
960	Employer Payroll Costs	10,593	6,873	8,177	6,281	21,694	3,419	12,757	4,272	5,049	11,753	(1,004)	-8%	12,047	12,348	12,657	12,973	
961	Planning Staff Costs	32,613	23,836	31,174	30,405	86,687	16,409	50,235	18,326	21,658	45,603	(4,632)	-9%	46,743	47,912	49,109	50,337	Need to finish wage analysis here
962	Office Supplies	-	-	500	-	-	-	-	-	-	-	-		-	-	-	-	
963	Memberships	-	150	150	150	150	-	-	-	-	-	-		-	-	-	-	
964	Professional Fees - Legal	2,000	-	2,000	1,185	2,000	-	2,000	-	-	1,000	(1,000)	-50%	1,030	1,061	1,093	1,126	I would expect that there would be a need to keep this in 2024
965	IT & IT Support	7,100	7,110	7,100	7,110	7,100	7,110	7,200	-	7,200	7,200	-		7,416	7,638	7,868	8,104	YE journal entry
966	Mileage	200	(18)	200	-	-	-	-	-	-	-	-		-	-	-	-	
967	MDS Fees	-	-	-	-	-	-	-	-	-	2,450	2,450		2,524	2,599	2,677	2,757	
968	Contracted Services	35,000	41,035	35,000	45,807	42,000	32,464	42,000	35,744	38,993	50,000	8,000	19%	51,500	53,045	54,636	56,275	Cost increase to match anticipated contract increases
969	Transfer to Reserve Funds	7,500	-	-	-	-	-	-	16,954	33,592	-	-		-	-	-	-	This was a timing difference. Related to 2022 activity
970	Planning Expenses	84,413	72,113	76,124	84,657	137,937	55,984	101,435	71,024	101,443	106,253	4,818	5%	109,213	112,255	115,383	118,599	
971		-	-	-	-	-	-	-	-	-	-	-		-	-	-	-	
972	**Total Planning**	**49,913**	**32,996**	**34,274**	**10,367**	**72,737**	**16,433**	**48,435**	**(9,443)**	**16,715**	**(2,747)**	**(39,182)**	**-81%**	**(3,057)**	**(3,383)**	**(3,724)**	**(4,081)**	

THE CORPORATION OF THE TOWNSHIP OF CHATSWORTH

BY-LAW NUMBER 2024-07

BEING a By-law to confirm the proceedings of the Council Meeting of the Corporation of the Township of Chatsworth held on January 30, 2024

WHEREAS Section 5(1) of the Municipal Act 2001, S.O. 2001, Chapter 25 as amended, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS Section 5(3) of the Municipal Act 2001, S.O. 2001, Chapter 25 as amended, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council Meeting held on January 30, 2024 are confirmed and adopted by By-law;

NOW THEREFORE the Council of the Corporation of the Township of Chatsworth enacts as follows:

1. That the actions of the Council of the Corporation of the Township of Chatsworth at its Council Meeting held on January 30, 2024 in respect to each motion and resolution passed, reports received and direction given by the Council at the said meeting is hereby adopted and confirmed;

2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.

READ a first and second time this 30th day of January, 2024.

READ a third time and finally passed this 30th day of January, 2024.

_____
Scott Mackey, Mayor

_____
Patty Sinnamon, CAO Clerk