



Township of Chatsworth

Special Council Meeting Minutes

Wednesday, February 28, 2024, 4:00 p.m.

Members Present: Mayor Scott Mackey
Deputy Mayor Terry McKay
Councillor Elizabeth Thompson
Councillor Peter Whitten

Regrets: Councillor Shawn Greig

Staff Present: CAO Clerk, Patty Sinnamon
Chief Building Official, Karl Schipprack
Deputy Clerk, Tyler Zamostny
Parks and Recreation Lead Hand, Matt Tanner
Planner, Ron Davidson (attended at 4:22 p.m.)
Administrative Assistant, Emma Fidler

1. CALL TO ORDER

Mayor Mackey called the meeting to order at 4:00 p.m.

2. OPEN FORUM (MAXIMUM FIFTEEN MINUTES)

There were no speaker requests for Open Forum.

3. APPROVE OR AMEND AGENDA

Resolution 2024-08-01

Moved by: Elizabeth Thompson

Seconded by: Peter Whitten

THAT Township of Chatsworth Council adopt the Agenda as circulated.

Carried

4. DECLARATION OF PECUNIARY INTEREST - None

5. COMMITTEE OF THE WHOLE

Resolution 2024-08-02

Moved by: Terry McKay

Seconded by: Elizabeth Thompson

THAT Council now go into Committee of the Whole.

Carried

5.1 Follow Up Discussion on Recreation Report - Desboro Recreation Centre Alternative Use

Council continued their discussion from the February 21, 2024 Council meeting regarding item 11.4.e - Parks and Recreation Report 2024-02 - Desboro Community Centre Alternative Use. As the deadline for the Ontario Trillium Foundation Grant closes at the beginning of March, Council discussed what the grant should consist of. Conversation occurred around whether indoor turf for the Desboro Community Centre

should be applied for, or the purchase of heating units for multiple community centres.

After discussion, the following resolution was introduced.

Resolution 2024-08-03

Moved by: Terry McKay

Seconded by: Peter Whitten

THAT Committee of the Whole recommend that Council direct staff to apply for an Ontario Trillium Foundation Grant in the amount of \$75,000.00 to install heating units in the Keady, Desboro and Williamsford Community Centres.

This motion was lost.

Council had further discussion, and a new resolution was introduced.

Resolution 2024-08-04

Moved by: Terry McKay

Seconded by: Peter Whitten

THAT Committee of the Whole recommends that Council direct staff to apply for an Ontario Trillium Foundation Grant in the amount of \$100,000.00 to install heating units in the Desboro and Williamsford Community Centres.

Carried

Parks and Recreation Lead Hand, Matt Tanner left the meeting at this time.

5.2 Draft Comprehensive Zoning By-law Review - Meeting #2

This is the second meeting for the 2024 Comprehensive Zoning By-law Review and Update.

CAO Clerk Patty Sinnamon provided Council with an information presentation that included a list of changes that were made at the January 10, 2024 meeting. Through the presentation, Council was able to ask questions and staff provided clarification. CAO Clerk Sinnamon stated that the revised Draft By-law was included, and that new revisions were written in blue font.

Through conversation, the following revisions were proposed:

Definitions:

- Conversation on Home Industry - two employed who are not permanent residents on the property - remove "other than the owner or his/her family" - this would be difficult to regulate
- "Building Height" to include wording "half way up"

Section 7.2:

- Removal of section 7.2 (d) in its entirety

Section 8 (Rural Zone A1):

- Maximum Building Height - 7 metres half way up
- Removal of subsection 8.7. Minimum size requirements will be subject to approval from the Chief Building Official in accordance with the Building Code Act. This section is also contained within 7.1 (d)

Section 10 (Rural Residential Zone R1):

- Removal of this section in its entirety. Provisions that are necessary within this zone will be transferred to Section 8 (Rural Zone A1), subsection 8.11 "Special regulations for existing lots having lot areas of less than two (2) hectares"

Section 11 (Urban Residential Zone R2):

- Addition of an accessory apartment dwelling unit being permitted within the primary dwelling or within an accessory structure

Section 12 (Lake Residential Zone R3):

- Include two dwelling units in the zone
 - The primary dwelling unit
 - An apartment within the primary dwelling.

Council paused for a break at 5:23 p.m. and returned at 5:29 p.m.

The next meeting date will be held on:

- Wednesday, March 27, 2024 at 4:00 p.m.

5.3 Rise and Report from Committee of the Whole

Resolution 2024-08-05

Moved by: Terry McKay

Seconded by: Peter Whitten

THAT Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

Carried

6. ADJOURNMENT

The Mayor adjourned the meeting at 7:04 p.m.

Scott Mackey, Mayor

Patty Sinnamon, CAO Clerk